

Minnesota State Law Library 2015 Annual Report



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Public Services

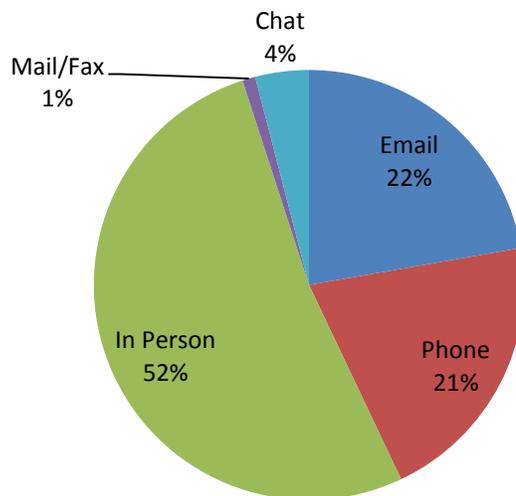
The Public Services Department is the public face of the Law Library. Circulation and reference statistics reflect interactions with library users. The public services reference desk is staffed weekdays from 8:30 a.m. to 5:00 p.m. by professional librarians drawn from each of the three library departments: Public Services, Technical Services, and Outreach Services.

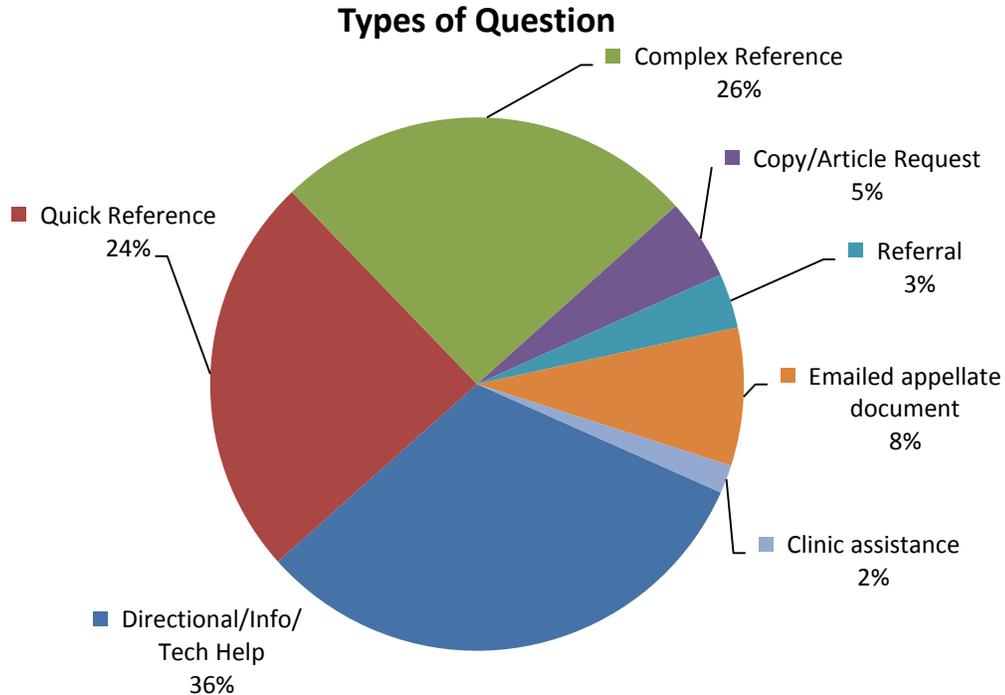
Library staff responded to an estimated 7,071 individual information requests. In addition, the library had 4,063 visitors who used the library's resources without a librarian's assistance. We received a variety of questions, which can be grouped into one of five categories (see graph below). Some inquiries are directional, such as where to find a book, transcript, or brief; others are far more complex, such as how to conduct electronic legal research. Common questions also include where to find applicable forms, court rules, statutes, and case law. Patrons can access the library in various ways. This is set forth in the chart below.

2015 Public Services Statistics

- 7,071 questions
- 70 of these were reference requests from jail inmates and state hospital patients
- 4,063 unassisted visitors (includes visitors who utilized the resources of the library, but did not require assistance from the librarians)
- 925 people visited the library for tours, exhibits, or classes
- 1,332 items circulated from the collection
- 72 items loaned to other libraries through interlibrary loan services

Methods of Access to Library Staff





Chat Service

In May of 2013 the Law Library entered into a partnership with Legal Services State Support to provide chat assistance to users of the LawHelpMN.org website. Librarians cover 9 hours of chat per week and assist members of the general public in locating legal information.

Interlibrary Loan Service

The State Law Library obtains materials from other libraries when they are needed to assist the work of the Judicial Branch. The library borrows books from other libraries on the behalf of justices, judges and court staff who work at the Minnesota Judicial Center. In addition, the library can request copies of articles for any member of the court system.

