

# STATE of MINNESOTA

EXECUTIVE DEPARTMENT



**TIM PAWLNTY**  
**GOVERNOR**

**EXECUTIVE ORDER 05-16**

**PROVIDING FOR ENERGY CONSERVATION  
MEASURES FOR STATE OWNED BUILDINGS**

I, TIM PAWLNTY, GOVERNOR OF THE STATE OF MINNESOTA, by virtue of the authority vested in me by the Constitution and applicable statutes, do hereby issue this executive order:

WHEREAS, energy prices including the costs for electric power, natural gas, heating fuel are predicted to rise significantly this year; and

WHEREAS, state government is a major consumer of energy and should be a leader in adopting energy conservation practices, thereby furthering fiscal, environmental and economic development goals, and

WHEREAS, conservation of energy resources are an effective means for mitigating against the demand pressures for energy consumption and for reducing state costs related to increases in energy prices; and

WHEREAS, state agencies are in a unique position to demonstrate to other governmental entities, businesses, organizations and individuals the cost and environmental benefits of energy conservation; and

WHEREAS, reduction and conservation of energy resources is consistent with other executive branch initiatives including Executive Order 04-10 which provides for the use of alternative fuels for the state's fleet and travel needs and Executive Order 04-08 which provides for state departments to take actions to reduce air pollution in daily operations.

NOW, THEREFORE, I hereby order:

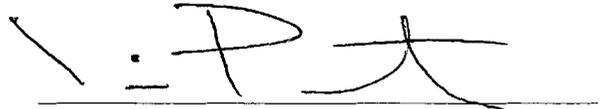
1. All state agencies will take measures including, but not limited to the measures set forth in this order, to reduce energy usage in state owned buildings by 10% over the next calendar year.

2. All state agencies must immediately implement the following operational changes to conserve energy and reduce state energy costs:
  - a. Heating temperatures will be set at the following maximum temperatures:
    - i. 68° F to 70° F for all occupied areas and cafeterias;
    - ii. 65° F to 67° F for all lobby corridor and restroom areas;
    - iii. 60° F to 62° F for all building entrances, storage areas and tunnels;
    - iv. Temperature settings for all of the above referenced spaces must be lowered to 60° F to 62° F during non-working hours;
    - v. 55° F for all unoccupied spaces;
    - vi. 55° F for all vacated spaces.
  - b. Cooling temperatures will set at the following minimum temperatures:
    - i. 76° F to 78° F for all occupied space excluding reheat systems;
    - ii. Temperatures settings for air-conditioning turned off or raised to 85° F during nights and weekends.
  - c. Computer rooms, research facilities and special care facilities are exempted from these requirements. Additional building spaces may be exempted from all or part of these requirements, pursuant to the approval of the Commissioner of Administration.
3. State agencies will pursue long term energy conservation measures, which may require capital funding, in state owned buildings utilizing the procedures set forth in Minnesota Statutes, Sections 16C.144 and 16B.32, subdivision 3, including:
  - a. Incorporating Minnesota Sustainable Guidelines for new construction to reduce the long-term cost of operating and maintaining state buildings.
  - b. Incorporating energy efficiency programs provided by utility companies for all new construction.
  - c. Implementing energy efficiency improvements in existing buildings through partnering with energy services companies and funding the projects through lease purchase agreements, or other appropriate means.

- d. Re-commissioning existing state buildings to maximize utility company rebates.
4. State agencies will adopt prudent energy procurement strategies including:
    - a. Procuring alternate fuels for heating during summer months when prices are lower.
    - b. Procuring natural gas and other fuels through Minnesota Statute 16C.143, energy forward pricing mechanisms, beginning fiscal year 2007.
  5. For purposes of this executive order, state agencies means any agency as defined in Minnesota Statutes 2004, Section 16B.01, Subdivision 2 which occupies state owned or leased buildings.
  6. The University of Minnesota and the Minnesota State Colleges and Universities are strongly encouraged to implement effective strategies to reduce energy consumption and energy costs at their facilities. The Commissioner of Administration will make efforts to share information regarding the strategies implemented pursuant to this order.
  7. The Commissioner of Administration with the assistance of the Commissioner of Commerce will be responsible for:
    - a. Communicating the requirements of this order to state agencies;
    - b. Developing procedures to measure the reductions in state energy usage and to monitor compliance with this executive order;
    - c. Developing additional strategies for energy conservation and communicating those strategies to state agencies; and
    - d. Providing information regarding state energy conservation actions to other interested governmental entities, businesses, organizations and individuals.

Pursuant to Minnesota Statutes 2004, Section 4.035, Subdivision 2, this order will be effective fifteen (15) days after publication in the State Register and filing with the Secretary of State and will remain in effect until it is rescinded by proper authority or it expires in accordance with Minnesota Statutes 2004, Section 4.035, Subdivision 3.

IN TESTIMONY WHEREOF, I have set my hand on this 10th day of November 2005.



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TIM PAWLENTY  
Governor

Filed According to Law:



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MARY KIFFMEYER  
Secretary of State