Compliance Review and Findings
Phase I – Satisfaction and Certificate of Release

County:	**Project Coordinator:**
Validation Performed by:	**County E-recording technology:**
Validation Completion Date:	**Vendor/IT Staff Contact:**

Findings summary:

Add a brief description of the validation findings. This should include details about what tests were performed and a list of successful test results.

Non-Compliance Issues:

Add a description of non-compliant findings, if any.

Complete the sections below only if there are any non-compliance issues listed above.

Contingency Plan:

This section should address the recommended actions that need to take place in order for the county to become compliant with the standards.

Business Impact:	**Systems Impact:**
Describe the impact to the vendor and county if this change is implemented (e.g. additional resources required, timeline changes)	*Describe the impact to IT systems if this change is implemented (e.g. temporary down-time, new systems processes required)*

Supporting Documentation:

Add any documentation references which illustrate the non-compliant issues.

☐ **(County or Vendor) meets the compliance criteria for ERER Standards.**

☐ **(County or Vendor) is not in compliance with the ERERTF Standards. The Navis Group's recommendations are summarized above.**

Signature: **Date:**

_____   ___/___/____
         The Navis Group, LLC