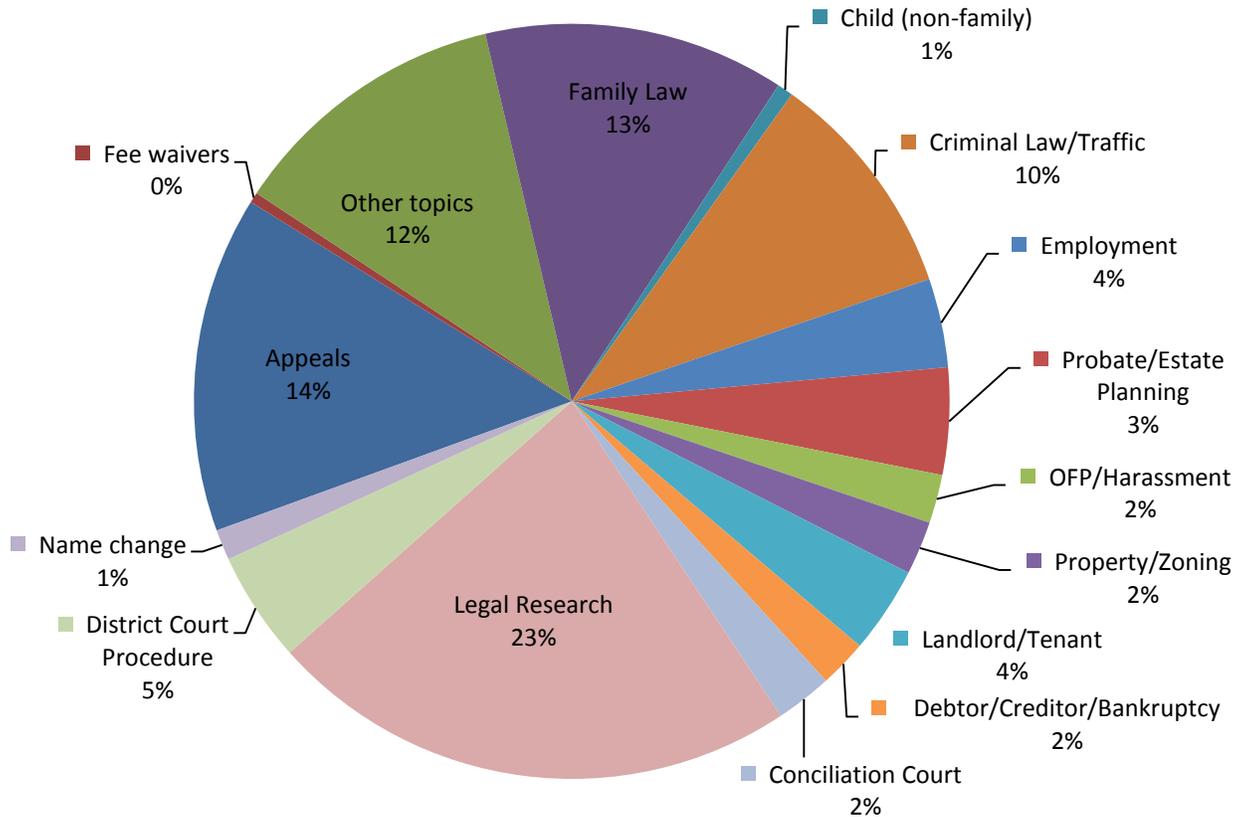
Email Access to Appellate Documents

In 2014 the library started offering a new email service for appellate documents. The ability to email these documents was made possible by the appellate e-filing initiative.

Subject of Requests

In 2013 the library began to categorize and track legal-research questions by topic. We use this information to create and update web content, as well as to guide future collection-development decisions. A significant number of the “other” category included matters related to civil commitment, Indian law, immigration, municipal law, disability, taxation, and court history.

Types of Questions by Subject



A Sampling of Interesting Research Requests

- Is there a minimum age requirement/prohibition regarding the operation of riding lawn mowers?
- I'm doing research on the traffic law nicknamed the zipper merge law. We are hoping to pass similar legislation here in Idaho. Could you help me find a copy of that law?
- Do nursing homes have to use clear garbage bags for all of their trash except for bio-hazardous things? Can black garbage bags be used?
- When exactly did the Minnesota Supreme Court delegate its authority to regulate bar admissions to the Board of Law Examiners, and what did that process involve?
- I'm trying to help my step daughter. The last of her biological grandparents passed away 19 years ago and they wanted her to have their house. All of her aunts and uncles knew this, and she has been living there for at least the last 15 years and paying the taxes. Is there a way she can claim ownership of the property since she has been living there for so long and paying all of the bills?

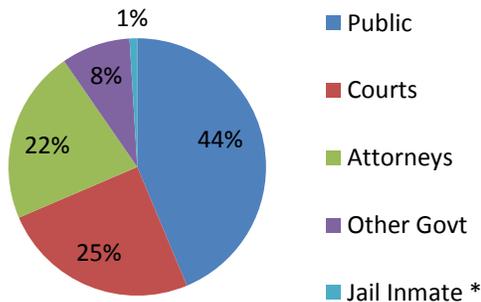
- I was appointed guardian and conservator for my single, 34 year old daughter because she was critically ill. My assignment ended March 27th. I have entered the audit and final report. The final report states it is in Audit Queue. I don't know what that means. I have been given a court date on August 14th, but will be with my daughter at Mayo Clinic appointments. Is that acceptable?
- Hi, I've got a building code I'm unable to find. The issue is the Minnesota Administrative Rules, Chapter 1309, International Residential Code (IRC). I'm looking for what 1309.0703 actually looked like before and after the law changed in 2003.
- Our son is coming up there from New Mexico to go to the UMN. He has a durable power of medical here. Does he need a separate one for there in MN or can we simply have the one from here and use it if he were in an accident, etc. in MN?
- Is there a law around a wedding venue keeping a deposit of \$3000 one year and one day out from a wedding when they can or easily will rent it to another party?
- In the MN legislative manual chapter six there is a list of judges. Following the judge's name is a number in parentheses. A footnote indicates that this is "seat numbers of judges". What are seat numbers?
- Is it legal for 2 townships to do work on a Forestry Road without signed permission from the forestry department?
- I purchased a home from the IRS that has a 180-day redemption period. The home is vacant and the previous owners are not cooperative. Do I have the right to enter the home to protect my interests? The home needs winterizing.
- I am looking for past DWI cases involving dentures. Thank you.
- I am trying to locate historical asbestos standards for Minnesota. In particular, I am interested in learning when Minnesota adopted the 5 mppcf limit for asbestos exposure and when asbestos was banned. I should mention that I am not in Minnesota. Any assistance you can provide will be greatly appreciated.

The State Law Library collaborates with other libraries and service providers. When a patron's needs are beyond the scope of services that staff can provide, the library provides referrals to area legal clinics, lawyer-referral services, county law libraries, and the [Court Self-Help Center](#). For questions related to legislative history, we refer patrons to the [Legislative Reference Library](#) or the [Minnesota Historical Society](#) for source information beyond what is available in the State Law Library.

