



# Organizational Profile

March 2004

Minnesota Department of Corrections  
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## □ Scope

The commissioner of corrections, as the chief administrative officer of the department, is responsible for operation of adult and juvenile state correctional facilities; provision of probation, supervised release, and parole services; administration of the state Community Corrections Act; and provision of assistance and guidance on a statewide basis in the management of criminal justice programs and facilities.

Responsibilities of the commissioner of corrections in Minnesota are much broader than is typical of most other states. For example, Minnesota is one of fewer than a dozen states where the commissioner is responsible for both adult and juvenile facilities. The commissioner is responsible for determinations regarding the parole of first-degree murderers; in most states, this function is the responsibility of a separate parole board. The provision of probation and parole services is also a function of a separate agency in many states.

The Minnesota Department of Corrections was created in 1959 to consolidate state correctional functions under one agency. A service and regulatory agency, the department has a broad scope of activities and responsibilities.

The department currently operates ten correctional facilities including eight for adults and two for juveniles. For adult offenders, a five-level classification system reflects the necessary level of control for offenders classified in each designation.

Adult prison populations total more than 7,500 inmates; juvenile residents number around 200. Department agents supervise about 20,000 adult and juvenile offenders on probation, supervised release, and parole. Through the state Community Corrections Act, the department also administers subsidy funds to units of local government for corrections programs.

## □ Organization & Staff

The department is organized into three divisions:

— The *Facility Services Division*, headed by a deputy commissioner reporting directly to the commissioner. This division oversees Health Services, MINNCOR Industries, Safety, Special Investigations, and Financial Services. Additionally, an assistant commissioner within this division is responsible for day-to-day operations of adult and juvenile facilities.

— The *Community Services Division*, headed by a deputy commissioner reporting directly to the commissioner. This division oversees Administrative Services,

Field Services, Information & Technology, and Policy & Legal Services.

— The *Support Services Division*, headed by an assistant commissioner reporting directly to the commissioner. This division oversees the Office of Diversity, Community Juvenile Services, Research/Best Practices, Human Resource Management, and the Communications Office.

A government relations director and an executive aide also report directly to the commissioner. Additionally, the commissioner's office has direct access to advisory representatives from the state's Attorney General's Office and Department of Finance.

The department has approximately 3,700 employees working in facilities, field offices, central office, and MINNCOR Industries.

## □ Background

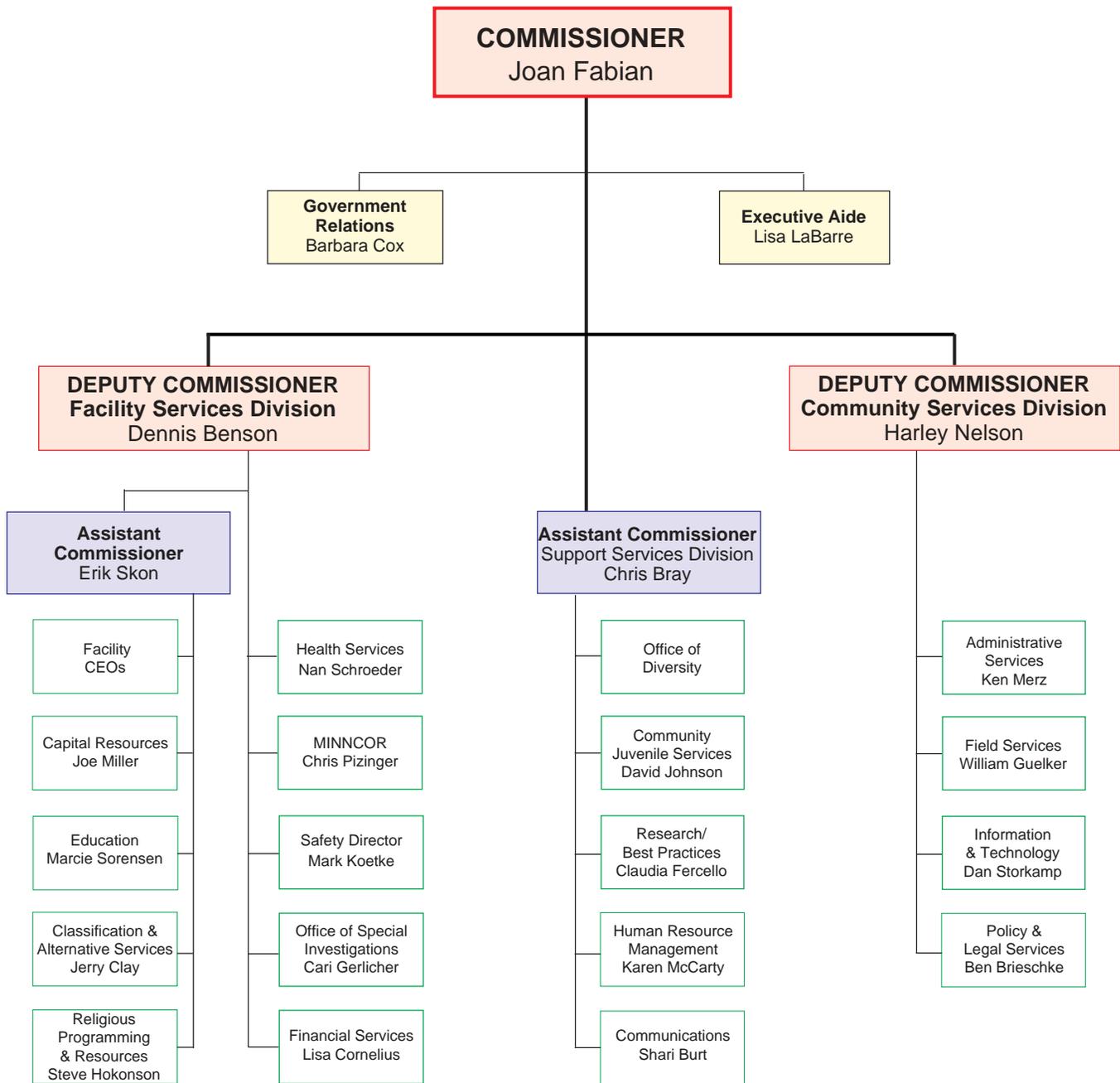
Minnesota has a national reputation for operating secure, humane correctional institutions that have low levels of violence and are safe for inmates and staff. Inmate populations have been increasing substantially during the last decade, and prison crowding is plaguing most states. Minnesota has been able to manage its increasing population through expansion at existing facilities and construction of a new facility that opened in 2000. The department continues to plan for an increasing prison population, based on projections determined by the agency and the Sentencing Guidelines Commission.

Minnesota has had relatively low levels of violent crime for many years. Minnesota's low rate of incarceration is reflected in the correctional system's heavy reliance on local alternatives to prison for less serious offenders. The system is designed to reserve expensive prison space for only those criminals who are dangerous and need to be incarcerated.

All of the department's correctional institutions meet standards established by the American Correctional Association (ACA). The standards relate to all aspects of institutional operation. The department's central office, adult and juvenile release functions, and adult and juvenile field services also meet ACA standards.

Inmates in state facilities have access to a variety of work, education, and other program activities. MINNCOR Industries provides positive activities for inmates while they are incarcerated and develops work skills they can use in productive employment after release. Educational programs focus on basic literacy instruction. Programs are also provided for sex offenders and chemically-dependent inmates.

# Organization Chart



March 2004

**Joan Fabian, Commissioner**  
phone 651/642-0282, fax 651/642-0414  
joan.fabian@state.mn.us

The commissioner of corrections, as the chief administrative officer of the department, is responsible for operation of adult and juvenile state correctional facilities; provision of probation, supervised release and parole services; administration of the state Community Corrections Act; and provision of assistance and guidance on a statewide basis in the management of criminal justice programs and facilities.

Responsibilities of the commissioner of corrections in Minnesota are much broader than is typical of most other states. For example, Minnesota is one of fewer than a dozen states where the commissioner is responsible for both adult and juvenile facilities. The commissioner is responsible for determinations regarding the parole of first-degree murderers; in most states, this function is the responsibility of a separate parole board. The provision of probation and parole services is also a function of a separate agency in many states.

