

Agency Purpose

The Minnesota Board of Chiropractic Examiners (MBCE) was established by legislative act on 3-13-1919. Minnesota Statutes 148.01-148.106 and Minnesota Rules 2500 give the board authority to regulate, to license by examination and renewal, and to investigate complaints.

Core Functions

The board regulates the practice of chiropractic through the following four core functions:

- ◆ license by examination;
- ◆ ensure continued competency;
- ◆ respond to complaints about chiropractors; and
- ◆ enforce the laws governing the practice of chiropractic in Minnesota.

To meet these four core functions the MBCE operates under the following five key service strategies while protecting the public and providing services in an efficient and cost-effective manner with a focus on public accessibility and self-service:

- ◆ maintains an integrated database of licensee information, registrations, discipline, and complaints;
- ◆ publishes information regarding licensed chiropractors on the web, including licensure information, disciplinary orders, and rulemaking efforts;
- ◆ conducts regular board meetings where citizens have input into the review of operations and rulemaking efforts;
- ◆ responds to public requests for information on chiropractors, continuing education sponsors, and licensee's status; and
- ◆ manages funds soundly.

The mission of the MBCE is to protect the public through effective licensure and enforcement of the statutes and rules governing the practice of chiropractic to ensure a standard of competent and ethical practice in the profession. In addition to those cited above licensees are monitored for compliance with the following additional laws:

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|--|--|
| Access to Health Records -- [M.S. 144.292] | Reporting Maltreatment of Minors [M.S. 626.556] |
| HIV/HBV Prevention Program-- [M.S. 214.17-.25] | Reporting Maltreatment of Vulnerable Adults [M.S. 626.557] |
| Infection Control Rules-- [M.R. 6950.1000-.1090] | Enabling Act for Health Care Regulatory Boards [M.S. 214] |
| Professional Firms Practice Act -- [M.S. 319B] | Manual or Mechanical Therapy [M.S.146.23] |
| | Workers Compensation Laws -- [M.S.176.011-176.83] |

Operations

The seven-member board, appointed by the governor, meets five times a year with additional meetings scheduled to handle disciplinary matters. The board operates through the following committees: executive; rules; three complaint panels; and any additional committees formed to guide policy-making. Each committee meets monthly and notices are published/posted in accordance with the open meeting laws.

The board's office is staffed with five full time employees who on a daily basis work to:

- ◆ license applicants;
- ◆ approve registrations for: acupuncture, animal chiropractic, professional firm, graduate preceptorship, and independent examiner;
- ◆ manage funds received;
- ◆ manage continuing education; and

At A Glance	
Minnesota Licensed Chiropractor Statistics	
(As of June 30, 2008)	
Total Licensed/Registered	
DC	4,252
(Active – 2548)	
Acupuncture	826
Independent Examiner	263
Graduate Preceptors	343
Professional Firms	747
New Licenses/Registrations in FY08	
DC	153
Acupuncture	33
Independent Examiner	2
Graduate Preceptors	24
Professional Firms	65
Animal Chiropractic	0
Applications Pending – all types	12
Complaints	
New	167
AGO Investigation	17
Closed	171
Disciplinary Action	7

- ◆ investigate and resolve complaints.

The board makes much of the information it gathers available to the public at no cost via publication on its website.

Key Goals

The MBCE works to meet the MN Milestone of access to government information 24x7x365 through its self-service website. The MBCE works to protect the public from access to impaired practitioners by prompt investigation of complaints and resolution of disciplinary matters through educational conferences, corrective action agreements, board orders and/or contested case proceedings as deemed required based on the severity of the infractions reported. The MBCE collaborates with other licensing boards and state agencies to create an efficient state government.

Key Measures

- ◆ Public protection – the board’s website offers several services to the public including viewing disciplinary orders, access to information on the complaint process and obtaining forms and information regarding how to file a complaint, and viewing individual licensee disciplinary history. The website averages 89,407 requests per month.
- ◆ Online services – the board offers license verification, address and contact information changes, license renewals, information for licensees. The board renewed 2,638 licenses, 1,195 registrations last fiscal year.
- ◆ Public information – board offers a public website, newsletters, presentations, public outreach, brochures, and real people answering the phone during business hours. The Board’s web site newsletter received over 18,000 hits.
- ◆ Currently the board has 90% of its licensees using the online renewal service; 1,237 licensees do not register an email address with the Board, and of the 917 who do, there is an approximate 10% failure rate making it time consuming to notify licensees in this manner.

Budget

Total direct and indirect expenditures for FY 2008-09 are estimated to be \$1.479 million, which includes salaries for five FTE employees. Direct expenditures include salaries, rent, costs for disciplinary/contested cases and operating expenditures. The board receives a direct appropriation for these costs. Indirect expenditures include costs of services received from the Attorney General’s Office, Health Professional Services Program, and the Administrative Services Unit. The board is responsible for collecting sufficient revenue to cover both direct and indirect expenditures.

The board is estimated to collect \$1.315 million in FY 2008-09, which is deposited as non-dedicated revenue into the state government special revenue fund. Revenue is collected from fees charged to applicants, licensees, and sponsors of continuing education programs. The difference between the board’s expenses and revenues is made up through the board’s reserve funds.

<p>Contact</p> <p>Board of Chiropractic Examiners 2829 University Avenue Southeast, Suite 300 Minneapolis, Minnesota 55414-3220</p> <p>The website at: http://www.mn-chiroboard.state.mn.us/ gives visitors easy access to useful information about chiropractors. Types of information available through the website include: regulatory news and updates, rules and Minnesota statutes, public notices and forms.</p> <p>Larry A. Spicer, D.C., Executive Director Email: larry.spicer@state.mn.us Phone: (651) 201-2850 Fax: (651) 201-2852 TDD: (612) 297-5353 or 1-800-627-3529</p>

Dollars in Thousands

	Current		Forecast Base		Biennium 2010-11
	FY2008	FY2009	FY2010	FY2011	
<u>Direct Appropriations by Fund</u>					
State Government Spec Revenue					
Current Appropriation	600	447	447	447	894
Forecast Base	600	447	447	447	894
Change		0	0	0	0
% Biennial Change from 2008-09					-14.6%
<u>Expenditures by Fund</u>					
Carry Forward					
State Government Spec Revenue	0	27	0	0	0
Direct Appropriations					
State Government Spec Revenue	434	613	447	447	894
Open Appropriations					
State Government Spec Revenue	9	13	9	9	18
Total	443	653	456	456	912
<u>Expenditures by Category</u>					
Total Compensation	346	369	355	355	710
Other Operating Expenses	97	284	101	101	202
Total	443	653	456	456	912
<u>Expenditures by Program</u>					
Chiropractors, Board Of	443	653	456	456	912
Total	443	653	456	456	912
Full-Time Equivalents (FTE)	4.9	5.0	4.9	4.8	

CHIROPRACTORS BOARD

Agency Revenue Summary

Dollars in Thousands

	Actual FY2008	Budgeted FY2009	Current Law		Biennium 2010-11
			FY2010	FY2011	
<i>Non Dedicated Revenue:</i>					
Departmental Earnings:					
State Government Spec Revenue	679	637	681	681	1,362
Total Non-Dedicated Receipts	679	637	681	681	1,362
<i>Dedicated Receipts:</i>					
Total Dedicated Receipts	0	0	0	0	0
Agency Total Revenue	679	637	681	681	1,362