

## Agency Purpose

As chief executive, the governor oversees all operations of state government and takes the lead in shaping public policy and representing the interests of Minnesotans to the legislature.

## Core Functions

The Governor's Office is organized to effectively administer the duties of the chief executive. Major duties of the governor are to:

- ◆ oversee and provide leadership for the day-to-day operations of state government, with emphasis on quality service delivery and state agency responsiveness to Minnesota citizens;
- ◆ appoint state department heads, people to state boards and commissions, and judges for all court systems when vacancies occur;
- ◆ chair the State Executive Council, the State Board of Investment, the Land Exchange Board, and the Board of Pardons;
- ◆ serve as Commander-in-Chief of the Minnesota National Guard, and oversee emergency responses;
- ◆ issue extradition papers, proclamations, and writs of special elections;
- ◆ prepare and establish advisory committees to aid in developing legislative proposals and plans for executive action;
- ◆ inform the legislature of the general condition of the state, review, veto, or sign into law legislation and rules, and call special sessions of the legislature when needed;
- ◆ develop the biennial budget and present it to the legislature;
- ◆ promote business development and help create new jobs with assistance and advice from legislators and business leaders;
- ◆ represent the citizens of the state at various functions at local, state, national, and international levels; and
- ◆ perform all other duties as specified by the laws of the state.

The lieutenant governor's chief duty is to assist the governor in carrying out the functions of the executive branch. The lieutenant government serves as an extension of the governor, represents the governor, and is prepared to act in the governor's place in the event of the governor's absence or disability. The lieutenant governor is a key member of the governor's cabinet and is involved in major policy and budget decisions.

Part of the lieutenant governor's official duties include:

- ◆ chairing the Capitol Area Architectural Planning Board (CAAPB); and
- ◆ serving as a member of the State Executive Council.

## Operations

The Governor's Office is organized by program areas overseen by the chief of staff. These include: Legislative and Cabinet Affairs, Communications, Citizen Outreach, Operations, Appointments and the Governor's Residence.

## At A Glance

The governor and lieutenant governor, along with their staff:

- ◆ Report to and represent over 5.2 million citizens of Minnesota
- ◆ Manage 24 cabinet-level executive departments and 59 non-cabinet level, executive branch agencies that are comprised of over 48,000 state employees (see <http://www.departmentresults.state.mn.us/>)
- ◆ Are responsible for the implementation of state laws.
- ◆ Develop a state budget of over \$56 billion every two years
- ◆ Consult with 201 state legislators during annual legislative sessions
- ◆ Appoint 1,300 citizens to 145 boards and commissions
- ◆ Appoint judges to the state's ten judicial districts, the Court of Appeals, and the Supreme Court
- ◆ Respond to more than 100,000 citizen calls and contacts, conduct hundreds of media interviews, attend scores of meetings, and travel thousands of miles to promote the state of Minnesota.

**Budget**

The office is funded through a direct appropriation from the general fund. Because state agencies have an interest in maintaining and supporting the functions of the Washington, D.C. office, the Governor's Office has agreements with 14 agencies who share in the costs of staffing and operating the D.C. office.

**Contact**

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Dollars in Thousands

	Current		Forecast Base		Biennium 2010-11
	FY2008	FY2009	FY2010	FY2011	
<b><u>Direct Appropriations by Fund</u></b>					
<b>General</b>					
Current Appropriation	3,679	3,664	3,664	3,664	7,328
<b>Forecast Base</b>	<b>3,679</b>	<b>3,664</b>	<b>3,701</b>	<b>3,701</b>	<b>7,402</b>
Change		0	37	37	74
% Biennial Change from 2008-09					0.8%
<b><u>Expenditures by Fund</u></b>					
<b>Carry Forward</b>					
Miscellaneous Special Revenue	27	173	0	0	0
<b>Direct Appropriations</b>					
General	3,542	3,801	3,701	3,701	7,402
<b>Statutory Appropriations</b>					
Miscellaneous Special Revenue	381	383	390	390	780
<b>Total</b>	<b>3,950</b>	<b>4,357</b>	<b>4,091</b>	<b>4,091</b>	<b>8,182</b>
<b><u>Expenditures by Category</u></b>					
Total Compensation	3,184	3,351	3,283	3,282	6,565
Other Operating Expenses	766	1,006	808	809	1,617
<b>Total</b>	<b>3,950</b>	<b>4,357</b>	<b>4,091</b>	<b>4,091</b>	<b>8,182</b>
<b><u>Expenditures by Program</u></b>					
Governors Office	3,950	4,357	4,091	4,091	8,182
<b>Total</b>	<b>3,950</b>	<b>4,357</b>	<b>4,091</b>	<b>4,091</b>	<b>8,182</b>
<b>Full-Time Equivalent (FTE)</b>	<b>38.7</b>	<b>38.7</b>	<b>38.1</b>	<b>38.1</b>	

*Dollars in Thousands*

	Actual FY2008	Budgeted FY2009	Current Law		Biennium 2010-11
			FY2010	FY2011	
<b><i>Non Dedicated Revenue:</i></b>					
<b>Total Non-Dedicated Receipts</b>	0	0	0	0	0
<b><i>Dedicated Receipts:</i></b>					
<b>Other Sources:</b>					
Miscellaneous Special Revenue	49	47	329	329	658
<b>Total Dedicated Receipts</b>	<b>49</b>	<b>47</b>	<b>329</b>	<b>329</b>	<b>658</b>
<b>Agency Total Revenue</b>	<b>49</b>	<b>47</b>	<b>329</b>	<b>329</b>	<b>658</b>