By statute, the commissioner also serves as a member of the Minnesota Sentencing Guidelines Commission.

**□ Government Relations Director**

**Barbara Cox**  
Phone 651/642-0321, fax 651/642-0414  
barbara.cox@state.mn.us

This office primarily serves as a liaison with members of the legislature and their staff. Responsibilities include monitoring legislative hearings, responding to inquiries on how proposed legislation would affect the agency, and participating in preparation of the biennial and capital budget documents. This office also performs administrative duties assigned by the commissioner and deputy commissioners.



**Harley Nelson, Deputy Commissioner**  
phone 651/642-0280, fax 651/642-0414  
harley.nelson@state.mn.us

This office oversees the community services division and reports directly to the commissioner. This division includes administrative services, field services, information & technology, and policy & legal services. Descriptions of units in this division follow.

## □ Information & Technology

**Dan Storkamp, Director**  
phone 651/603-0194, fax 651/603-6768  
dan.storkamp@state.mn.us

The information & technology unit provides technology direction and services. The director is also responsible for the Statewide Supervision System (the department's component of CriMNet), office services, and web services. In addition, the director has responsibility for special projects as assigned by executive staff, such as prison population forecasting and legislative support.

### *Information Technology*

**Lon Erickson**  
phone 651/642-0302, fax 651/642-0223  
lon.k.erickson@state.mn.us

Information technology provides technological consultation, systems planning, and project management direction and services to department staff.

### *CriMNet/Statewide Supervision System (S<sup>3</sup>)*

**Deb Kerschner, Manager**  
phone 651/632-5074, fax 651/642-0223  
deb.kerschner@state.mn.us

Responsible for the department's components of CriMNet, the state's criminal justice information integration effort. The primary department component is the Statewide Supervision System, known as S<sup>3</sup>, which provides criminal justice professionals with offender probation and incarceration information.

### *Office Services*

**Pat Wewers, Supervisor**  
phone 651/642-0345, fax 651/642-0223  
pat.wewers@state.mn.us

Responsible for a variety of office support services including supplies, mail, reception services, space planning, and building liaison for the department's central office. The office services supervisor also coordinates telecommunication services and fleet management for central office and field services offices located throughout the state.

## □ Policy & Legal Services Unit

**Ben Brieschke, Director**  
phone 651/603-0161, fax 651/603-0148  
ben.brieschke@state.mn.us

Responsibilities include administrative review of claims filed by offenders; provision of technical assistance to staff that draft contracts and administrative rules; development and review of department policy; and management and coordination of litigation and legal advice.

Offender records are maintained by this unit, including systems development and coordination of this function with records unit supervisors at all state correctional facilities.

This manager also oversees the department's data practices function and serves as a staff resource to ensure compliance with provisions of the act.

Other responsibilities include activities relating to the Interstate Agreement on Detainers and processing extraditions for persons under the jurisdiction of the department; oversight of OSHA-related cases; review of department investigations; and provision of staff support to the Board of Pardons and Sentencing Guidelines Commission. Additionally, all offender hearings, release plans, and warrants are the responsibility of this section.

### *Hearings and Release*

**Jeffrey Peterson**  
phone 651/642-0270, fax 651/642-0417  
jeff.peterson@state.mn.us

Responsible for all administrative hearings and reviews to which inmates and those offenders released to the community are entitled, including disciplinary hearings and release revocations. Staff approve plans for supervised release, work release, and parole as well as issue warrants when offenders abscond from supervision. Other responsibilities include reviewing treatment goal progress and making parole decisions for juveniles under the jurisdiction of the commissioner of corrections. Staff also coordinate reviews for inmates serving life sentences.

### *Litigation and Offender Property Claims*

**Mary McComb**  
phone 651/917-4750, fax 651/603-0148  
mary.mccomb@state.mn.us

Responsible for tracking all litigation to which the department is a party, coordinating responses to lawsuits filed by offenders and employees against the department, and working with the Attorney General's Office to prepare litigation defenses. This manager serves as a resource to facility managers and staff. Other responsibilities include review of policies and

practices to ensure compliance with statutory and case law, coordinating employee responses to subpoenas, and providing administrative review of property claims relating to offenders.

***Data Practices, Offender Injury Claims, and Board of Pardons***

***Randy Hartnett***

***phone 651/643-2560, fax 651/603-0148***

***randy.hartnett@state.mn.us***

This office is responsible for:

- Reviewing classification of department data pursuant to Minnesota Statutes in response to data practices requests.
- Investigating and reviewing claims against the department by injured offenders; makes recommendations regarding payment of claims to the Joint Senate/House Subcommittee on Claims.
- Advising the Board of Pardons – made up of the Governor, Chief Justice, and Attorney General – on investigative backgrounds of applicants for pardons, commutations of sentence, and pardons extraordinary.
- Review of department policies and practices in non-litigation matters to ensure compliance with statutory and case law.

***Policy, Accreditation, Contracts, and Rule Review***

***Shelby Richardson***

***phone 651/642-0372, fax 651/603-6770***

***shelby.richardson@state.mn.us***

Responsible for review and approval of all department policies. To ensure consistency and accuracy, training and technical assistance are provided to agency staff on development of policy language and format. This manager also oversees the department's compliance with standards set by the American Correctional Association. Other responsibilities include drafting contracts, requests for proposals, and administrative rules.

**☐ Field Services**

**William Guelker, Director**

**phone 651/603-0181, fax 651/642-0457**

**william.r.guelker@state.mn.us**

This unit is responsible for administration of the state-wide intensive supervision program; work release; Institution Community Work Crew program; Sentencing to Service; and probation, supervised release, and parole supervision in designated areas of the state.

Although the 31 counties participating in the Community Corrections Act (CCA) provide services to per-

sons on probation, supervised release or parole, the department provides these services to adult offenders in the remaining 56 counties. Juvenile probation and parole services in non-CCA counties are provided by county probation agents or by state agents under contract to the counties. In either case, the state pays up to 50 percent of the agent's salary.

For specific information about probation, supervised release, or parole, contact the following community services staff:

***Northern Region:***

**Andy Doom, Regional Manager**

**andrew.e.doom@state.mn.us, phone 320/202-0966, fax 320/654-5272, 810 West St. Germain, Suite 202, Box 1143, St. Cloud, Minnesota 56302**

**Bruce Besse, bruce.besse@state.mn.us, phone 218/846-0727, fax 218/846-0740, 211 West Holmes Street, Suite 204, Box 844, Detroit Lakes, Minnesota 56502**

**Larry Smith, lawrence.r.smith@state.mn.us, phone 320/255-3900, fax 320/255-3905, 810 West St. Germain, Suite 202, Box 1143, St. Cloud, Minnesota 56302**

**Rick Thomson, richard.thomson@state.mn.us, phone 218/755-2980, fax 218/755-4186, 403 4th Street NW, Suite 330, Box 397, Bemidji, Minnesota 56619**

**Greg Potvin, greg.potvin@state.mn.us, phone 218/236-2471, fax 218/236-2072, Juvenile Center Building, 919 Eighth Avenue North, Box 280, Moorhead, Minnesota 56560**

***Southern Region:***

**Jill Carlson, Regional Manager**

**jill.carlson@state.mn.us, phone 507/389-2023, fax 507/389-1644, 12 Civic Center Plaza, Suite 2145, Mankato, Minnesota 56001**

**James Sop, jim.sop@state.mn.us, phone 507/389-5794, fax 507/389-1644, 12 Civic Center Plaza, Suite 2145, Mankato, Minnesota 56001**

**Kent Grandlienard, kent.grandlienard@state.mn.us, phone 651/257-2258 ext. 226, fax 651/257-8623, 335 Summit Avenue, Box 187, Center City, Minnesota 55012**

**Linda Aaberg, linda.aaberg@state.mn.us, phone 952/496-4170, fax 952/496-4180, 1275 Ramsey Street, Suite 100, Shakopee, Minnesota 55379**

Michael Downey, mike.downey@state.mn.us, phone 507/379-3416, fax 507/379-3419, 142 Main Street West, Box 627, Albert Lea, Minnesota 56007

Swantje Willers, swantje.else.willers@state.mn.us, phone 507/537-7104, fax 507/537-7111, 601 North Highway 59, Marshall, Minnesota 56258

***Intensive Supervision Program***

***Mike Fall, Supervisor***

***phone 320/229-5682, fax 320/654-5272***

***mike.fall@state.mn.us***

This statewide program provides intensive supervision of offenders – seven days a week, 365 days a year – including four face-to-face contacts weekly, electronic home monitoring, mandatory work or school, daily curfews, mandatory restitution, and random drug testing.

