

Administrative Subpoenas

An administrative subpoena is an official order compelling an individual to provide a state or local administrative agency with information. This information brief answers common questions about this enforcement tool.

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What Is an Administrative Subpoena?

An administrative subpoena generally has the same force as one issued by a court if it is reasonable. Without the power to issue subpoenas, an agency must have an individual's consent in order to obtain information for an administrative investigation or adjudication. *Cudahy Packing Co. v. Holland*, 315 U.S. 357 (1942).

There are two types of administrative subpoenas. The subpoena *ad testificandum* orders a witness to appear and give testimony. The subpoena *duces tecum* requires the production of documents or a showing of cause why they need not be produced.

How Does an Administrative Body Get Subpoena Power?

An administrative agency may obtain subpoena power only by statute. (A table listing the statutes that grant this power in Minnesota through the 2005 first special session appears at the end of this information brief.)

The authority of an agency head to delegate subpoena power may be implied from an agency's duty to promulgate rules and regulations. *Fleming v. Mohawk Wrecking & Lumber Co.*, 331 U.S. 111 (1947). Most Minnesota Statutes expressly allow an agency commissioner or director to delegate the power to issue subpoenas.¹

How Are Administrative Subpoenas Enforced?

While many agencies have the power to issue subpoenas, they usually have no power to enforce them. An agency cannot "under our system of government, and consistently with due process of law, be invested with authority to compel obedience to its orders by a judgment of fine or imprisonment." *I.C.C. v. Brimson*, 154 U.S. 447, 485 (1894); overruled on other grounds, *Bloom v. Illinois*, 391 U.S. 194 (1968). A subpoena is enforced through the courts, but it is constitutional for an agency to impose procedural sanctions if empowered to do so by statute. In Minnesota, the statutes provide for enforcing subpoenas through district court. Agencies are not authorized to impose sanctions.

Generally, a court action for enforcement of a subpoena must be brought by the agency, except when a statute authorizes a private party to bring an action to enforce the subpoena. In the absence of such a statute, an interested private party seeking to enforce a subpoena must petition the agency to act.

¹ See also [Minnesota Statutes 2004, section 15.06](#), subdivision 6, on commissioners' general authority to delegate powers to subordinates.

What is the Penalty for Violating an Administrative Subpoena?

Some statutes granting administration subpoena power indicate that the penalty for disobeying a subpoena is a misdemeanor. [Minn. Stat. § 388.23](#), subd. 5. Others specify that a violation is punishable in the same manner as contempt of the district court. [Minn. Stat. § 270.06](#), cl. 7. If a statute granting subpoena power does not specify a penalty for violation, the general rule is that it is contempt of court to violate a lawful subpoena. [Minn. Stat. § 588.01](#), subd. 3, cl. 8. The maximum penalty for this kind of contempt is a fine up to \$50. The statutes specifies that imprisonment or a higher fine could be imposed if the contempt defeated or prejudiced the right or remedy of a party. [Minn. Stat. § 588.02](#).

On What Grounds Can the Enforcement of an Administrative Subpoena Be Challenged?

A party may challenge a subpoena on the following grounds. The burden of proving a challenge to an administrative subpoena rests on the party making the challenge. [Tiffany Fine Arts, Inc. v. United States](#), 469 U.S. 310, 324, n.7 (1985).

Jurisdiction

Generally, the scope of an agency's statutory authority cannot be litigated in a judicial proceeding to enforce an administrative subpoena. [Oklahoma Press Publishing Co. v. Walling](#), 327 U.S. 186 (1946). A court will defer to agencies to determine their own subject matter jurisdiction. When this deference is combined with the low standard of relevance discussed below, it is difficult to challenge the enforcement of a subpoena that calls for information related to an investigation at least nominally connected to an agency's purpose.

Requiring a person not subject to an agency's supervisory jurisdiction to comply with a subpoena issued by that agency does not violate due process. [State v. Mees](#), 235 Minn. 42, 49 N.W.2d 386 (1951).