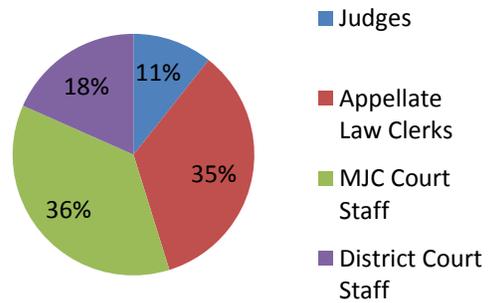
Library Patrons

The library's patron base ranges from self-represented litigants to attorneys and members of the judicial branch. Patrons from the court system include administrative court judges, trial court judges (throughout the state), appellate court judges and justices, and other court staff. Because our patrons have varied experience and education, staff must be able to communicate with different audiences and be familiar with a range of materials written for those audiences.

Types of Library Patrons



Types of Users in the Judicial Branch



* Prison inmates are assisted by the LLSP program, addressed on pages 13-15.

The library is also a valuable resource for law, library science, and paralegal students from programs at Inver Hills Community College, Rasmussen College, Minnesota School of Business/Globe University, the University of St. Catherine, and area law schools.

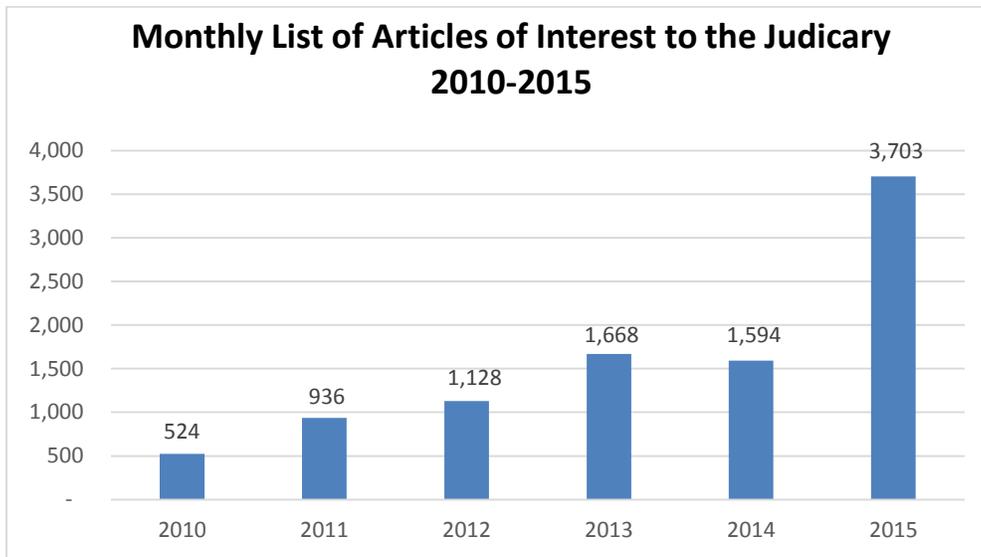
Current Awareness Services

Monthly New Articles List

The State Law Library supports the work of the judicial branch by providing current and relevant legal materials. One way we provide current awareness service is by notifying judicial staff of recent periodical articles of potential interest. The response to this service, which began in 2010, has been extremely positive.

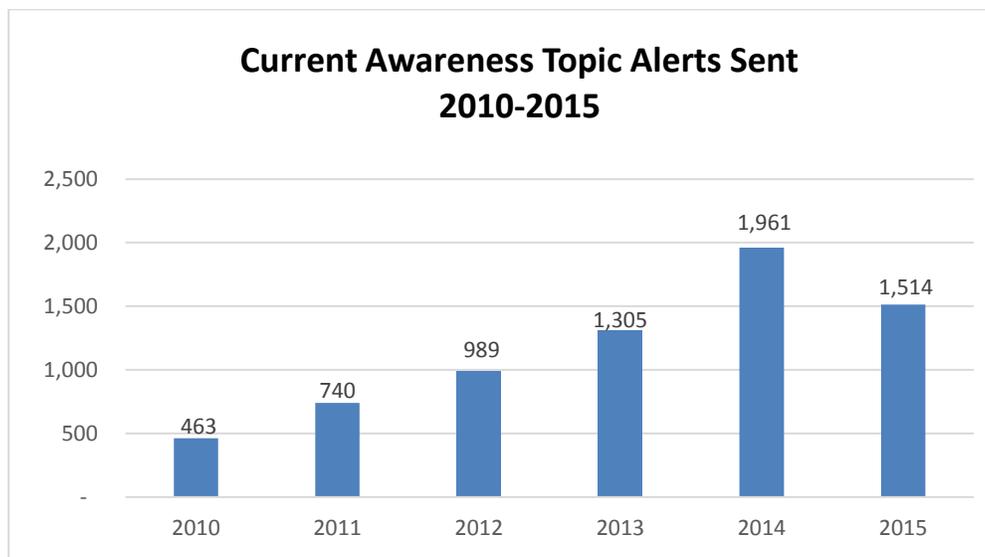
At the beginning of 2015, the library sent judicial branch employees monthly bibliographies of recent articles. Patrons were able to request any of the articles and receive a scanned copy by e-mail. Beginning in May, however, this service was revamped. Instead of the previous bibliography, a monthly archive of recent legal articles is now made available to patrons using Box, an online service that allows patrons to preview, print and/or download the articles immediately.

This change in format led to a significant increase in the number of articles provided to judicial staff. From 2014 to 2015, the increase in the number of articles provided rose 132%; from 2010 to 2015, the increase was 607%. The accompanying chart shows the substantial increase in articles provided. During the 12 months of 2015, 543 articles were made available to judicial patrons.



Topic and Journal Alerts

Upon request, library staff will send notification alerts to judicial employees concerning new, recently received law review and periodical articles on any specific topic or from any journal of the patron's choosing. The articles are selected from the approximately 400 titles that the library receives in print format. These numbers do not include the substantial number of table of contents alerts sent out for specific journal titles.