Specially trained corrections agents whose caseloads are 15 or less supervise offenders deemed high-risk to the public who are released from department institutions. The department has agents in several locations across the state.

***Institution/Community Work Crew (ICWC)***

***Ron Solheid, Director***

***phone 651/603-0010, fax 651/632-5065***

***ron.solheid@state.mn.us***

ICWC puts minimum-security prison inmates to work in the community under the supervision of a department crew leader. Participants primarily build affordable housing in partnership with non-profit community agencies. The program helps address a housing shortage for low to moderate income families and serves as a vocational training program for offenders. As of July 2003, over 130 homes have been constructed by the ICWC.

This unit also supervises the department's work release program and phases 2 and 3 of the challenge incarceration program.

***Work Release***

***Tom Drobac, Director***

***phone 651/642-0350, fax 651/642-0251***

***tom.drobac@state.mn.us***

Work release provides a structured transition period for offenders returning to the community with the intent of better preparing them for a successful, crime-free life. Selection criteria include current and prior criminal behavior, institutional adjustment, and alcohol and chemical dependency history. Offenders are eligible for work release

during the last eight months prior to their supervised release date. The program contracts with public and private agencies for residential work release services. Programs provide structured living and close supervision and surveillance.

***Sentencing to Service (STS) Program***

STS is a sentencing alternative for courts that puts carefully selected, nonviolent offenders to work on community improvement projects. Supervised STS crews work in parks and other public areas, frequently in combination with jail time. STS is operated by the Minnesota Department of Corrections, courts, and local governments.

Project proposals are requested, and submitted proposals should outline anticipated community improvement projects. City, county, township, school districts, state, and nonprofit entities may submit proposals.

For more information about STS or to submit a project proposal, contact the following community services staff:

***Northern Region:***

Andy Doom, Regional Manager

andrew.e.doom@state.mn.us, phone 320/202-0966, fax 320/654-5272, 810 West St. Germain, Suite 202, Box 1143, St. Cloud, Minnesota 56302

Mike Stoltman, Region 1

mike.stoltman@state.mn.us, phone 218/291-4379, fax 218/236-2072, P.O. Box 280, Moorhead, Minnesota 56302 (includes Aitkin, Becker, Cass, Clay, Crow Wing, Douglas, Grant, Hubbard, Kittson, Mahnomen, Marshall, Morrison, Norman, Ottertail, Pennington, Polk, Red Lake, Todd, Traverse, Wadena, and Wilkin Counties)

Dennis Drury, Region 2

dennis.g.drury@state.mn.us, phone 218/755-4090, fax 218/755-4186, 4W Building, P.O. Box 397, Bemidji, Minnesota 55619 (includes Beltrami, Carlton, Clearwater, Cook, Itasca, Koochiching, Lake, Lake of the Woods, Roseau, and St. Louis Counties)

***Southern Region:***

Jill Carlson, Regional Manager

jill.carlson@state.mn.us, phone 507/389-2023, fax 507/389-1644, 12 Civic Center Plaza, Suite 2145, Mankato, Minnesota 56001

Shelva Swanson, Region 3

shelva.lee.swanson@state.mn.us, phone 651/643-3440, fax 651/632-5065, 1450 Energy Park Drive, Suite 200, St. Paul, Minnesota 55108-5219 (includes Anoka, Benton, Chisago, Dakota, Hennepin, Isanti, Kanabec, Kandiyohi, Meeker, Mille Lacs, Pine, Ramsey, Sherburne, Stearns, Washington, and Wright Counties)

Mike Smith, Region 4

michael.l.smith@state.mn.us, phone 507/389-5796, fax 507/389-1644, 12 Civic Center Plaza, Suite 2145, Mankato, Minnesota 56001 (includes Big Stone, Blue Earth, Brown, Chippewa, Cottonwood, Faribault, Jackson, Lac Qui Parle, Lincoln, Lyon, Martin, McLeod, Murray, Nicollet, Nobles, Pipestone, Pope, Redwood, Renville, Rock, Sibley, Stevens, Swift, Watonwan, and Yellow Medicine Counties)

John Radmer, Region 5

john.n.radmer@state.mn.us, phone 651/385-6489, fax 651/385-6498, Goodhue County Government Center, Room 103, 509 West Fifth Street, Red Wing, Minnesota 55066 (includes Carver, Dodge, Fillmore, Freeborn, Goodhue, Houston, LeSueur, Mower, Olmsted, Rice, Scott, Steele, Wabasha, Waseca, and Winona Counties)

#### □ Administrative Services

**Ken Merz, Director**

**phone 651/642-0348, fax 651/603-6768**

**ken.merz@state.mn.us**

The administrative services unit is responsible for administration of the Community Corrections Act, county probation officer subsidy program, sex offender services, grants and subsidies, interstate compacts, and jail inspections and standards enforcement. The position also provides administrative assistance to the division's deputy commissioner and serves as legislative liaison for the division.

#### ***Risk Assessment/Community Notification Unit***

***William Donnay, Director (acting)***

***phone 651/642-0374, fax 651/603-0020***

***william.b.donnay@state.mn.us***

This unit is responsible for assessment of sex offenders and those offenders known as predatory offenders under the Community Notification Act (M.S. 244.052). Several types of assessments are done, including assessments to recommend risk level assignment for community notification, treatment referrals,

and referrals for civil commitment as a person with a sexual psychopathic personality or a sexually dangerous person.

The unit is also responsible for providing community notification information to law enforcement agencies for each predatory offender released from prison and subsequent address changes by the offender. In conjunction with this responsibility, this unit also maintains a website with current information on level 3 predatory offenders in the community ([www.doc.state.mn.us](http://www.doc.state.mn.us), select "Level 3 Offender Locator").

In support of the risk assessment process, research has been done to develop and maintain an actuarial risk assessment instrument called the Minnesota Sex Offender Screening Tool-Revised (MnSOST-R).

#### ***Interstate Compacts for Supervision***

***Rose Ann Bisch, Director***

***phone 651/642-0311, fax 651/917-4768***

***rose.ann.bisch@state.mn.us***

Responsible for administering adult and juvenile interstate compacts which allow for the transfer of probation and parole supervision to and from Minnesota. This unit also assists in returning both delinquent and nondelinquent runaways to their home state.

