

**General Operating Grant
Final Report
(7.1.08-6.30.09)**

for the

Legislative Reference Library



MINNESOTA
Humanities Center

987 Ivy Avenue East

St. Paul, MN 55106

TEL 651-774-0105

TOLL FREE 866-268-7293

FAX 651-774-0205

**MINNESOTA HUMANITIES CENTER
REPORT TO THE MN STATE LEGISLATURE
JULY 1, 2008- JUNE 30, 2009**

REPORTING PER 138.911 MINNESOTA HUMANITIES CENTER.

Subdivision 1. Establishment.

The Minnesota Humanities Center, a nonprofit organization, is established to advance the study of the humanities and enhance the work of schools, colleges, and cultural organizations throughout the state.

Subd. 2. Reports.

The Minnesota Humanities Center shall report to the legislature by September 1 of each year on the use of state funds appropriated to the commission. The report shall include an itemized account of the programs and projects supported and the source of money for each. The report shall show actual expenditures for the fiscal year ending the preceding June 30 and proposed expenditures for the fiscal year beginning the preceding July 1.

Subd. 3. Humanities center.

(a) The Minnesota Humanities Commission may establish a humanities center to ensure balance in public education and in the cultural life of the state, and to improve humanities education through the establishment of two institutes: the Minnesota Institute for Lifelong Learning and the Minnesota Institute for the Advancement of Teaching.

(b) The humanities center may transport people and resources to small towns, rural communities, and urban settings to provide grants, technical assistance, and high-quality educational and cultural programs to schools and community organizations throughout Minnesota.

(c) The Minnesota Institute for the Advancement of Teaching may conduct seminars and other activities for the recognition of the teaching profession and the advancement of teaching in Minnesota.

**NARRATIVE PROGRAM REPORT
JULY 1, 2008- JUNE 30, 2009**

During the last year, the Minnesota Humanities Center (MHC) programs served nearly than 150,000 citizens across the state of Minnesota. With support from the State of Minnesota, the Humanities Center was able to effectively respond to the growing needs of educators, literacy professionals, social service and cultural organizations seeking quality humanities education, training, workshops, and resources. The following is a short summary of the outcome achieved as a result of the important financial support from the Minnesota State Legislature.

Service Statistics

Professional Development. In the last twelve months MHC served more than 1,300 of Minnesota's premier educators, positively impacting the lives of more than 77,000 of Minnesota's children:

- 308 literacy professionals and parents attended MHC-sponsored language and literacy and other early literacy training events impacting 7,065 children;
- 1001 teachers attended professional development seminars, impacting more than 74,000 K-12 students;
- 30 metro area schools used Core Knowledge curriculum, reaching nearly 5,000 students;
- 40 teachers from 28 states spent a week on Minnesota's Iron Range learning about its history, significance in the US Industrial Revolution and war efforts, and the people who came to live and work in the mines.

Resources. In the last twelve months MHC created, distributed and disseminated fifteen resources for more than 25,000 individuals.

- In 2008, the Minnesota Humanities Center published its fourth Somali-Language book, "Igal Shidad". The Somali Bilingual Book Project reflects the Minnesota Humanities Center's commitment to promote and preserve heritage languages and increase English literacy skills of refugee and immigrant families.
- Donated more than 7,000 books to immigrant and refugee families and schools in more than 50 cities and towns throughout Minnesota.
- Created twelve new web pages that connect to our professional development offerings and make these resources available to teachers across the state.
- Created a documentary that highlights the history and future of the Iron Range. "Iron Range: Minnesota Building America" was inspired by the highly successful week-long summer teacher workshop, *Building America: Minnesota's Iron Range, Industrialization, and the Creation of a World Power*, which was conducted by the Minnesota Humanities Center in 2008. This documentary has been nominated for a Regional Emmy Award.

Community Partnerships. In the last twelve months MHC helped conduct more than 215 events in Minnesota serving more than 53,000 individuals.

- Conducted 66 events with schools and local cultural organizations strengthening classroom instruction in the humanities. These events served more than 4,700 students.
- Conducted 90 Reading with Dad events strengthening the literacy connection between dads and their children. These events served more than 3,500 fathers and children.

Provided 10 grants totaling \$25,000 to organizations providing public humanities programming statewide. These grants helped fund more than 60 programs that served more than 5,000 individuals in over a dozen towns.