During 2015, approximately 80 individuals used this service to receive customized alerts on close to 70 different topics. Alerts were sent to Minnesota Supreme Court justices, Court of Appeals judges, district court judges, referees, court administrators, law clerks, court psychologists, human resources staff, as well as other judicial employees. Non-judicial branch users included Minnesota Workers' Compensation Court of Appeals, Minnesota Tax Court judges, and other administrative law judges and staff. We have also extended the service to a few other individuals, including

Minnesota Department of Corrections attorneys and correctional facility librarians, as well as former judicial branch employees.

In addition to the monthly periodical archives and journal alerts, the Outreach Services department provided other current awareness services. *Diversity, Discrimination and the Law – Annual Bibliography for 2015*, an archive of articles, was compiled and made available for judicial staff. The archive includes more than one hundred and seventy articles on diversity and discrimination. During 2015, 125 subject alerts were sent to the patrons interested in diversity. The tables of contents pages from incoming Minnesota legal periodicals are compiled on a quarterly basis and included in the monthly article notice sent to all MJB staff.

New Books List

The Law Library also notifies the judicial branch each month about new titles added to the collection. In 2015 this resulted in 54 requests from judges and staff for the new materials contained in the monthly list.

Electronic Services

Law Library Website

A good part of 2015 was spent preparing for our new website. The previous website had been created in 1996, so a change was long due. The new website platform allowed the library to make many improvements in usability, functionality, and design.

Opinions and Briefs

Many patrons use the website to conduct full-text searches of the [Appellate Court Archive](#). Decisions of the Minnesota Court of Appeals (published and unpublished) and the Minnesota Supreme Court from May 1996 to the present are available free of charge on the website.

The Public Services and Technical Services staffs continue the ongoing project of posting online selected [appellate court briefs](#) in accordance with the [Rules of Public Access to Records of the Judicial Branch](#) (which specifies that appendices may not be posted due to data privacy protections).

Online Research Resources

In 2013, the library began using LibGuides, a web based tool, to update the library's [Legal Topics pages](#). LibGuides is a dynamic content management product that allows the library to group together resources from many sources into one topical site. Our top 5 most popular guides in 2015 were [Minors](#), [Appeals](#), [Wills, Trusts & Estate Planning](#), [Child Custody & Parenting Time](#), and [Probate & Estate Administration](#).

New guides created during the year include [Alcohol](#), [Bankruptcy](#), [Disability](#), [Privacy/Identity Theft](#), [Tax Law](#), [Creditor/Debtor](#). One guide that was completely updated and improved in 2015 was the [Legal Treatise Finder](#). It provides researchers an easy way to locate treatises in our collection by topic.

The website also includes a compilation of Minnesota county and municipal [ordinances](#) that are available online. This is a valuable resource for anyone researching local law and is one of the most heavily used resources on the website.

The library has created a [legal referral page](#) for each county in Minnesota. The library updates these pages on an annual basis.

The library has computer terminals that can be used to access court records and documents. There is one MPA (MN Public Access) terminal providing a courthouse view of trial court records and two PMACS (case management system of the Minnesota Appellate Courts) terminals. These computers provide online access to court materials that are not otherwise available on the internet.

Social Media

The State Law Library has had a Twitter account since 2008 (@StateLawLibrary). At the end of 2014, the library had 1096 followers. They include attorneys, law firms, law schools, legal organizations, and libraries. In addition, the library began using Facebook at the end of 2014. The library now has 114 Facebook followers.

Technical Services

Our Technical Services Department is responsible for ordering, receiving, processing, and cataloging books and other media - including websites and online documents - for the library's collection. In addition, the department catalogs materials for seven county law libraries. The department also serves as a publisher of the Minnesota appellate courts' briefs on microfiche for county and academic law libraries.

When new items arrive, library staff catalogs, processes, and then shelves them in the State Law Library, the Court of Appeals Research Library, or the Supreme Court Research Library. The staff also culls outdated materials from all three libraries and relocates materials to make space for new volumes.

Two of the biggest changes to the department this year involved the replacement of two team members. The Head of Technical Services retired in January 2015 after 28 years with the library and was replaced by Erica Nutzman in May. The Technical Services Clerk left in April and was replaced by Elizabeth Karges.

Technical Services Statistics

- 2,426 continuation items added in the three libraries (new replacement volumes and hardbound supplements)
- 339 new titles added
- 158 original cataloging records created
- 3,963 items withdrawn
- 1,581 briefs processed
- 3,041 Federal Depository Library items added

The State Law Library Collection

The State Law Library has the second-largest legal collection in Minnesota. It includes over 350,000 volumes. In compliance with our collection-development plan, the library collects primary legal materials of the federal government, its territories, and the states; secondary materials on a wide variety of legal subjects; Minnesota law of all types; and federal government documents, including selected depository items. The State Law Library is the archival library for the Minnesota Judicial Branch and the collection houses many unique items of historical significance to the legal community. Examples include appellate briefs going back to the start of the State, historical practice materials, opinions of the Minnesota Supreme Court from its inception, and early statutory and regulatory materials. In addition to print resources, the library subscribes to multiple electronic resources, including Westlaw, HeinOnline, several business and academic periodicals, and online newspapers. Patrons may use these resources at the library for free.

In the summer of 2013, the library began the first inventory of the library's collection in over 20 years. Due to the size of the library, this project will likely continue through much of 2016. In conjunction with the inventory, the department has also been working to clean up the library catalog in preparation for a migration to a new catalog management system sometime in 2017.

Use of the library's print collection has remained steady. In 2015, 1,332 items circulated from the collection. As a result of interlibrary loan requests, 72 items were circulated to other libraries. The library added 339 new titles to the collection in 2015.

Minnesota Legal Periodicals Index

The [Minnesota Legal Periodical Index](#) (MLPI) is a bibliographic database that we have developed and maintained since 1984. It includes periodicals published by Minnesota law schools, bar associations, and commercial publishers. The web version of MLPI is powered by [LawMoose](#) and is a collaboration between the Minnesota State Law Library and Pritchard Law Webs. In 2015, the Cataloger indexed 895 articles for the MLPI. The indexing process involves designating the journal, volume and issue, author, and title. In addition, up to three subject headings are assigned to each record to aid researchers in searching for articles by topic.

