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STATE OF MINNESOTA  
DEPARTMENT OF ADMINISTRATION  
SAINT PAUL

January 25, 1971

OFFICE OF THE  
COMMISSIONER

Hon. Richard W. Fitzsimons, Chairman  
House Appropriations Committee  
122 State Capitol  
St. Paul, Minnesota 55101

Dear Mr. Fitzsimons:

Transmitted herewith is a copy of Administrative Reorganization Order No. 6 executed pursuant to Minnesota Statutes 1969, Sections 16.125, and 16.135.

In summary, the order transfers two vacant positions from the Department of Highways to the Department of Public Safety together with sufficient moneys to provide for an account technician and an accounting officer for the balance of fiscal year 1971.

These positions were previously identified as being subject to transfer in the report accompanying Reorganization Order No. 3 dated July 31, 1970. They will be funded for the balance of the year; 75% from the Trunk Highway Fund, which corresponds to the percentage charged to the Trunk Highway Fund for other Public Safety Administrative salaries.

The transfer will enable the finance section of Public Safety to both meet its immediate needs and free the director from day-to-day routine sufficiently for him to work on developing a comprehensive and integrated financial control and information system for the Department.

Respectfully submitted,

*Richard L. Brubacher*  
Richard L. Brubacher  
Commissioner of Administration

Attach:

# 23028

*First*  
**RECEIVED**  
OCT 5 - 1971  
SECRETARY OF STATE  
CORPORATION DIVISION

STATE OF MINNESOTA  
DEPARTMENT OF ADMINISTRATION  
REORGANIZATION ORDER NO. 6

Pursuant to Minnesota Statutes 1969, Sections 16.125, 16.13 and 16.135.

I, Richard L. Brubacher, as Commissioner of Administration do hereby order the transfer of employees and appropriations as set forth below and as approved by the Governor, such order to become effective on January 27, 1971.

The following vacant positions are hereby transferred from the Department of Highways to the Department of Public Safety:

1. Visual Aid Illustrator (#3 Government and Community Relations)
2. Clerk Typist (#6 Finance Office)

The following amount is hereby transferred from the Department of Highways salaries appropriation, as set forth in Laws 1969, Chapter 800, Section 2, Subdivision 1, to the Department of Public Safety salaries account.


\$5,218.86

This transfer is intended to provide positions and funding for the Department of Public Safety to assist it in assuming and fully carrying out its administrative responsibilities formerly under the jurisdiction of the Department of Highways. It is a continuation of the process begun under Reorganization Order No. 3 dated July 31, 1970.

The positions are drawn from the five "position savings" identified in the report and recommendation accompanying Reorganization Order No. 3.

This transfer provides sufficient funds for 75% of the salaries of an Account Technician and an Accounting Officer but it does not imply the allocation of any specific position or positions; such approval must be obtained through established Civil Service procedure.

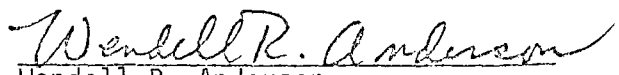
In testimony whereof I hereunto set my hand this 26 day of January, 1971.

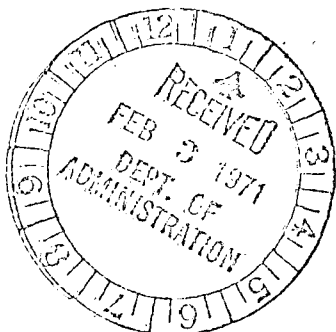
  
Richard L. Brubacher  
Commissioner of Administration

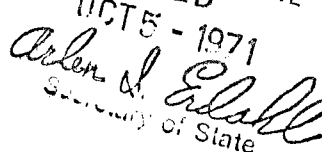
Pursuant to Minnesota Statutes 1969, Section 16.125, 16.13, and 16.135.

I, Wendell R. Anderson as Governor do hereby approve the transfer of positions and appropriation as set forth above.

In testimony whereof I hereunto set my hand this 26 day of January, 1971.

  
Wendell R. Anderson  
Governor



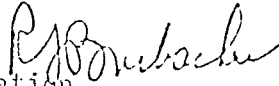
STATE OF MINNESOTA  
DEPARTMENT OF STATE  
FILED  
OCT 5 - 1971  
  
Secretary of State

*First* #23028  
RECEIVED  
OCT 5 - 1971  
SECRETARY OF STATE  
CORPORATION DIVISION

TO : Pollard F. Hatfield  
State Auditor

DATE: Jan. 26, 1971

FROM : Richard L. Brubacher  
Commissioner of Administration



SUBJECT: DEPARTMENT OF ADMINISTRATION REORGANIZATION ORDER NO. 6.