#### ***Facilities Inspection and Enforcement***

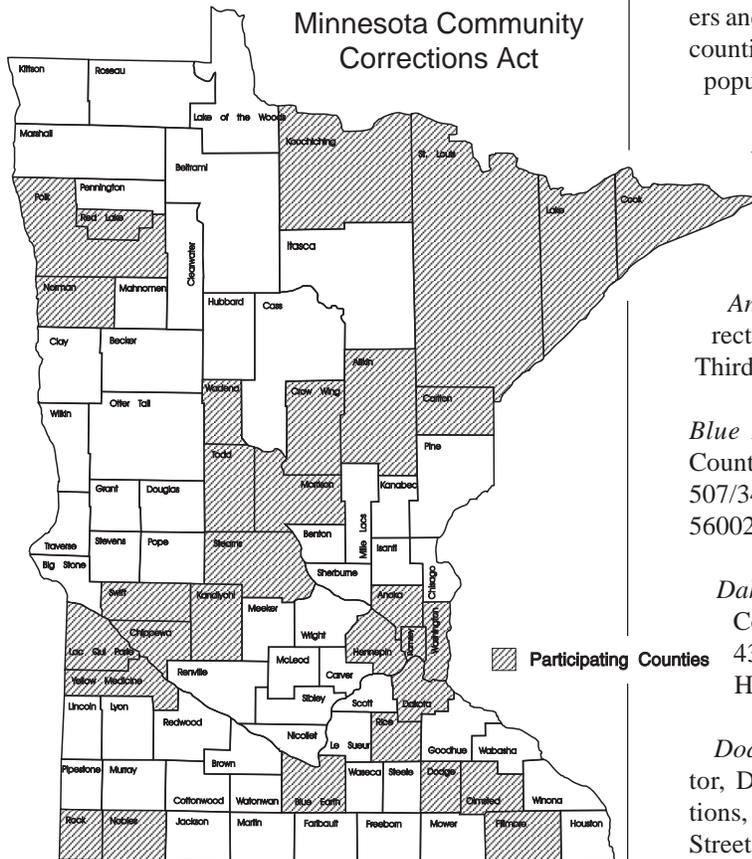
***Greg Carlson, Director***

***phone 218/485-5072, fax 218/485-5007***

***greg.carlson@state.mn.us***

This unit is responsible for inspection and licensing of state and local correctional facilities including jails, lockups, holding facilities, adult institutions, group homes, halfway houses, juvenile detention centers, and other juvenile correctional residential facilities. Another responsibility is certification of facilities for out-of-home/out-of-state placements. Additionally, the unit is responsible for development and coordination of security audits conducted in all department facilities.

Development and enforcement of facility standards and training of staff overseeing these operations are duties of the unit, which also acts as a clearinghouse for architectural and operational planning for new or remodeled state and local correctional facilities.



**Grants, Contracts & the Community Corrections Act**  
**Mary Dombrowski, Director**  
**phone 651/643-3442, fax 651/642-0292**  
**mary.dombrowski@state.mn.us**

This unit administers department contracts with community residential and nonresidential programs to provide halfway house placements, job placements, and other support services. Grants are administered for remote electronic alcohol monitoring programs, adult felony, sex offender supervision, intensive supervised release, caseload/workload reduction, restorative justice, eight-day temporary hold, and sex offender treatment programs. This unit is also responsible for administration of county probation officer reimbursement, short-term offender reimbursement, and an emergency housing fund.

This unit also administers the Minnesota Community Corrections Act (CCA) of 1973, which authorizes the commissioner of corrections to award subsidy grants to a county or group of counties for the provision of local correctional services. The act is designed to encourage development of a local cor-

rectional system that includes sanctions for offenders and a variety of community programs. Thirty-one counties representing about 70 percent of the state's population participate in the CCA. Areas include:

*Aitkin/Crow Wing/Morrison* - Robert Tepfer, director, Central Minnesota Community Corrections, 218/825-8345, fax 218/825-8370, 611 Oak Street, Brainerd, Minnesota 56401

*Anoka* - Jerry Soma, director, Anoka County Corrections, 763/422-7008, fax 763/422-6987, 2100 Third Avenue, Anoka, Minnesota 55303

*Blue Earth* - Gerald Haley, director, Blue Earth County Community Corrections, 507/344-3707, fax 507/344-3737, P.O. Box 3543, Mankato, Minnesota 56002-3543

*Dakota* - Barbara Illsley, director, Dakota County Community Corrections, 651/438-8288, fax 651/438-8340, Judicial Center, 1560 Highway 55, Hastings, Minnesota 55033-2392

*Dodge/Fillmore/Olmsted* - Andy Erickson, director, Dodge/Fillmore/Olmsted Community Corrections, 507/285-8164, fax 507/287-2673, 151 Fourth Street Southeast, Government Center, Fourth Floor, Rochester, Minnesota 55904

*Hennepin* - Fred LaFleur, director, Hennepin County Community Corrections, 612/348-8981, fax 612/348-6488, C-2353 Government Center, Minneapolis, Minnesota 55487-0533

*Kandiyohi* - Deborah West, director, Kandiyohi County Community Corrections, 320/231-6218, fax 320/231-6292, 2200 - 23rd Street Northeast, Suite 2060, Willmar, Minnesota 56201

*Ramsey* - Carol Pender-Roberts, director, Ramsey County Corrections Department, 651/266-2384, fax 651/266-2293, 50 West Kellogg Boulevard, Suite 650, St. Paul, Minnesota 55102

*Red Lake/Polk/Norman* - Susan Mills, director, Tri-County Community Corrections, 218/281-6363, fax 218/281-0403, 600 Bruce Street, Crookston, Minnesota 56716

*Rice* - Jim Haas, director, Rice County Community Corrections, 507/332-6290, fax 507/332-5981, 128 Northwest Third Street, Suite B, Faribault, Minnesota 55021

*Rock/Nobles* - Jon P. Ramlo, director, Rock/Nobles Community Corrections, 507/372-8285, fax 507/372-8393, P.O. Box 547, Worthington, Minnesota 56187

*St. Louis/Carlton/Cook/Koochiching/Lake* - Tom Roy, director, Arrowhead Regional Corrections, 218/726-2650, fax 218/733-2972, 100 North Fifth Avenue West, 319 Courthouse, Duluth, Minnesota 55802-1202

*Stearns* - Mark Sizer, director, Stearns County Community Corrections, 320/656-6420, fax 320/656-6439, 705 Courthouse Square, Room 445, St. Cloud, Minnesota 56303

*Swift/Lac qui Parle/Yellow Medicine/Chippewa* - Midge Christianson, director, 6W Community Corrections, 320/269-6513, fax 320/269-5996, 1215 Black Oak Avenue, P.O. Box 551, Montevideo, Minnesota 56265

*Todd/Wadena* - Kathy M. Langer, director, Todd/Wadena Community Corrections, 320/732-6165, fax 320/732-6197, 239 Central Avenue, Long Prairie, Minnesota 56347

*Washington* - Tom Adkins, director, Washington County Court Services, 651/430-6900, fax 651/430-6947, 14949 - 62nd Street North, Box 6, Stillwater, Minnesota

**Dennis L. Benson, Deputy Commissioner**  
phone 651/642-0290, fax 651/632-5066  
dennis.benson@state.mn.us

This office oversees the facility services division and reports directly to the commissioner. This division includes MINNCOR Industries, health services, safety, special investigations, and financial services. Additionally, an assistant commissioner within this division is responsible for day-to-day operations of adult and juvenile facilities. Descriptions of units and facilities within this division follow.

#### ☐ Health Services Unit

**Nanette Schroeder, Director**  
phone 651/603-0165, fax 651/523-7139  
nan.schroeder@state.mn.us

This position is responsible for management of inmate health care delivery systems and administration, as well as providing leadership as the department begins more intensive health care planning and cost-containment efforts. It oversees clinical supervision for medical and dental care, mental health services, chemical dependency and sex offender programming, and supervises the directors of nursing, mental health services, dental, and medical, as well as administrative and contract managers. The director advises the commissioner, deputy commissioners, and institution heads on policy matters related to the delivery of health care to the inmate population.

#### ☐ MINNCOR Industries

**Chris Pizinger, Chief Executive Officer**  
phone 651/603-0118, fax 651/603-0119  
chris.pizinger@state.mn.us

MINNCOR Industries was created in 1994 in order to provide a centralized organizational structure for the correctional industry program, which now operates in eight institutions. MINNCOR has achieved financial self-sufficiency. The program continues to maximize the number of inmates employed, teaching them valuable job skills and work habits.

MINNCOR Industries operates under the following principles as stated in its mission statement. MINNCOR is a customer-driven business contributing to a safer Minnesota by providing:

- Sound management that ensures financial sufficiency
- Quality products on time to build a loyal customer base

- Efficient reduction of inmate idleness that contributes to a secure prison environment
- Work skills training that prepares the offender for release

MINNCOR administrative office and showroom are located at 1450 Energy Park Drive, Suite 110, St. Paul, Minnesota 55108-5219.