Appellate Briefs

The library provides access to appellate briefs in various formats. For Minnesota appellate decisions that are published in the *Northwestern Reporter*, the library binds the briefs and their addenda to ensure long-term access. These materials are heavily used by, and circulated to, attorneys. In 2015, 56 volumes of bound briefs were added to the collection. In addition, library staff prepares the briefs for microfiche processing. Area law libraries that do not have print copies of briefs may purchase the microfiche. In 2015, 822 microfiche sheets were produced. The library also scans most civil briefs and makes them available on the internet. Last year 403 briefs were redacted and added to the library's online database.

In the fall of 2015 it was announced that the Hamline University Law School would merge with William Mitchell College of Law and that the library at Hamline would be closed. The State Law Library was able to acquire a set of briefs in excellent condition that cover the years 1884-1982.

As many of the library's brief volumes from the late 19th and early 20th centuries are in very poor condition, this set will allow greater access to these materials.

Contributions to the Minnesota Digital Library

In 2015, the State Law Library worked with the Minnesota Digital Library to digitize volumes 11-20 of the *Minnesota Reports*, which was the official publication for opinions of the Minnesota Supreme Court. These volumes cover the years of 1867-1878.

Digitizing the first 20 volumes of the *Minnesota Reports* is an important contribution to the history of Minnesota, as they are the original volumes published by the State in the earliest years of the Minnesota Supreme Court. These volumes are rare, as very few were printed. In 1877, Chief Justice James Gilfillan edited and republished the first 20 volumes, now known as Gilfillan's Reports (Gil.). While editing the reports, he added and deleted some material and information. These reports are also some of the earliest published examples of the legal publisher J.B. West. His company became West Publishing and is now known as Thomson Reuters. Volumes 1-10 were digitized in an earlier project.

The State Law Library has made several [other contributions](#) to the MDL in past years. The item that was most heavily used in 2015 was the [Roll of Attorneys \(1858-1970\)](#).

Services to County Law Libraries

County Law Library Program

The Minnesota State Law Library is required by law to advise and assist county law libraries throughout the state. Minn. Stat. Ch. 134A. We provide this assistance primarily through the County Law Library Program (CLLP). Since most of the counties in Minnesota do not have full-time professional law librarians on staff, this program provides centralized services and information to county law libraries to assist those who supervise the libraries. Often, local law library managers are full-time law clerks, court administrators, or other county staff who take on law-library responsibilities as additional duties.

The Program Coordinator and State Law Librarian periodically visit county law libraries and provide recommendations for solving problems or addressing issues. The State Law Library also provides training in law library management.

In 2013, CLLP developed a two-tier membership system. County law libraries in tier one receive primary legal materials and phone consultation for routine questions related to staffing issues, library space, collection content, filing fees and other budgetary matters, legal vendors, and the appropriate use of library funds. Libraries who belong to tier two receive the benefits of tier one, plus one on-site library visit, development of a county-specific resource sheet, assistance in developing a clinic for legal advice or forms review, assistance with vendor contracts, and patron access to the State Law Library's reference desk via a toll-free telephone number. Of the 84 eligible county law libraries in Minnesota, 50 became tier one members of CLLP and five libraries chose tier two.

In 2015, the State Law Librarian visited the St. Louis County Law Library in Duluth, the Otter Tail County Law Library in Fergus Falls, the Stearns County Law Library in St. Cloud, the Rice County Law Library in Faribault, and the Winona County Law Library in Winona.

Educational Programs

In October, the State Law Library hosted and helped plan the Minnesota Coalition of County Law Libraries' fall educational program, which was held at Minnesota Judicial Center in St. Paul. Session topics included breaking barriers to poverty, the court's new website, and how to prevent aggression and deal with challenging patron behaviors.

Cataloging Services

The State Law Library offers cataloging services for county law libraries that want their collections to be available online. In 2015, the Cataloging Librarian added 1212 records for six counties.

Law Library Service to Prisoners Program (LLSP)

The mission of LLSP is to provide law library service to inmates incarcerated in Minnesota. We do this by providing access to legal materials, both at the correctional facilities and the Minnesota State Law Library (MSLL). Circuit-riding prison law librarians, based at MSLL, conduct monthly visits at eight adult correctional facilities to meet with inmates. Questions that cannot be answered on-site using the prison collections of core legal materials are researched at MSLL. Inmates also write or call LLSP for assistance with their legal research. The program also provides law library services to Minnesota Department of Corrections (DOC) staff and DOC inmates housed in other facilities, such as county jails, state hospitals, and other states.

LLSP is funded by an inter-agency agreement between the State Law Library and the DOC. The program began as a pilot project in 1984, with one librarian visiting five correctional facilities and a part-time clerk providing photocopying support. Today, the staff includes two full-time and one half-time librarians, as well as one part-time clerk.

Overview of 2015

In 2014, we provided 42,683 requested items to 2,627 inmates. In 2015, however, LLSP provided 46,109 requested items to 2,814 inmates, an increase of 8.0% for requested items and 7.1% for individuals assisted. The number of on-site meetings with inmates also increased by 25.3%, going from 1,097 in 2014 to 1,374 in 2015.

9,947	DOC inmates (as of 01/01/2015)
94	MCF prison visits
8,950	Estimated miles travelled
1,374	Inmate interviews
2,814	Individual inmates assisted
46,109	Inmate requests processed
750	Estimated hours worked by volunteer

Milestones

In 2015, LLSP celebrated the 30th anniversary of its first full year of service to inmates. To commemorate this milestone, several articles were written and published. Debby Hackerson, a librarian at the Minnesota State Law Library, wrote an article that was published in the December 2015 online issue of *Bench & Bar of Minnesota*. Another version of the article will be published in the upcoming March/April issue of *AALL Spectrum*, the bi-monthly journal of the American Association of Law Libraries. The LLSP librarians and program manager were interviewed by an inmate at the Shakopee Correctional Facility, and an article about the program was published in the Spring 2015 issue of *The Reflector*, the inmate newsletter.