Reasonableness

A court's review of an administrative subpoena is limited and usually turns on reasonableness. Generally an agency does not need to show probable cause or a pressing need for the information sought in order to have a subpoena enforced. Courts will enforce a subpoena if: (1) the investigation is legitimate, (2) the subpoena is not unnecessarily broad, and (3) the information sought is relevant to the investigation. [Oklahoma Press](#), supra. Courts allow agencies a low threshold to meet these requirements.

The Minnesota Supreme Court set out the following factors in determining reasonableness of an administrative subpoena.

- The breadth and volume of the documents sought
- The source prompting the investigation

- Whether there are other less expensive and burdensome sources available for the information sought
- Whether there is a reasonable expectation that the subpoenaed documents would lead to relevant information. *Roberts v. Whitaker*, 178 N.W.2d 869 (Minn. 1970).

Constitutionality

There are at least two constitutional grounds for challenging an administrative subpoena.

While probable cause is not necessary for the issuance of an administrative subpoena, the Fourth Amendment's protections against unreasonable searches and seizures apply to requests for information. *Marshall v. Barlow's Inc.*, 436 U.S. 307 (1978). A subpoena meeting the test of reasonableness set forth in *Roberts*, supra, would not violate the constitutional restriction on search and seizure.

The Fifth Amendment privilege against self-incrimination can be raised to challenge an administrative subpoena. See *Couch v. United States*, 409 U.S. 322 (1973). This privilege may only be asserted by an individual, not by a corporation.

Fraud, Retaliatory Purpose, and Common Law Privileges

A court may refuse to enforce a subpoena because of fraud or trickery by the government. Similarly, if the government issues a subpoena to harass or to coerce a party concerning a collateral matter, the court will not enforce the subpoena.

Common law privileges that restrict access to information such as attorney-client and the trade secret privilege may also be asserted in contesting a subpoena.

Appendix: Minnesota Administrative Subpoena Statutes

This appendix lists the entities given administrative subpoena power in Minnesota Statutes through the 2005 first special session, the statute granting the power, and the activity to which the subpoena power applies.

Body with Administrative Subpoena Power	Statute Granting Power	Issue Involving Subpoena
Accountancy Board Administration, Commissioner of	§ 326A.02	Regulating accountants
	§ 15.08	State department operations
	§ 16B.36, subd. 2	Organization of state government
Administrative Law Judge	§ 245A.08	Human services licensing hearings
Agriculture, Commissioner of	§ 17.17	Discrimination in purchase of farm products
	§ 17.697, subd. 10	Compel participation in mediation after information exchanges
	§ 17.984, subd. 2	License compliance
	§ 17A.15	Livestock marketing
	§ 18D.201, subd. 6	Agricultural chemicals
	§ 18J.04	Inspection and enforcement of various laws
	§ 21.1195	Seed potato planting
	§ 27.13	Wholesale produce dealers
	§ 31A.27, subd. 2	Meat products
Animal Health, Board of	§ 500.221, subd. 2b	Acquisition of farmland by foreigners
Arbitration Tribunal	§ 35.92, subd. 5	Livestock sanitation
Attorney General	§ 179.09	Settling labor disputes after mediation fails
Attorney General	§ 8.16, subds. 1 and 1a	Specified businesses
Campaign Finance and Disclosure, Board of	§ 10A.02, subd. 10	Ethics in government
Chief Administrative Law Judge	§ 14.51	Agency rule
Chiropractic Examiners, Board of	§§ 148.02-148.102, subd. 7	Professional conduct
City Council	§ 347.15	Determining damages caused by domestic animals
Commerce, Commissioner of	§ 45.027, subd. 2	Commerce - A broad power to investigate and enforce matters regulated by chapters 45 to 83, 309, and 332
	§ 46.04, subd. 1	Banking
	§ 60A.031, subd. 3	Insurance companies
	§ 60E.10	Risk retention groups
	§ 72A.22, subd. 4	Unfair trade practices