#### ☐ Financial Services

**Lisa Cornelius, Chief Financial Officer**  
phone 651/642-0216, fax 651/643-3457  
lisa.cornelius@state.mn.us

This unit is responsible for all financial activities within the department. Services include biennial budget and annual spending plan development, employee payroll, purchasing, internal auditing, accounts receivable, accounts payable, lease preparation, and cost accounting. The unit also manages offender banking activities at all correctional facilities.

Budget and reporting functions for federal grant monies are another responsibility of this unit, as well as distribution of grants and subsidies to local units of government and nonprofit agencies.

Formulation of fiscal policies and procedures is managed by the financial services unit. Staff provide training and consultation on fiscal activities to department staff and monitor use of department funds. The chief financial officer also determines the financial impact of proposed legislation on the department and serves as a resource and liaison to State Finance Department staff.

#### Facility Finance Directors:

Chris Dodge  
chris.dodge@state.mn.us  
MCF-Stillwater, Oak Park Heights, Red Wing

Kathy Ludwig  
kathy.ludwig@state.mn.us  
MCF-St. Cloud, Lino Lakes

Lori Wilmes  
lori.wilmes@state.mn.us  
MCF-Willow River/Moose Lake

Alan Walz  
alan.walz@state.mn.us  
MCF-Rush City

Vicky Baukol  
vicky.baukol@state.mn.us  
MCF-Shakopee

Jim Dull  
jim.dull@state.mn.us  
MCF-Faribault

Jean Hilde  
jean.hilde@state.mn.us  
Thistledeew Camp

☐ **Safety & Health Unit**

**Mark Koetke, Director**  
**phone 651/642-0277, fax 651/642-0223**  
**mark.koetke@state.mn.us**

This position is responsible for management, development, and consistent implementation of safety and health initiatives that improve operational effectiveness and reduce costs for all department facilities, field services offices, and ICWC/STS offender work crew sites. This position supervises the safety & health officer at each facility and directs safety activities of the department through education, compliance, and injury reduction programs to help ensure a safe and healthful environment for employees, offenders, and visitors. The director serves as liaison with state regulatory agencies and advises the commissioner and her executive team, institution heads, and other department managers on policy matters, cost-saving measures, and system improvements related to safety and health.

☐ **Office of Special Investigations (OSI)**

**Cari Gerlicher, Director**  
**phone 651/642-0419, fax 651/642-0403**  
**cari.gerlicher@state.mn.us**

The OSI provides the department with a variety of coordinated investigative services.

- Criminal activity and misconduct by institution staff, visitors, or inmates are vigorously investigated. The OSI coordinates such cases to ensure that department resources are used efficiently and productively. In all criminal matters, the OSI works cooperatively with appropriate criminal justice agencies. The OSI also performs investigations for other entities.
- The second branch of the OSI is responsible for intelligence gathering within state correctional facilities including information on security threat group activity, escape-risk offenders, and others who threaten facility security.
- A third branch coordinates fugitive apprehension efforts. (The fugitive unit has been designated by statute as a law enforcement agency, and staff are licensed

peace officers with full authority to arrest department fugitives.)

The OSI is designated as the official liaison with local, state, and federal enforcement entities in investigative and apprehension matters.

☐ **Erik Skon, Assistant Commissioner**  
**phone 651/642-0257, fax 651/632-5066**  
**erik.skon@state.mn.us**

This assistant commissioner reports to the deputy commissioner of the facility services division and is responsible for the day-to-day activities of eight adult and two juvenile correctional facilities. This assistant commissioner also oversees facility support services such as education, classification/alternative services, capital resources, and religious programming/resources. Descriptions follow.

*Minnesota Correctional Facility-Faribault*

*Connie Roehrich, Warden*

*phone 507/334-0700, fax 507/332-4538*

*connie.roehrich@state.mn.us*

The Minnesota Correctional Facility-Faribault, 1101 Linden Lane, Faribault, Minnesota 55021-6400, is a medium-security, level-three facility housing adult males. A level 1 and 2 minimum-security unit is also located outside the secure perimeter. The 1989 Minnesota Legislature initially approved opening of the facility by authorizing funds to convert portions of the Faribault Regional Center for correctional use. Population is 1,233 (3/1/04).

The facility includes ten remodeled buildings used for living quarters. One of the buildings has been adapted to meet the needs of the department's geriatric and special needs populations.

A variety of work, vocational/academic educational, and other programs is offered. MINNCOR Industries include wood furniture manufacturing, truck refurbishing, laundry, cleaning products, and subcontract work.

Education programs include adult basic education, literacy, and general educational development (GED). Vocational diploma/certificate programs contracted through South Central Technical College include cabinetmaking, upholstery, painting/commercial dry-wall, floor covering installation, carpentry, computer certification, small business management, drafting, and facility maintenance.

The facility also has a treatment unit for alcohol and other drugs.

**Minnesota Correctional Facility-Lino Lakes**

**David Crist, Warden**

**phone 651/717-6100**

**fax 651/717-6105**

**david.r.crist@state.mn.us**

The Minnesota Correctional Facility-Lino Lakes, 7525 Fourth Avenue, Lino Lakes, Minnesota 55014, constructed in 1963, originally served as a juvenile facility. In 1978 the institution was remodeled and converted to a level three, medium-security facility for adult males transferred from the state's higher-security locations that are housed inside a secure perimeter. A level one, minimum-security unit is located outside the perimeter. Population is 1,259 (3/1/04).

The facility is the primary department treatment center for sex offenders and provides prerelease programming for sex offenders released from the department. Chemical dependency programming is provided in TRIAD, a 380-bed therapeutic community. Additional programming is offered through educational and vocational classes, and work opportunities are available

through support services and MINNCOR subcontract services.

Lino Lakes is also the site of the InnerChange Freedom Initiative, a faith-based program funded and operated by Prison Fellowship through a partnership with the corrections department.

**Minnesota Correctional Facility-Oak Park Heights**

**Lynn Dingle, Warden**

**phone 651/779-1400**

**fax 651/779-1385**

**lynn.dingle@state.mn.us**

The Minnesota Correctional Facility-Oak Park Heights, 5329 Osgood Avenue North, Stillwater, Minnesota 55082-1117, opened in 1982, receives offenders transferred primarily from other adult male institutions who are classified as maximum custody or extreme risks to the public. The level five, maximum-security institution has a population of 426 (3/1/04).

The facility has nine self-contained complexes, which can operate independently. Six are designed to house 52 inmates each. Inmates participate in highly-structured programming including industry, education, and institutional housekeeping. The remaining three complexes contain the mental health, transitional health care, and administrative control units that serve adult male offenders departmentwide.

Oak Park Heights is the site of the consolidated offender canteen service, operated by MINNCOR Industries and servicing all department adult facilities.