Attached hereto is a copy of Reorganization Order No. 6 transferring, in part, appropriations from the Department of Highways to the Department of Public Safety.

Pursuant to it, the following transfer of funds is requested to be made effective January 27, 1971.

	<u>From</u>	<u>To</u>
\$5,218.86	70101:00 Administration Salaries, Department of Highways	23000:01 Administrative Salaries, Department of Public Safety

Enc.

cc: Mr. M. R. McDonough,  
Accounting Director

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OCT 8 - 1971

SECRETARY OF STATE  
CORPORATION DIVISION

Pursuant to Minnesota Statutes 1969, Sections 16.125, 16.13 and 16.135.

Richard L. Brubacher, as Commissioner of Administration do hereby order the transfer of employees and appropriations as set forth below and as approved by the Governor, such order to become effective on January 27, 1971.

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In testimony whereof I hereunto set my hand this 26 day of January, 1971.

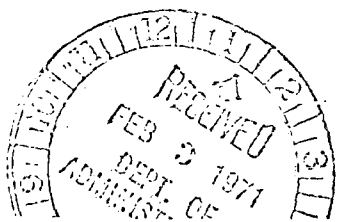
  
Richard L. Brubacher  
Commissioner of Administration

Pursuant to Minnesota Statutes 1969, Section 16.125, 16.13, and 16.135.

Wendell R. Anderson as Governor do hereby approve the transfer of positions and appropriation as set forth above.

In testimony whereof I hereunto set my hand this 26 day of January, 1971.

  
Wendell R. Anderson  
Governor



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OCT 3 - 1971  
SECRETARY OF STATE  
CORPORATION DIVISION

STATE OF MINNESOTA  
DEPARTMENT OF ADMINISTRATION  
SAINT PAUL

OFFICE OF THE  
COMMISSIONER

January 25, 1971

Hon. Donald Sinclair, Chairman  
Senate Finance Committee  
121 State Capitol  
St. Paul, Minnesota 55101

Dear Senator Sinclair:

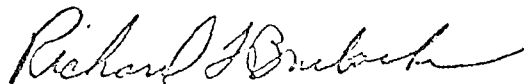
Transmitted herewith is a copy of Administrative Reorganization Order No. 6 executed pursuant to Minnesota Statutes 1969, Sections 16.125, and 16.135.

In summary, the order transfers two vacant positions from the Department of Highways to the Department of Public Safety together with sufficient moneys to provide for an account technician and an accounting officer for the balance of fiscal year 1971.

These positions were previously identified as being subject to transfer in the report accompanying Reorganization Order No. 3 dated July 31, 1970. They will be funded for the balance of the year; 75% from the Trunk Highway Fund, which corresponds to the percentage charged to the Trunk Highway Fund for other Public Safety Administrative salaries.

The transfer will enable the finance section of Public Safety to both meet its immediate needs and free the director from day-to-day routine sufficiently for him to work on developing a comprehensive and integrated financial control and information system for the Department.

Respectfully submitted,



Richard L. Brubacher  
Commissioner of Administration

Attach:

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OCT 5 - 1971  
SECRETARY OF STATE  
CORPORATION DIVISION

Wallace R. Hoaglund, Commissioner  
Department of Public Safety

Feb. 4, 1971

Richard L. Brubacher  
Commissioner of Administration

REORGANIZATION ORDER NO. 6

Attached is a copy of Reorganization Order No. 6 executed on January 27, 1971 and transferring positions and appropriations from Highways to Public Safety.

The purpose of the order is to provide positions and funds for an account technician and an accounting officer to assist your finance section. However, I want to point out that the reallocation and filling of these positions must be processed and approved by the Department of Civil Service.

More importantly, this transfer is intended to provide sufficient assistance to your finance director so that he can spend the greater part of his time on the development of a central integrated financial control and information system for the department. To that end, we expect the Department of Public Safety Finance Section to commence whatever actions are necessary to develop a consolidated accounting and financial information system for the department as a whole which will be able to absorb increases in workload without requiring additional personnel.

This is related directly to the prior approval of financial personnel for the B.C.A. and the conditions that were attached at that time.

The Budget/CPAD divisions will do a follow-up study in about six months to determine what progress has been made, and a decision will be made at that time about whether or not additional reorganizations ought to be made.

cc: Don Eschar, Civil Service  
N. T. Waldor, Highways  
T. E. LaVelle, Budget  
S. Woolley

RECEIVED  
OCT 2 - 1971  
SECRETARY OF STATE  
CORPORATION DIVISION