Librarian Jean Anderson was selected as a 2015 recipient of *Minnesota Lawyer's* Unsung Legal Hero award. She was chosen by the leadership of *Minnesota Lawyer* and an outside panel for her talent and dedication to the legal support profession. Jean was honored at a luncheon event on September 10, 2015.

Statistical Highlights

A few observations concerning service to inmates in the primary correctional facilities, as well as other housing locations, follow. All percentages reflect changes from 2014 to 2015.

- Stillwater and Oak Park Heights received the largest numbers of items delivered to inmates (8,834 and 6,737 respectively).
- Rush City and Oak Park Heights inmates account for the largest percentage increases in requests from the primary correctional facilities (35.1% and 29.0% respectively).
- Stillwater and St. Cloud had the largest number of individuals assisted (572 and 457 respectively).
- St. Cloud and Lino Lakes had the largest percentage increases for individuals assisted in the primary correctional facilities (21.2% and 19.7% respectively).
- Oak Park Heights and Rush City had the largest number of on-site meetings with inmates (243 and 225 respectively).
- Rush City, St. Cloud, and Moose Lake/Willow River saw significant percentage increases in on-site meetings with inmates (90.7%, 66.7%, and 65.3% respectively).

Three Year Statistical Comparison 2013-2015				
LLSP Activities	2013	2014	2015	Percentage of Change
Requests Processed	41,366	42,683	46,109	+ 8.0 %
On-site Meetings With Inmates	1,056	1,097	1,374	+25.3 %
Individuals Assisted	2,465	2,627	2,814	+ 7.1 %

Requests Processed quantifies the activities involved in providing law library service to prisoners.

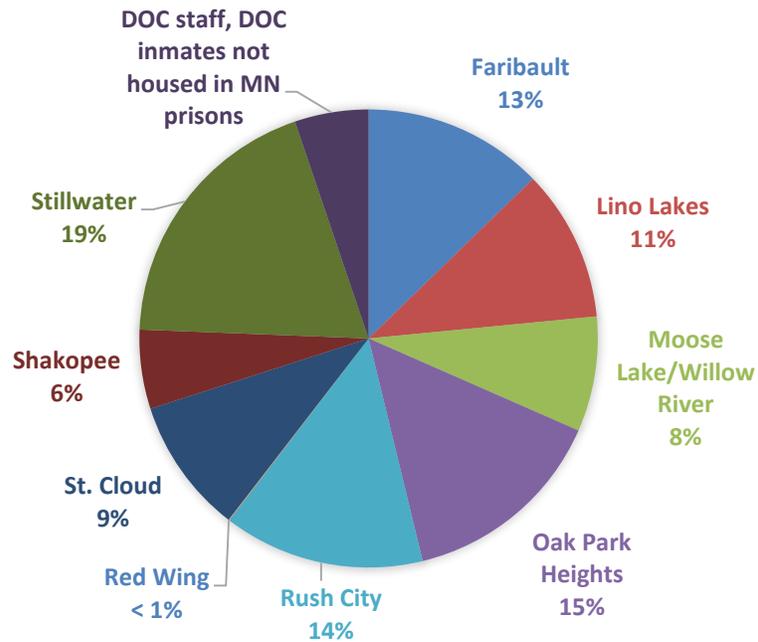
On-site Meetings with Inmates is the number of inmate reference interviews conducted in-person.

Individuals Assisted is the total number of people we provided information to, whether in-person, by telephone, or through the mail.

Fifteen Year Statistical Comparison 2000-2015			
LLSP Activities	2,000	2,015	2000-2015 Change Percentage
Inmate Requests Processed	24,171	46,109	+90.8%
On-Site Meetings with Inmates	1,859*	1,374	-26.1%
Individuals Assisted	1,476	2,814	+90.7%

*In 2000, LLSP visited Oak Park Heights and Stillwater Correctional Facilities twice each month, rather than once.

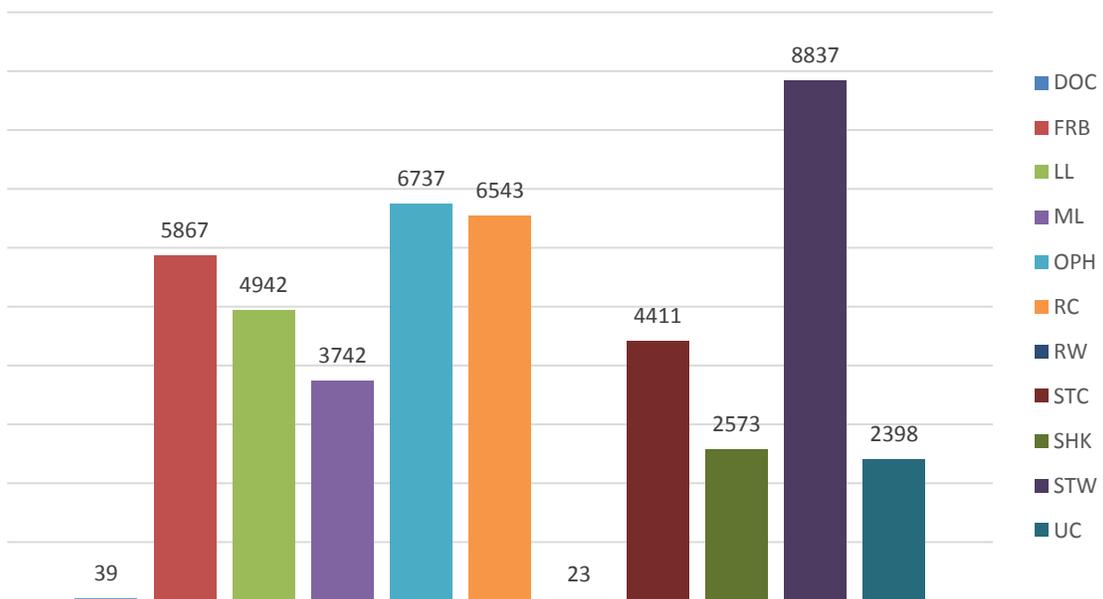
Distribution of Requests by Facility 2015



Abbreviations for correctional facilities used below:

FRB – Faribault, LL – Lino Lakes, ML – Moose Lake/Willow River, OPH – Oak Park Heights, RC – Rush City, RW – Red Wing, STC – St. Cloud, SHK – Shakopee, STW – Stillwater, UC - Minnesota under Contract, DOC –Department of Corrections Staff

Number of Requests by Facility 2015



Additional Programs and Services

Continuing Legal Education Programs

In 2015, the State Law Library hosted 12 free CLE programs at the Minnesota Judicial Center. Several were offered as webinars. The programs offered attendees five standard credits, two elimination of bias credits, two ethics credits, and three law office management credits.