**Minnesota Correctional Facility-Red Wing**

**Otis Zanders, Superintendent**

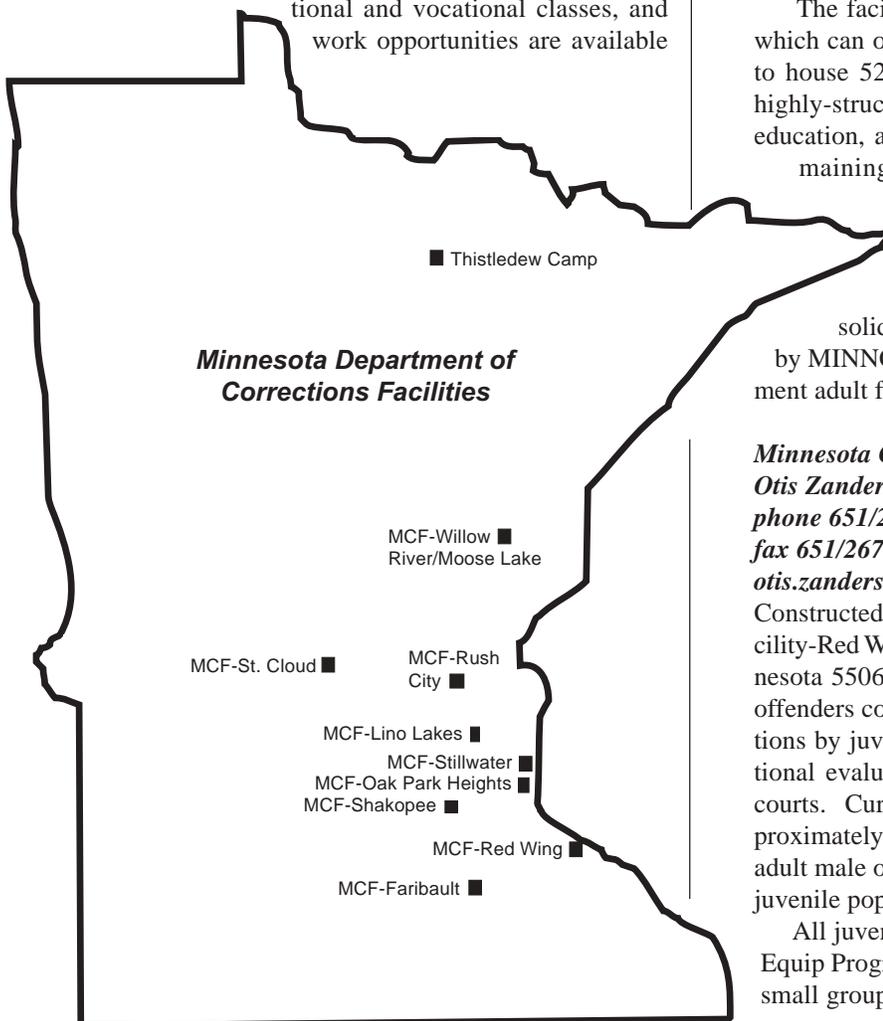
**phone 651/267-3600**

**fax 651/267-3761**

**otis.zanders@state.mn.us**

Constructed in 1889, the Minnesota Correctional Facility-Red Wing, 1079 Highway 292, Red Wing, Minnesota 55066, is a fenced facility for male juvenile offenders committed to the commissioner of corrections by juvenile courts. Detention and predispositional evaluation services are also available to the courts. Current juvenile population (3/1/04) is approximately 100. The facility also houses about 60 adult male offenders, completely separated from the juvenile population.

All juvenile residents participate in the facility's Equip Program. Components include staff-directed small group sessions designed to assist residents to



restructure their antisocial thinking and develop prosocial cognitive and behavioral skills. Each resident is expected to develop an individual relapse prevention plan and demonstrate its effectiveness as an outcome of his participation in Equip sessions. Residents attend five Equip sessions a week, and individual counseling is utilized to guide and support the resident's progress.

All residents are assessed for substance abuse at admission. Those whose substance abuse is primary are assigned to one of the facility's residential substance abuse treatment units and are involved in a continuum of services designed to address both their delinquency and substance abuse.

A continuum of mental health services is provided. The facility also has a 12-bed mental health unit for those residents unable to adjust in a general population unit.

The transition services program is designed to assist residents as they return to the community. Activities focus on education, employment, residency, support groups, and relapse prevention.

The MCF-Red Wing has a sex offender program designed to address issues related to sexual misconduct.

Residents are also assessed for educational needs, and participate in both academic and vocational programs. Special education and remedial services are also available. Residents who achieve a GED or diploma may be assigned to the facility's work readiness program.

The facility's volunteer services program is designed to provide opportunities for residents to interact with individuals and groups from the community through leisure, education, transition, and religious services.

#### ***Minnesota Correctional Facility-Rush City***

***Robert Feneis, Warden***

***phone 320/358-0400, fax 763/689-7543***

***robert.feneis@state.mn.us***

The Minnesota Correctional Facility-Rush City, 7600 - 525th Street, Rush City, Minnesota 55069, opened in February 2000. The close-custody, level-four facility currently houses 1,011 offenders (3/1/04), most in double-bunked cells. Offender activities are conducted on a strict schedule. These activities include institution support jobs, prison industry jobs, education assignments, religious programming, and recreation and visiting times.

MINNCOR Industries at the facility focuses on providing production space and offender labor to the business community through subcontract services.

Educational programming focuses on basic education, parenting, English as a second language, vocational, and transitional programming.

#### ***Minnesota Correctional Facility-St. Cloud***

***Patt Adair, Warden***

***phone 320/240-3000, fax 320/240-3054***

***patt.adair@state.mn.us***

The Minnesota Correctional Facility-St. Cloud, 2305 Minnesota Boulevard, St. Cloud, Minnesota 56304, is a level four, close-security institution built in 1889, remodeled and modernized. Population is 888 (3/1/04). A variety of programs is offered such as individual and group counseling and chemical dependency. The facility serves as the department's intake center for adult males.

Varied educational opportunities are available including adult basic education, GED instruction, and vocational training with programs in barbering, meat-cutting, masonry, painting, and decorating. MINNCOR Industries oversees the production of Minnesota's auto and truck license plates and tabs.

#### ***Minnesota Correctional Facility-Shakopee***

***Mark Carey, Warden***

***phone 952/496-4440, fax 952/496-4476***

***mark.carey@state.mn.us***

The Minnesota Correctional Facility-Shakopee, 1010 West Sixth Avenue, Shakopee, Minnesota 55379, opened in 1986, houses adult women offenders committed to the commissioner of corrections. Population is 416 (3/1/04), which includes all custody levels. The facility has 10 buildings including a core building for administration and inmate activities, a segregation unit with a mental health programming unit connected, six living units, an industry building, and a heating plant.

MINNCOR Industries provides part or full-time work for the offender population in the areas of data processing, assembly, market research, telemarketing, sewn products, and subcontract work. Many inmates also work on institution maintenance crews and in food service.

Through the facility's education unit, offenders have access to a variety of academic and vocational educational opportunities. Mental health and treatment services are also available.

**Minnesota Correctional Facility-Stillwater**

**David Corbo, Warden (acting)**

**phone 651/779-2700, fax 651/351-3600**

**david.l.corbo@state.mn.us**

The Minnesota Correctional Facility-Stillwater, 970 Pickett Street North, Bayport, Minnesota 55003-1490, built in 1914 as an industrial prison, is the state's largest close-security, level four institution for adult male felons. Population (3/1/04) is 1,300.

MINNCOR Industries includes metal products, farm machinery, wood products, furniture, upholstery, system furniture, distribution and installation services, warehousing, and subcontract work.

A wide variety of vocational and academic educational programs, a chemical dependency program, and a level one minimum-security unit for selected offenders nearing release are available.

**Minnesota Correctional Facility-**

**Willow River/Moose Lake**

**Terry Carlson, Warden**

**phone 218/485-5000, fax 218/485-5120**

**terry.carlson@state.mn.us**

The Minnesota Correctional Facility-Willow River/Moose Lake has two locations.

The Moose Lake site is located at 1000 Lakeshore Drive, Moose Lake, Minnesota 55767, phone 218/485-5000, fax 218/485-5120. It is a level three, medium-security institution for adult males. The site is the former Moose Lake Regional Treatment Center. Conversion to a correctional facility began in 1988. The facility provides a variety of programming including vocational and academic education, sex offender programming, and industry. MINNCOR Industries encompasses textile/garment manufacturing, signage, printing, and subcontract work. The facility's current population is 1,035 (3/1/04).

Willow River was the facility's original site and is located at 86032 County Highway 61, Willow River, Minnesota 55795, phone 218/372-3101, fax 218/372-3090. It serves as phase 1 for male offenders in the department's Challenge Incarceration Program (CIP), a boot camp mandated by the 1992 Legislature that accepted its first squad in October 1992. Phase 1 is a six-month, intensive program for up to 90 non-dangerous male offenders (CIP phase 1 female offenders are housed at Thistledeew Camp). Programming components include education, critical thinking skills development, chemical dependency programming, and rigorous physical exercise. Phases 2 and 3, both supervised release phases, are at least six months in duration and served in the community.

**Thistledeew Camp**

**David Hegg, Superintendent**

**phone 218/376-4411, fax 218/376-4489**

**dave.hegg@state.mn.us**

Thistledeew Camp, 62741 County Road 551, Togo, Minnesota 55723, is available for use on a per diem basis by all Minnesota juvenile county courts and provides court and social service agencies with an alternative residential program. Average daily population is about 35.

