

**Electronic Real Estate Recording Task Force
Minutes: 13 November 2003**

Present: (Members) Jeanine Barker, Jeff Carlson, Mike Cunniff, Larry Dalien, Don Goedken, Rep. Al Juhnke (phone), Joe Witt (phone), Secretary of State Mary Kiffmeyer, Cindy Koosman, Gail Miller, Leonard Peterson, Marty Henschel (phone), Chuck Parsons, Chuck Hoyum, Paul Kiltinen (phone) Dennis Unger, Denny Kron, Eileen Roberts, Carol Leonard. (Guests) Joel Beckman, Luci Botzek, John Engerholm, Ray Hirte, Greg Hubinger, Erin Hultgren, Beth McNerny, Bill Mori, (via phone were) Bob Shevik, Toni Summerville, Richard Weir, Chris Akers, Jason Lambert, and Dean Pass

1. Call to Order

Secretary Kiffmeyer called the meeting to order at 9.35.

2. Approval of 9 October 2003 minutes

The minutes were approved as distributed.

3. Project coordinator update

Beth McNerny presented the project coordinator update. She is scheduled to present at the Friday session of the NCCUSL drafting committee working on draft legislation on electronic real estate recording. A report will be provided to the next task force meeting.

The Hennepin county contract has been received and the LCC is working with Hennepin to finalize language and complete the contract.

Pam Trombo is working on change control reports to reflect changes made to the draft schema documents through version 3.0. These reports will satisfy requirements for change control on schema changes through v.3.0. All future changes will be documented using an automated difference tool.

An e-mortgage status from MISMO was gathered by Navis and that report was distributed prior to the task force meeting. John Engerhom worked with Greg Albert of the Architecture Committee at MISMO. There are multiple workgroups at MISMO developing standards around specific elements of their SMART document; the task force is interested in the e-Mortgage portion and specifically in the LDD, SML DTDs and the Implementation Guide. Additional information was sent along by Harry Gardner in an email to McNerny. A copy of that email was distributed at the task force meeting and an electronic copy will be sent out to all. Gardner reported that the MISMO e-mortgage schema will not be available until late 2004. The Phase II subcommittee will take this into consideration and recommend next steps to the task force for obtaining an e-mortgage document for Phase II.

Navis spoke about its work to more closely align the 3.0 schema with an object oriented approach. Mike Cunniff expressed concern that the task force did not review the contract prior to Navis signing this. Greg Hubinger offered to send the contract out to all task force members to collect reactions to the contract. Task Force members are asked to provide McNerny with a response of support or no support before the end of the day on Monday November 17th. Navis will stop any work they are currently doing on this contract until the task force has voiced their approval of this work. If the contract is acceptable

to the task force a meeting regarding the changes identified by Navis will take place at Hennepin County on Tuesday the 25 of November in room A1911 from 1:00 to 3:00. This will be a technical meeting to discuss what work will be done. There will be a separate meeting following this session to discuss a rollout date. A rollout schedule for changes was a need expressed by many. Erin Hultgren will note this as part of their work to establish a roll out schedule. Richard Weir of Ingeo also suggested a request for comment phase on all schema changes prior to rollout.

Greg Hubinger spoke of the RFP that went out for patent review work. The three firms responding to the RFP were Schwegman, Lundberg, Woessner and Kluth, Kinney and Lange, Merchant and Gould. Greg Huwe at the Attorney General's office was asked to review these responses and provide his opinion on who would provide the best work for the task force. Huwe commented that he had no doubt that any of the three responding firms was entirely capable of performing the requested services to a high standard of competence. The price difference on the proposals was quite large. Kinney & Lange was proposed for this work. Mike Cunniff moved and Carol Leonard seconded the motion to accept Kinney & Lange. Motion passed unanimously.

McInerny presented the task force budget. To date surcharge revenue received equals \$2,040,194.25. Of that \$815,194.25 remains uncommitted.

4. Updates from Pilot Counties

Gail Miller said that Renville is moving along and has their new server in house. Renville is looking into issues regarding its fire wall and opening up to multiple submitters. Richard Weir commented that the Ingeo white paper on fire wall security will be ready shortly and he will make that available through McInerny.

Joel Beckman reported that Dakota is currently in the process of testing COR's. He reports that Torrens may look to validate successor information on the back office. He corrected the status report and has 75% of the pilot measurement matrix complete. Beckman mentioned a need for a state sponsored list of authorized digital signature authorities. This would reduce some of the maintenance work for counties.

Mike Cunniff reported that the e-numbering process is in trial testing. Hennepin hopes to be recording Satisfactions before the legislature meets in February.

Jeanine Barker reports that Lyon is working fine but needs more submitters.

Roseau's vendor is working with Navis to be certified. WCI estimates that Roseau will go-live in January.

5. Pilot testing activity

Navis reported that they are still working to validate the Fidlar software in use at Dakota County. Navis mentioned they were unable to complete the schema validation at Dakota because of some process issues with the Fidlar product. Navis will continue to work on this issue with Fidlar and Dakota.

Navis is working with WCI to validate the software in use at Roseau. WCI mentioned that in its discussions with McInerny they understood that required fields were required to contain data and data in

the correct format. They are working with the Xerxes validation engine. WCI is developing much of the validation ability themselves to ensure that data and data characteristics are checked. Navis reports that all is working well with WCI and the first phase of testing has been completed.

6. Subcommittee Meetings

The Phase II subcommittee met and meeting notes were sent to the task force prior to the meeting. McInerny noted a change under the first bullet point of item 3. The correction was made to note that the mortgage document does contain a legal description.

Jeff Carlson reported that the committee had discussed the Assignment of Mortgage as a document that should be used in Phase I seeing that it is very similar to the Satisfaction. Secretary Kiffmeyer noted that there was a need to look at all that would be affected by moving this document to Phase I and asked the Phase II committee to investigate this and bring information to the next task force meeting. This document and the CRV will be discussed at the next task force meeting.

The Legal Subcommittee also met and minutes were distributed prior to the task force meeting. Tom Pender has been asked if he can help draft legislation for future needs but he will be asked not to take any action until further discussion on needs takes place. Further discussion of legislation will take place at the next task force meeting.

7. Adjournment

The meeting adjourned at 11.55.