Additionally, during the year the State Law Librarian and Debby Hackerson, Public Services Librarian, presented a total of four continuing legal education programs on the topic of legal research.

Appellate Self-Help Clinics

In April 2013, the Minnesota State Law Library and the Labor and Employment Section of the Minnesota State Bar Association started a free clinic for people contemplating an appeal to the Minnesota Court of Appeals from a denial of unemployment benefits. The clinic is staffed by volunteer attorneys, law library staff, and law students. The clinic meets twice per month; once via phone and once at the State Law Library.

In 2015, the clinic assisted 40 people. Four were assisted at the in-person clinic and 36 were helped via a telephone consultation. 27 of those who attended the clinic (67%) ended up not filing an appeal after speaking to the attorney. Of the 13 who did file an appeal, one person chose to dismiss her appeal after speaking to the attorney. While the majority of the clinic customers live in the seven county metropolitan area, the clinic also assisted residents of Polk, Stearns, Carlton, and Faribault Counties, as well as two people who now live out of state.

The attorneys who volunteered their time to the unemployment appeals clinic were Howard Bolter, Amy Boyle, Craig Brandt, Sarah Crippen, Marlene Garvis, Nathan Griffin, Mary Kaczorek, Corey Kobbervig, Kelly Jeanetta, Jonathan Reppe, and Brian Rochel.

In January of 2015, State Law Librarian Liz Reppe approached Erik Hansen, chair of the MSBA Appellate Practice Section, about starting a general appeals self-help clinic. Throughout the year they met with a planning group from the section. Efforts on the MSBA side were led by Mr. Hansen and current chair Liz Kramer. In 2016, the clinic will start as a pilot project with two attorneys meeting with pro se appellants once per month at the State Law Library.

Additional Outreach Activities

Outreach to Libraries

In January, Liz Reppe met with librarians from the Lake Agassiz Regional Library System in Detroit Lakes. She spoke to librarians from Polk, Clearwater, Norman, Mahnoman, Clay, Becker, and Wilkin Counties about legal resources and how the State Law Library can assist them and their patrons.

In April, the State Law Library and the Minnesota Coalition of County Law Libraries put on an educational program for public librarians. The event was held at the Chanhassen Public Library. Topics included criminal expungement, e-filing, senior law, and an overview of the legal system. Liz Reppe was a speaker.

In May, several State Law Library librarians presented at the Minnesota Association of Law Libraries Spring Conference. Programs included: *Law Library Services to Prisoners* (Susan Trombley), *Crowdsourcing Research: An introduction based on logo design experiences* (Danielle Becker), and *An Introduction to CALCO* (Liz Reppe).

In May, Liz Reppe visited the Viking Regional Library System in Fergus Falls. She spoke to librarians from Stevens, Pope, Otter Tail, Douglas, Grant, and Traverse Counties. Her presentation included a discussion of unauthorized practice of law, helpful legal resources, e-filing and how the State Law Library can help libraries and their patrons.

In October, Liz Reppe presented *You Found What on the Internet?! Using Free Sites to Locate People and Information about People* at the Minnesota Library Association Annual Conference.

Professional Activities

In July, Liz Reppe coordinated and moderated a program at the American Association of Law Libraries entitled "Proving Your Library's Value: Tips from a Library That Has Done It". The program was selected as the one session scheduled that day that would be video-recorded and made available on the association's website for later viewing by people who were not able to attend the conference.

The State Law Library also was selected to present a poster at the annual meeting on its project to create a new logo via crowdsourcing.

The State Law Library is an active participant in the [Capitol Area Library Consortium](#) (CALCO). Either the State Law Librarian; Head of Outreach, Daniel Lunde; or Erica Nutzman, Head of Technical Services regularly attends the group's meetings.

The library is also involved in [MnPALS](#), a consortium of Minnesota private college and university libraries, state government libraries, public libraries, school libraries, and special libraries. Two members of our Technical Services department are active participants in the group. Robin Horowitz is a member of the RDA Taskforce and Indexing Task Force. Elizabeth Tuckwood is a member of the Future Integrated Library System (ILS) Task Force.

The State Law Librarian serves on the Minitex Policy Advisory Council as the State Government Libraries representative. This group advises the Minnesota Office of Higher Education and the Minitex Director in the planning, development, and evaluation of Minitex programs and services.

For the first half of the year, State Law Librarian Liz Reppe was the Chair of the [AALL Committee on Relations with Information Vendors](#) (CRIV). Liz Reppe and Electronic Services Librarian Danielle Becker served on the AALL [Digital Access to Legal Information Committee](#).

Liz Reppe was appointed to the Public Access Rules Committee. She also serves on the MSBA Legal Assistance to the Disadvantaged Committee and the Preservation Committee of the Minnesota Supreme Court Historical Society.

Outreach Librarian Susan Trombley is the chair of the Exchange Committee for the Minnesota Association of Law Libraries. The Exchange Committee advertises legal materials that organizations or individuals wish to donate, sell or acquire.

The Minnesota State Law Library is a depository for federal documents. Our Government Documents Librarian Sheri Huppert is a member of the Regional Advisory Group that represents depository libraries in Minnesota, Michigan, and the Dakotas.

State Law Library librarians authored the following articles in 2015:

- Danielle Becker, *The Complete Bill of Rights: The Drafts, Debates, Sources, and Origins*, book review, 108:2 Law Library Journal (2016).
- Danielle A. Becker, *Best Practices of Library Mobile Web Site Design: A Literature Review*, 22:2 College & Undergraduate Libraries (2015).
- Debby Hackerson, *Minnesota State Law Library Service to Prisoners Marks 30th Anniversary*, Bench & Bar (Dec. 2015).