State of MN Operating Grant

our fund # 2000000 Portion of these expense categories charged against this grant	Actuals <u>7/1/2008 thru 6/30/2009</u>	Projected 7/1/2009 thru 6/30/2009 (MHC budget process not completed, so these are preliminary estimates)
Expense		
Salaries	19,329.54	25,400.00
Temporary Services	0.00	
Payroll Related Taxes	2,030.12	2,160.00
Federal		
Mn Unemployment Taxes	4,994.00	7,000.00
401K Benefits Employee	1,142.07	1,200.00
Employee Benefits	2,162.49	3,000.00
Insurance		
Workers Compensation	3,481.56	3,500.00
Insurance		
Employee Relations	887.75	
HR Administration Fees	1,290.53	1,500.00
Life Long Learning	25,000.00	25,000.00
Grants		
Re-grants for Authors in Communities Programs		20,000.00
Other re-grants		5,000.00
Contract Services	4,000.00	
Program		
Contract Service	105.00	
Technology		
Technology Consultants	495.00	
Contract Services Other	267.67	
Staff Development	840.32	
Commercial Insurance	7,082.64	
Equipment Lease	226.43	
Vehicle Lease	-386.24	
Vehicle Insurance	589.22	
Investment in Fixed Assets	0.00	

Payment in Lieu of RE Taxes	115.75	
Allocation of Mort Prin Pymt to Expense	10,214.69	11,000.00
Utilities Garbage	1,902.58	2,000.00
Utilities Gas and Electric	9,876.52	10,000.00
Utilities Plowing and Lawncare	3,813.33	5,000.00
Utilities Water and Sewer	915.02	2,000.00
Audit Fees	20,700.00	21,000.00
Accounting and Tax Preparation Fees	0.00	2,000.00
Legal Fees	195.00	
Subscriptions	0.00	
Dues and Membership	373.00	600.00
Postage and Delivery	1,148.47	2,000.00
Printing General	3,229.58	6,000.00
Mailing Services	0.00	
Office Supplies	367.23	1,000.00
Building Supplies	886.34	
Resource Books	55.00	63,000.00
Workshop Meals and Supplies	0.00	
Telephone	455.22	
Conference Call Services	253.34	
Internet Access Fees	0.00	
Staff Travel	148.43	1,000.00
Lodging and Meals	28.68	
Program Participants		
Board Travel	0.00	
Meals and Entertainment	586.11	1,000.00
Marketing Agency	4.06	
Bank Fees	0.00	
Credit Card Merchant Fees	0.00	
Interest Expense-mortgage	757.38	803.00
Internal Use of Conference Center	2,722.11	
Participants Stipends	0.00	
Recognition Activities	117.51	
Miscellaneous Expense	100.00	
Clearing Account	0.00	
Meeting and Event Ctr Subsidy from State Op Grant (against their portion of utilities, mortgage, maintenance)	67,652.23	27,837.00

Depreciation Equipment	1,792.54	
Depreciation Building	4,561.51	
Depreciation Office Equipment and Furniture	2,140.03	
Amortization Land Lease	1,516.63	
Total Expenses	210,166.39	250,000.00
	(equals remainder of funds in the appropriation for that period)	equals appropriation available for this period

**General Operating Grant
Final Report
(7.1.08-6.30.09)**

for the

Legislative Reference Library



**MINNESOTA
Humanities Center**

**987 Ivy Avenue East
St. Paul, MN 55106**

TEL 651-774-0105

TOLL FREE 866-268-7293

FAX 651-774-0205

**MINNESOTA HUMANITIES CENTER
REPORT TO THE MN STATE LEGISLATURE
JULY 1, 2008- JUNE 30, 2009**

REPORTING PER 138.911 MINNESOTA HUMANITIES CENTER.

Subdivision 1. Establishment.

The Minnesota Humanities Center, a nonprofit organization, is established to advance the study of the humanities and enhance the work of schools, colleges, and cultural organizations throughout the state.

Subd. 2. Reports.

The Minnesota Humanities Center shall report to the legislature by September 1 of each year on the use of state funds appropriated to the commission. The report shall include an itemized account of the programs and projects supported and the source of money for each. The report shall show actual expenditures for the fiscal year ending the preceding June 30 and proposed expenditures for the fiscal year beginning the preceding July 1.

Subd. 3. Humanities center.

(a) The Minnesota Humanities Commission may establish a humanities center to ensure balance in public education and in the cultural life of the state, and to improve humanities education through the establishment of two institutes: the Minnesota Institute for Lifelong Learning and the Minnesota Institute for the Advancement of Teaching.

(b) The humanities center may transport people and resources to small towns, rural communities, and urban settings to provide grants, technical assistance, and high-quality educational and cultural programs to schools and community organizations throughout Minnesota.

(c) The Minnesota Institute for the Advancement of Teaching may conduct seminars and other activities for the recognition of the teaching profession and the advancement of teaching in Minnesota.

**NARRATIVE PROGRAM REPORT
JULY 1, 2008- JUNE 30, 2009**

During the last year, the Minnesota Humanities Center (MHC) programs served nearly than 150,000 citizens across the state of Minnesota. With support from the State of Minnesota, the Humanities Center was able to effectively respond to the growing needs of educators, literacy professionals, social service and cultural organizations seeking quality humanities education, training, workshops, and resources. The following is a short summary of the outcome achieved as a result of the important financial support from the Minnesota State Legislature.