Body with Administrative Subpoena Power	Statute Granting Power	Issue Involving Subpoena
	§ 81A.03 § 82.35 , subd. 6 § 82A.12 , subd. 5 § 168.70 § 332.40 , subd. 3	Uniform Athlete Agents Act enforcement Real estate brokers Membership camping Sales finance companies Collection agencies
Coroner	§ 390.15	Deaths
County Attorney	§ 388.23 , subd. 1	Specified business
Crime Victims Reparation Board	§ 611A.56 , subd. 2	Crime victims' injuries
Dentistry, Board of	§ 150A.13	Obtaining reports required by law
Dietetics and Nutrition Practice Board	§ 148.623	Regulating practitioners
Economic Security, Commissioner of	§ 268.105 , subd. 4 § 268.188	Reemployment insurance hearings All duties under §§ 268.03 to 268.23
Emergency Medical Services Regulatory Board	§ 144E.30	Licensing actions against regulated persons
Emergency Response Commission	§ 299K.10 , subd. 1	Hazardous chemical emergencies
Eminent Domain Commissioners	§ 117.085	Land appraisal
Environmental Quality Board	§ 116C.06 , subd. 2	State programs with environmental impact
Families, Ombudsperson for	§ 257.0762 , subd. 2	Law compliance
Finance, Commissioner of	§ 15.08 § 16A.44	State departments' operations State transactions
Fire Marshal	§ 299F.06 , subd. 1	Arson crimes and fire code violations
Firefighter's Civil Service Commission	§ 420.12	Firefighter inefficiency or misconduct
Gambling Control Board and its director	§§ 349.151 , subd. 10; 349.152 , subd. 2	Licensing and regulation of gambling
Gambling Enforcement Division of Public Safety, Director of	§ 299L.03 , subd. 3	Lawful gambling
Health, Commissioner of	§ 62D.14 , subd. 5 § 144.054 , subds. 1 and 2 § 144.4805 , subd. 2 § 144A.12 , subd. 2 § 144A.46 , subd. 3b § 144A.754 , subd. 3 § 146A.09 , subd. 2 § 148C.091 , subd. 2 § 149A.04 , subd. 4	Health maintenance organizations Serious health threats Medical records of a tuberculosis carrier Nursing home licenses Home care services Hospice licensing actions Alternative health care practitioner complaints Licensing and professional conduct of alcohol and drug counselors Licensing and inspection of funeral providers and crematoriums

Body with Administrative Subpoena Power	Statute Granting Power	Issue Involving Subpoena
	§ 153A.15, subd. 3a § 326.78, subd. 5	Hearing instrument dispensing Asbestos installation
Health Facility Complaints, Director of Office of Hearing Officer Hennepin County Board	§ 144A.53, subd. 1 § 125A.091 § 383B.36, subd. 2	Complaints against health facilities and health care providers Special education rights Personnel matters
Hennepin County Medical Examiner	§ 383B.225, subd. 6	Deaths
Human Rights, Commissioner of	§ 363A.06	Discriminatory practices
Human Services, Commissioner of	§ 256.01, subd. 4	Welfare and social security violations
Human Services, Commissioner of and County Welfare Boards	§ 256B.13	Medical assistance
Interstate Board of Arbitration	§§ 290.081; 291.44	Nonresident income tax disputes; estate tax domicile determinations
Jobs and Training, Commissioner of	§ 268.188	Unemployment compensation
Labor and Industry, Commissioner of	§ 175.20 § 176.184, subd. 3 § 176.351, subd. 2 § 182.659, subd. 2 § 184.34, subd. 1	Employment conditions Proof of workers' compensation coverage Workers' compensation hearings Occupational safety and health Employment agencies
Legislative Auditor	§ 3.978	Use of public funds
Legislative Commissions	§ 3.153	Business of the commission
Legislative Electric Energy Task Force	§ 216C.051	Energy planning
Liquidator of HMO dissolving by law	§ 60B.25	Hearings connected to liquidation
Marriage and Family Therapy Board	§§ 148B.07, subd 9; 148B.175, subd. 1	Therapist regulation
Mediation Services, Commissioner of	§ 179.08 § 179.16, subd. 3 § 179A.04, subd. 3	Labor disputes affecting public interests Employee collective bargaining representation Public employment labor relations
Medical Practice, Board of	§ 147.111, subd. 9 § 147A.14, subd. 9	Professional conduct of physicians Professional conduct of physician assistants
Mental Health Practice, Office of Mental Illness and Retardation Ombudsman	§ 148B.07, subd. 9 § 245.94, subd. 1	Practitioners Client services
Metropolitan Airport Commission	§ 473.608, subd. 18	Airport
Minneapolis Retirement Board	§ 422A.04, subd. 4.	Pension administration