Thistledeew offers a three-week program, operated separately for boys and girls between 13 and 17 years old. Thistledeew also offers a three-month program for boys. Each program is intended to serve as a treatment resource for juveniles who have experienced failure in the home, school, and community.

*Three-week program* - Wilderness Endeavors is a year-round, 21-day adventure therapy program for boys and girls (the girls' program operates separately from the boys' program and has a strong gender-specific focus). It provides students with a safe but challenging environment in which to discover and develop tools for change and personal growth. Wilderness activities such as backpacking, canoeing, and cross-country skiing are used, along with a four-day solo, rock climbing, a teams course, and a high ropes course. A therapy component helps students process their experiences and transfer them to real-life situations.

Students receive one full year of school credit in experiential education and also one full year in physical education.

*Three-month program* - This program is available for juvenile males whose needs and interests are met through involvement in group living, school, work, special classes, and recreational activities. A student's success is measured through a comprehensive points system included in all areas of the program. Scores provide opportunities for both rewards and consequences. A sense of responsibility is encouraged through a fair and reasonable system of accountability.

The last three weeks of the three-month program are devoted to Challenge, the camp's high-adventure wilderness program. Challenge stresses self-confidence, leadership abilities, and the important of teamwork.

*Aftercare and transition* - Thistledeew has a state-wide aftercare and transition program provided for all youths who complete the three-month program. Aftercare is provided for 12 weeks and includes at least three visits to the home community by the child's

caseworker. The intent is to provide support for the youth in school, employment, and his relationships with family and peers. Transition programming is centered on setting up a restorative justice circle for each youth as he returns to the community. The purpose of this circle is to identify support systems and individuals who will work with the youth to help provide a positive transition back to the community, school, and work. This network of support is intended to continue beyond the 12-week aftercare period.

*Challenge Incarceration Program* - Thistledeew Camp also serves as the site for adult female offenders in phase 1 of the department's Challenge Incarceration Program (CIP), a boot camp mandated by the 1992 Legislature that accepted its first squad in October 1992. Phase 1 is a six-month, intensive program for up to 24 non-dangerous female offenders (CIP phase 1 male offenders are housed at Willow River). Programming components include education, critical thinking skills development, chemical dependency programming, and rigorous physical exercise. Phases 2 and 3, both supervised release phases, are at least six months in duration and served in the community.

#### ***Education***

***Marcie Sorensen, Director***

***phone 651/642-0244, fax 651/603-0150***

***marcie.j.sorensen@state.mn.us***

The central office education unit is responsible for oversight of offender education in adult and juvenile facilities. Adult Basic Education, special education, high school diploma, GED, vocational, parenting, life skills, critical thinking skills, and transitional programming are all available through correctional education.

To offer the above programs, the department partners with the Department of Education; Minnesota State Colleges and Universities; the Department of Economic Security; and other public and private organizations.

Research, data collection, program development, assessment, and national affiliations for the growth of correctional education are all functions of this unit.

#### ***Religious Programming and Resources***

***Steve Hokonson, Director***

***phone 651/717-6543, fax 651/717-6137***

***steve.hokonson@state.mn.us***

This unit is responsible for ensuring that incarcerated offenders have reasonable opportunities to pur-

sue lawful individual religious beliefs and practices of the religion or faith of their choice. Religious programming is provided consistent with security practices and principles, rehabilitative goals, health and safety, allocation of limited resources, responsibilities, and needs of the correctional facilities.

#### ***Classification & Alternative Services Unit***

***Jerry Clay, Director***

***phone 651/642-0319, fax 651/632-5066***

***jerry.clay@state.mn.us***

Responsible for inmate classification, transfer, and transportation services as well as administering the facility interstate corrections compact.

The department's inmate classification system utilizes an objective rating process to balance the classification assignment of inmates at the lowest custody level consistent with an objective assessment of public risk, facility security, and safety of staff and inmates.

The facility interstate corrections compact allows for transfer of inmates between states who are members of the compact.

Transportation provides safe, efficient, and effective movement of supervised release, work release, and CIP violators; interstate corrections compact transfers; and transfer of inmates between department facilities.

The director also oversees security activities including serving as chair of captain meetings and coordination of SORT (Special Operation Response Teams) and K-9 programs.

#### ***Capital Resources***

***Joe Miller, Administrator***

***phone 651/642-0247, fax 651/632-5066***

***joe.miller@state.mn.us***

The capital resources administrator coordinates capital projects, institution bonding, facility remodeling/renovation, and new institution planning. The administrator serves as a liaison with the Department of Administration, other state agencies, and firms involved in capital improvement projects and construction.

**Chris Bray, Assistant to the Commissioner**  
phone 651/642-0273, fax 651/642-0414  
chris.bray@state.mn.us

This office oversees the support services division and reports directly to the commissioner. This assistant commissioner serves as the department's affirmative action officer and directs the office of diversity. She also serves as the department's communications director and oversees media relations.

This office is responsible for oversight of a variety of department activities including restorative justice, planning for female offenders, research, human resource management, employee development, and juvenile community services. Best practices, strategic planning, and performance measures are also major responsibilities of this office.

Descriptions of units in this division follow.

## ☐ Human Resource Management

**Karen McCarty, Director**  
phone 651/642-0313, fax 651/643-2536  
karen.mccarty@state.mn.us

This unit provides consultation and direction concerning interpretation of personnel policies, grievance disputes, discipline matters, current staffing patterns, workforce planning, worker compensation, and labor relations including the formulation of union negotiation positions. It provides support to supervisors in recruitment, vacancy filling, and determinations of job classification and compensation. In addition, it documents the department's employment actions and administers employee benefits. This unit is also responsible for employee development activities (description follows).

### *Employee Development*

**Bruce Clendenen, Director (acting)**  
phone 651/642-0346, fax 651/603-0185  
bruce.clendenen@state.mn.us

In addition to providing training for all new employees, including a corrections officer academy, and ongoing skill-building training for staff at all levels, this unit provides management development training and organizational development consultation. Services provided include curriculum development, instructor train-the-trainer courses, certification programs, and development of e-training opportunities.

## ☐ Juvenile Community Services

**David Johnson**  
phone 651/642-0334, fax 651/642-0314  
david.a.johnson@state.mn.us

Responsible for coordination and oversight of community juvenile services. Some areas include:

- Children's Mental Health Initiative Fund; interagency planning for delinquent children with disabilities; juvenile services training and technical assistance for juvenile justice and corrections stakeholders/staff; and development and implementation of interagency juvenile facility licensing rules.
- Management of the State Juvenile Female Commitment Program (for juvenile female adolescents committed to the commissioner of corrections).
- Development of juvenile community services policies and procedures and management of special studies or grants that relate to community juvenile services.
- Work with local juvenile correctional agencies and the legislature to develop and implement legislative initiatives surrounding juvenile justice issues.

## ☐ Claudia Fercello

**Research & Best Practices**  
phone 651/642-0225; fax 651/642-0251  
claudia.fercello@state.mn.us

This unit designs and conducts research studies as well as provides data and information on criminal justice issues for the department, legislature, and other stakeholders to inform program and policy decision-making.

Technical assistance is provided across Minnesota, including consultation and training on correctional best practices and restorative justice.

## ☐ Office of Diversity

(contact: Assistant Commissioner  
**Chris Bray, listed above**)

Plans, directs, and implements the diversity and equal opportunity/affirmative action program in the following areas:

- Compliance with federal and state laws requiring the development and implementation of the department's Affirmative Action Plan, and policies in the area of equal opportunity;
- Investigate allegations of discrimination and sexual harassment to ensure that the department's employment practices are nondiscriminatory and that all employees have a work environment free from dis-

crimination based on race, color, sex, religion, creed, national origin, disability, age, sexual orientation, and marital status;

- Promote an inclusive work environment by ensuring all department employees receive training on professionalism and diverse cultures;
- Implement community and college recruitment to attract a diverse pool of job-seekers to a career in corrections, as well as internship opportunities;
- Ensure that the department provides services, programs, and policies accessible to individuals with physical or mental disabilities; and
- Provide leadership to diversity committees established at each department facility and the community services division.