Outreach to the Legal Community

In May, Liz Reppe spoke to the 17th District Bar Association in Fairmont. She highlighted the services the library could provide to attorneys in outstate Minnesota.

In June, Debby Hackerson traveled to the 12th District Bar Association meeting in Litchfield. She spoke to the group about the services the library could provide to attorneys in greater Minnesota and presented a CLE.

In March, Debby Hackerson was a guest lecturer at Mitchell Hamline School of Law. She presented a class on Minnesota legal research.

In October, November, and December, Liz Reppe presented three different CLE classes for the Ramsey County Bar Association.

Outreach to the Public

Several librarians participate in Everybody Wins, an ongoing read-aloud program in which adult volunteers are paired with students at Benjamin E. Mays Elementary School during a weekly reading session. The reading program runs from October through early April. 2015 volunteers were Danielle Becker, Daniel Lunde, Erica Nutzman, and Liz Reppe.

Library Exhibits

In April and May, the State Law Library was home to the traveling Women in the Law exhibit. The exhibit honored over 30 Minnesota women who have served in distinguished legal roles throughout the state. To kick-off the display, an event to celebrate the accomplishments and contributions of Minnesota's women judges and lawyers was held on April 28. The program

featured Chief Justice Lorie Gildea, Associate Justice Wilhelmina Wright, Attorney General Lori Swanson, and Pam Rochlin, President of Minnesota Women Lawyers. Over 300 people came to the library for the event and to view the exhibit.

In September, the library hosted the traveling exhibit Magna Carta: Enduring Legacy. This exhibit was curated by the Library of Congress and produced by the American Bar Association to celebrate the 800 anniversary of the Magna Carta. Over 100 people visited the library to view the exhibit.

Additionally, the State Law Library provided items for Thomson Reuter's Art in the Law exhibit at the MSP airport. The loaned materials included a bust of Justice Rosalie Wahl and her Glass Ceiling Award from the ABA. The display was at the airport from May until November.

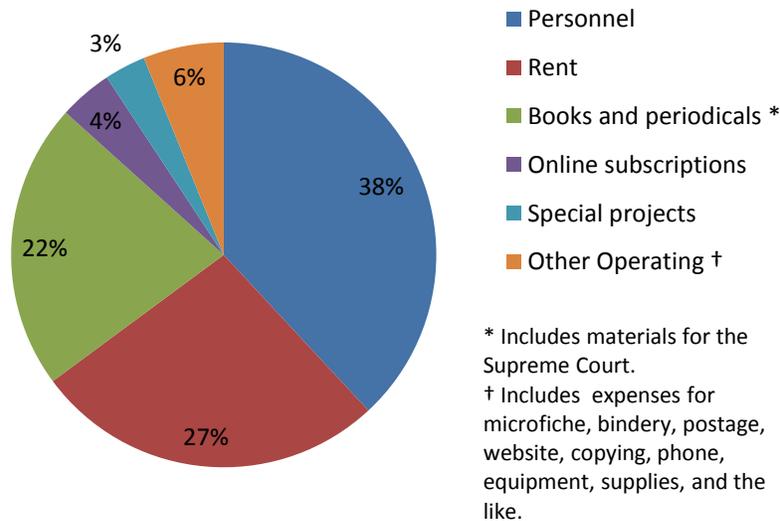
Feedback on Our Services

The State Law Library strives to provide excellent service to its users. Below is a sampling of some of the messages we received in 2015.

- You rock! Thanks so much! – *district court law clerk*
- Hey, how great is that! Thank you - that's exactly the one I was looking for. – *public patron*
- Wonderful, THANK YOU SO MUCH! I cannot tell you how helpful this is! – *district court law clerk*
- I really appreciate this service. I don't know how I'd keep up on current cases and trends in the law without your help! – *judicial referee*
- Thanks again! You were so much help. I would have moved about 20 times slower without that help. – *appellate court law clerk*
- I should have asked you first before I burned more time than I like to admit trying to track down the amendment to the rules. – *district court law clerk*
- Thanks for a quick (and illustrative) response. – *public librarian*
- As always, I appreciate the speed and accuracy of the Library's response. – *state agency staff*
- Thank you for taking the time to create the book list. I always look forward to it. – *district court staff*
- Thank you for your help. This will get me headed in the right direction that is for sure. I appreciate it greatly. – *public patron*
- That was great—thanks for the quick and thorough turnaround! - *district court judge*
- I really appreciate your help. I won't hesitate to use the Law Library service in the future. It's a great resource! – *district court law clerk*
- Thumbs up on this new format to deliver journal articles, thank you. – *district court clerk*
- Thanks for all of your wonderful interlibrary loan work. It's really appreciated. – *Supreme Court Justice*
- Thanks much! You are providing a valuable service to the bench. – *district court judge*

Budget Summary

Budget Allocations \$2,088,630 in expenditures



2015 Library Staff & Volunteers

Liz Reppe, State Law Librarian

Outreach Services

Jean Anderson, Outreach Services Librarian

Bill Erlandsen, Library Clerk

Daniel Lunde, Head of Outreach Services Public Services

Stephanie Thorson, Outreach Services Librarian

Susan Trombley, Outreach Services Librarian

Public Services

Danielle Becker, Electronic Services Librarian

Debby Hackerson, Public Services Librarian

Sheri Huppert, Government Documents Librarian

Susan Larson, Head of Public Services

Technical Services

Robin Horowitz, Technical Services Librarian

Elizabeth Karges, Technical Services Clerk (started in April)

Deborah Kitzmann, Technical & Outreach Services Clerk

Erica Nutzman, Head of Technical Services (started in May)

Dennis Skrade, Head of Technical Services (until January)

Melissa Terrien, Technical Services Clerk (until April)

Elizabeth Tuckwood, Technical Services Technician

In 2015, the library was also assisted by intern Tracy Overstreet and long term volunteer Joan O.