Body with Administrative Subpoena Power	Statute Granting Power	Issue Involving Subpoena
Mississippi River Parkway Commission	§ 161.1419, subd. 3	Promotion of a scenic parkway
Motor Vehicles, Registrar of	§ 168.27, subd. 13	Licensing of motor vehicle dealers
Municipal Board	§ 414.01, subd. 8a	Creating or merging municipalities
Natural Resources, Commissioner of	§ 103G.311, subd. 3 § 103I.681, subd. 6	Water use permit Underground gas or liquid storage permit
Nursing Board	§ 148.191, subd. 2	Nursing profession
Occupational Licensing Boards	§ 214.10, subd. 3	Licensees
Pardons, Board of	§ 638.07	Pardon and commutations
Personnel Board	§ 44.08, subd. 2	Municipal employee dismissal
Physical Therapy, Board of	§ 148.66	Enforcement actions
Police Civil Service Commission	§ 419.11	Police inefficiency or misconduct
Pollution Control Agency	§ 115.03, subd. 2 § 115B.28, subd. 3	Pollution of waters Hazardous materials release compensation claims
Port Authority	§ 469.055, subd. 2	Terminal facilities
Public Employee Labor Relations Arbitrator	§ 179A.16	Interest arbitration
Public Health Occupations Board	§ 148.102, subd. 7	Licensing
Public Safety, Commissioner of	§ 171.18, subd. 3	Driver's license suspension
Public Service, Commissioner of	§ 216C.29 § 299A.02, subd. 4 § 299F.63, subd. 1	Energy supply and conservation Liquor sales Hazardous liquid pipelines
Public Utilities Commission and Members	§§ 216.18; 216B.28 § 216A.05, subd. 3	Utility rates Warehouses and telegraph companies
Revenue, Commissioner of	§115B.49, subd. 4 § 270C.032 § 270.073 § 297I.55 § 298.48	Enforcing dry-cleaning facility regulation Tax laws in general Airline taxes Insurance tax audits To obtain minerals tax reports
St. Louis County Civil Service Commissioner	§ 383C.048	Investigations
School Boards	§ 121A.47, subd. 7 §§ 122A.41, subd. 7; 122A.40, subd. 14	Exclusion and expulsion hearings Charges against a teacher; discharge
Sheriff's Civil Service Commission	§ 387.40	Sheriff inefficiency or misconduct
Social Work Board	§§ 148D.240; 148D.245	Regulating social workers
State Auditor	§ 6.52	Fiscal concerns of the state
Stewards, Board of	§ 240.16, subd. 3	Horse race oversight

Body with Administrative Subpoena Power	Statute Granting Power	Issue Involving Subpoena
Tax Court	§§ 271.13; 271.21, subd. 9	Matters before the court
Transportation, Commissioner of	§§ 174.10, subd. 2; 174.64	Transportation; motor carriers; railroads
	§ 218.041, subd. 6	Common carriers
	§ 222.54	Rail service improvement
	§ 360.015, subd. 11	Aeronautics
Transportation Regulation Board	§ 174.64, subd. 3	Common carriers
Veteran Affairs, Commissioner of	§ 197.481, subd. 3	Veteran's rights
Veterinary Medicine, Board of	§ 156.01, subd. 3	Professional conduct of veterinarians
Water and Soil Resources, Board of	§ 103A.335, subd. 2	Water policy
	§ 103D.101, subd. 2	Establishing watershed districts

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