**☐ Communications Office**

**Shari Burt, Information Officer**

**phone 651/603-0142, fax 651/642-0414**

**[shari.burt@state.mn.us](mailto:shari.burt@state.mn.us)**

Coordinates the department's response to media inquiries as well as questionnaires and surveys. The communications office develops public information materials, including newsletters, brochures, and flyers, on a variety of topics. Review of department and legislative reports is also a task of this office.

**Fiscal Years 2004-05  
General Fund Appropriation  
(reflects Laws 2003; dollars in thousands)**

<b>Adult Facilities</b>	<i>FY 2004</i>	<i>FY 2005</i>
Minnesota Correctional Facility (MCF)-Faribault	\$26,164	\$24,724
MCF-Lino Lakes	29,286	30,010
MCF-Oak Park Heights	18,224	18,224
MCF-Rush City	20,791	20,791
MCF-St. Cloud	25,267	25,221
MCF-Shakopee	12,230	12,230
MCF-Stillwater	32,859	32,765
MCF-Willow River/Moose Lake:		
Willow River campus	2,611	2,611
Moose Lake campus	20,947	20,947
Education	364	364
Health Services	33,693	37,428
Facility Support Services	14,243	14,482
Total	<u>\$236,679</u>	<u>\$239,797</u>
 <b>Juvenile Services</b>		
MCF-Red Wing	11,488	11,488
Thistledew Camp	23	23
Juvenile Support Services	1,524	1,524
Total	<u>\$13,035</u>	<u>\$13,035</u>
 <b>Community Services</b>		
Probation & Supervised Release	\$17,106	\$18,193
Special Supervision	6,161	6,161
Community Programs	2,531	2,531
Sentencing to Service	3,499	3,499
Facilities Planning & Inspection	1,155	1,155
Pass-through Grants & Subsidies	62,934	62,933
Program Support & Evaluation	853	853
Total	<u>\$94,239</u>	<u>\$95,325</u>
 <b>Operations Support</b>		
Support Services	\$1,154	1,154
Policy & Legal Services	2,028	2,028
Interagency Management	707	707
Financial Services	1,177	1,177
Office Services	1,829	1,829
Human Resource Management	2,462	2,462
Employee Development	528	528
Information Technology	4,762	4,762
Total	<u>\$14,647</u>	<u>\$14,647</u>
 <b>DEPARTMENT TOTAL</b>	 <b>\$358,600</b>	 <b>\$362,804</b>



Data as of 7/1/03 (unless otherwise noted)

**Population:**

Total	7568	
Males	7119	94.1%
Females	449	5.9%

**Commitments:**

	<i>CY02</i>	<i>CY03</i>	<i>Change</i>
January-June	1851	2108	+13.9%
July-December	1885		
Total	<u>3736</u>		

**Releases - (FY2003):**

Supervised release/parole	3973	83.5%
Intensive community supervision	156	3.3%
Discharge	629	13.2%
Total	<u>4758</u>	

**Admissions - (FY2003):**

New commitments	3801	68.2%
Release return w/o new sent	1577	28.3%
Release return w/new sent	190	3.5%
Total	<u>5568</u>	

**Average Sentence Length** (sentenced in FY03 includes jail credit, excludes lifers): 31.0 months

**Offenses (top six):**

Drugs	1730	22.9%
Criminal Sexual Conduct	1246	16.5%
Homicide	1067	14.1%
Assault	832	11.0%
Burglary	602	8.0%
Robbery	541	7.1%

**Types of Offenses:**

Person	3804	50.3%
Drug	1730	22.9%
Property	1210	16.0%
Other/not reported	764	10.0%
DWI	60	.8%

**Current Inmates Age 50 or Older:** 525

**Number of Lifers:** 353 (396 including non-Minnesota)

**Certified Juveniles:**

Certified at commitment 332\*

(\*This data was previously calculated incorrectly, so historical comparison is not possible)

**Current inmates under age 18:** 20

**Average Population (FY2003):** 7001

**Industry - Inmates employed** 966

**Race:**

White	4331	57.2%
Black	2567	34.0%
American Indian	495	6.5%
Asian	175	2.3%

(Note: 535 of above are of Hispanic ethnicity)

**Educational Level:**

Grades 0-8	249	3.3%
Grades 9-11	1398	18.5%
High school graduate	1015	13.4%
GED	990	13.1%
College and up	614	8.1%
Other/unknown	3302	43.6%

**Average Age:** 33.8

**Marital Status:**

Single	5165	68.2%
Married	1139	15.1%
Divorced/separated	1090	14.4%
Other/unknown	174	2.3%

**Religious Affiliation:**

Catholic	1282	16.9%
Lutheran	802	10.6%
Baptist	763	10.1%
Other Christian	1769	23.4%
American Indian religions	354	4.7%
Muslim	275	3.6%
Other religions	232	3.1%

(Note: 27.6% unknown or no preference)

**County of Commitment (top six):**

Hennepin	2025	26.8%
Ramsey	1367	18.1%
Dakota	329	4.3%
St. Louis	323	4.3%
Anoka	269	3.6%
Olmsted	226	3.0%

**Population by Facility:**

Stillwater	1293	17.1%
Lino Lakes	1239	16.4%
Faribault	1208	16.0%
Willow River/Moose Lake	1060	14.0%
Rush City	933	12.3%
St. Cloud	782	10.3%
Oak Park Heights	430	5.7%
Shakopee	410	5.4%
Work Release	176	2.3%
ICWC/Jail	37	.5%



Data as of 7/1/03 (unless otherwise noted)

<b>MCF-Red Wing Population</b>	
State Commits	84
Non-Commits	<u>40</u>
Total Population	124
<b>Average Population (FY2003):</b>	148

<b>State Commits (84)</b>			
<b>Race:</b>			
White	52	61.9%	
American Indian	12	14.3%	
Black	11	13.1%	
Latin	5	6.0%	
Other/unknown	4	4.8%	
<b>Average Age:</b>	17.7		
<b>Offenses (top five):</b>			
Burglary	14	16.7%	
Auto Theft	12	14.3%	
Criminal Sexual Conduct	12	14.3%	
Assault	10	11.9%	
Probation Violation	8	9.5%	
<b>County of Commitment (top five):</b>			
Hennepin	17	20.2%	
Beltrami	9	10.7%	
Wright	7	8.3%	
Rice	5	6.0%	
Steele	4	4.8%	
<b>Admissions (FY2003):</b>			
New commitments	65	98.5%	
Parole return w/o new sentence	0	--	
Parole return w/new sentence	<u>1</u>	1.5%	
Total	66		
<b>Releases (FY2003):</b>			
Parole	20	26.7%	
Discharge	<u>55</u>	73.3%	
Total	75		
<b>Commitments:</b>			
	<i>FY02</i>	<i>FY03</i>	<i>Change</i>
July-December	30	34	+13.3%
January-June	<u>32</u>	31	-3.1%
Total	62	65	+4.8%

<b>Non-Commits (40)</b>		
<b>Race:</b>		
White	17	42.5%
Black	16	40.0%
American Indian	5	12.5%
Other/unknown	2	5.0%
<b>Average Age:</b>	17.6	
<b>Offenses (top four):</b>		
Criminal Sexual Conduct	15	37.5%
Assault	5	12.5%
Probation Violation	4	10.0%
Auto Theft	4	10.0%
<b>Admitting County (top three):</b>		
Hennepin	23	57.6%
Ramsey	22	55.0%
St. Louis	6	15.0%
<b>Admissions (FY2003):</b>		
Court order	33	58.9%
Hold: Detention	20	35.7%
Hold: Revocation	1	1.8%
Federal	<u>2</u>	3.6%
Total	56	
<b>Releases (FY2003):</b>		
County Court Order	76	
Detention Hold Releases	20	

*Note: On July 1, 2003, there were four girls committed to the commissioner of corrections and housed in contract facilities. They are not reflected in the above profile.*

