

Agency Purpose

M.S. sections 148.171-148.285 provides the Board of Nursing with authority to regulate nursing practice for the purpose of public protection.

Within this authority, the board's mission is to protect the public's health and safety by providing reasonable assurance that the persons who practice nursing in Minnesota are competent, ethical practitioners with the necessary knowledge and skills appropriate to their title and role.

The board strives to achieve its mission by carrying out activities authorized by Minnesota statutes and rules (licensing, discipline, and nursing education program approval), maintaining current knowledge relevant to the education and practice of nurses, disseminating information to nurses and the public, and operating an agency which utilizes human and fiscal resources efficiently and effectively.

The board's activities are guided by the following goals:

- ◆ fulfilling responsibilities for public safety with respect for due process and adherence to laws and rules;
- ◆ delivering customer services in a respectful, responsive, timely, communicative, and nondiscriminatory manner;
- ◆ providing government services that are accessible, purposeful, responsible, and secure; and
- ◆ conducting business functions with efficiency, accountability, innovation, and a willingness to collaborate.

Core Functions

The Board of Nursing accomplishes its purpose by:

- ◆ issuing approximately 6,000 nurse licenses and renewing approximately 45,000 nurse licenses (annually);
- ◆ verifying eligibility to prescribe drugs to the Federal Drug Enforcement Agency for approximately 300 advanced practice registered nurses (annually);
- ◆ investigating approximately 1,000 written jurisdictional complaints about nurses who are alleged to have violated a law related to the practice of nursing (annually);
- ◆ reporting disciplinary action to the employer and consumer and national disciplinary data banks;
- ◆ conducting surveys of nursing education programs (56 programs) for compliance with all applicable statutes and rules and monitoring program graduation pass/fail rates on the national licensing examination;
- ◆ disseminating information related to licensure, disciplinary actions, nursing education programs, and nursing practice standards so that employees and consumers can make informed decisions regarding the performance of nursing services provided by individual nurses; and
- ◆ interacting with consumers, employers, educators, and other regulators to address the critical nursing shortage and its impact on public safety, nursing education, and a dynamic health care delivery system.

Operations

The Board of Nursing is comprised of eight registered nurses, four licensed practical nurses, and four public members appointed by the governor. The board makes governance and policy decisions related to the regulation of nurse credentialing, practice, and education and delegates administrative management and services of the organization to an executive director and staff of nurse professionals and administrative support personnel.

The board interacts with and provides services to applicants, licensees, educational institutions, attorneys, other state agencies and health-related licensing boards, national and federal information systems, and a national nurse licensure examination test service in person and writing and through electronic communications. Online solutions are implemented via the board website.

At A Glance

Biennial Budget – FY 2004-05:

Total Estimated Expenses: \$6.882 million

Total Estimated Revenues: \$8.672 million

Staff: 2004 26 Full-time equivalent employees
2005 27 Full-time equivalent employees

**Minnesota Board of Nursing
License Statistics**

(As of June 30, 2004)

Total Licensed: 90,646

The board disseminates information by publishing a newsletter, maintaining a website, participating in statewide initiatives on nursing practice, education, and patient safety, and making public presentations and speeches.

Budget

The board is a public agency funded by fees collected from applicants and licensees whom it regulates and services, as well as nursing corporations. Licensees have input regarding the amount of fees collected through focused contact from board staff and the legislative process. The total estimated direct and indirect expenses for FY 2004-05 biennium are \$6.882 million. The board staff includes 26 full-time equivalent employees in FY 2004 and 27 full-time equivalent employees in FY 2005.

Of the total budget for the FY 2004-05 biennium, an estimated \$8.672 million will be collected as non-dedicated revenue, which is deposited into the state government special revenue fund. The board is required by law to collect enough revenue to recover all direct and indirect costs.

In addition to the operational costs related to credentialing, nursing program education approval, and disciplinary functions, the board is responsible for the costs of services conducted on its behalf by the Attorney General's Office, Health Professionals Services Program, Department of Health HIV/HBV/HCV program and the health-related licensing boards' collaborative administrative services unit. A direct appropriation is made to the Health Professionals Services Program, HIV/HBV/HCV program, and the Administrative Services Unit from the state government special revenue fund. The board must ensure that sufficient revenue is collected through its fees to cover their portion of these programs costs.

Contact

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<http://www.nursingboard.state.mn.us> provides users with access to laws and rules governing the practice of nursing; information related to credentialing and nursing education programs; filing a complaint; statistical data; meeting notices and board meeting minutes; board newsletter; updates on board activities; links to the National Council of State Boards of Nursing, other state boards of nursing, nursing education programs, state and national nursing organizations, and other state agencies. All licensure services, such as nurse licensure and license renewal, are available electronically 24/7 on the board's web site.

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Dollars in Thousands

	Current		Forecast Base		Biennium 2006-07
	FY2004	FY2005	FY2006	FY2007	
<u>Direct Appropriations by Fund</u>					
State Government Spec Revenue					
Current Appropriation	2,405	2,405	2,405	2,405	4,810
Forecast Base	2,405	2,405	2,356	2,356	4,712
Change		0	(49)	(49)	(98)
% Biennial Change from 2004-05					-2%
 <u>Expenditures by Fund</u>					
Direct Appropriations					
State Government Spec Revenue	2,283	2,527	2,356	2,356	4,712
Special Revenue	0	71	0	0	0
Open Appropriations					
State Government Spec Revenue	35	34	34	34	68
Total	2,318	2,632	2,390	2,390	4,780
 <u>Expenditures by Category</u>					
Total Compensation	1,604	1,697	1,578	1,572	3,150
Other Operating Expenses	714	935	812	818	1,630
Total	2,318	2,632	2,390	2,390	4,780
 <u>Expenditures by Program</u>					
Nursing, Board Of	2,318	2,632	2,390	2,390	4,780
Total	2,318	2,632	2,390	2,390	4,780
 Full-Time Equivalent (FTE)	 25.8	 27.0	 23.7	 22.6	