Service Statistics

Professional Development. In the last twelve months MHC served more than 1,300 of Minnesota's premier educators, positively impacting the lives of more than 77,000 of Minnesota's children:

- 308 literacy professionals and parents attended MHC-sponsored language and literacy and other early literacy training events impacting 7,065 children;
- 1001 teachers attended professional development seminars, impacting more than 74,000 K-12 students;
- 30 metro area schools used Core Knowledge curriculum, reaching nearly 5,000 students;
- 40 teachers from 28 states spent a week on Minnesota's Iron Range learning about its history, significance in the US Industrial Revolution and war efforts, and the people who came to live and work in the mines.

Resources. In the last twelve months MHC created, distributed and disseminated fifteen resources for more than 25,000 individuals.

- In 2008, the Minnesota Humanities Center published its fourth Somali-Language book, "Igal Shidad". The Somali Bilingual Book Project reflects the Minnesota Humanities Center's commitment to promote and preserve heritage languages and increase English literacy skills of refugee and immigrant families.
- Donated more than 7,000 books to immigrant and refugee families and schools in more than 50 cities and towns throughout Minnesota.
- Created twelve new web pages that connect to our professional development offerings and make these resources available to teachers across the state.
- Created a documentary that highlights the history and future of the Iron Range. "Iron Range: Minnesota Building America" was inspired by the highly successful week-long summer teacher workshop, *Building America: Minnesota's Iron Range, Industrialization, and the Creation of a World Power*, which was conducted by the Minnesota Humanities Center in 2008. This documentary has been nominated for a Regional Emmy Award.

Community Partnerships. In the last twelve months MHC helped conduct more than 215 events in Minnesota serving more than 53,000 individuals.

- Conducted 66 events with schools and local cultural organizations strengthening classroom instruction in the humanities. These events served more than 4,700 students.
- Conducted 90 Reading with Dad events strengthening the literacy connection between dads and their children. These events served more than 3,500 fathers and children.

Provided 10 grants totaling \$25,000 to organizations providing public humanities programming statewide. These grants helped fund more than 60 programs that served more than 5,000 individuals in over a dozen towns.

State of MN Operating Grant

our fund # 2000000 Portion of these expense categories charged against this grant	Actuals <u>7/1/2008 thru 6/30/2009</u>	Projected 7/1/2009 thru 6/30/2009
Expense		(MHC budget process not completed, so these are preliminary estimates)
Salaries	19,329.54	25,400.00
Temporary Services	0.00	
Payroll Related Taxes	2,030.12	2,160.00
Federal		
Mn Unemployment Taxes	4,994.00	7,000.00
401K Benefits Employee	1,142.07	1,200.00
Employee Benefits	2,162.49	3,000.00
Insurance		
Workers Compensation	3,481.56	3,500.00
Insurance		
Employee Relations	887.75	
HR Administration Fees	1,290.53	1,500.00
Life Long Learning	25,000.00	25,000.00
Grants		
Re-grants for Authors in Communities Programs		20,000.00
Other re-grants		5,000.00
Contract Services	4,000.00	
Program		
Contract Service	105.00	
Technology		
Technology Consultants	495.00	
Contract Services Other	267.67	
Staff Development	840.32	
Commercial Insurance	7,082.64	
Equipment Lease	226.43	
Vehicle Lease	-386.24	
Vehicle Insurance	589.22	
Investment in Fixed Assets	0.00	

Payment in Lieu of RE Taxes	115.75	
Allocation of Mort Prin Pymt to Expense	10,214.69	11,000.00
Utilities Garbage	1,902.58	2,000.00
Utilities Gas and Electric	9,876.52	10,000.00
Utilities Plowing and Lawncare	3,813.33	5,000.00
Utilities Water and Sewer	915.02	2,000.00
Audit Fees	20,700.00	21,000.00
Accounting and Tax Preparation Fees	0.00	2,000.00
Legal Fees	195.00	
Subscriptions	0.00	
Dues and Membership	373.00	600.00
Postage and Delivery	1,148.47	2,000.00
Printing General	3,229.58	6,000.00
Mailing Services	0.00	
Office Supplies	367.23	1,000.00
Building Supplies	886.34	
Resource Books	55.00	63,000.00
Workshop Meals and Supplies	0.00	
Telephone	455.22	
Conference Call Services	253.34	
Internet Access Fees	0.00	
Staff Travel	148.43	1,000.00
Lodging and Meals	28.68	
Program Participants		
Board Travel	0.00	
Meals and Entertainment	586.11	1,000.00
Marketing Agency	4.06	
Bank Fees	0.00	
Credit Card Merchant Fees	0.00	
Interest Expense-mortgage	757.38	803.00
Internal Use of Conference Center	2,722.11	
Participants Stipends	0.00	
Recognition Activities	117.51	
Miscellaneous Expense	100.00	
Clearing Account	0.00	
Meeting and Event Ctr Subsidy from State Op Grant (against their portion of utilities, mortgage, maintenance)	67,652.23	27,837.00

Depreciation Equipment	1,792.54	
Depreciation Building	4,561.51	
Depreciation Office Equipment and Furniture	2,140.03	
Amortization Land Lease	1,516.63	
Total Expenses	210,166.39	250,000.00
	(equals remainder of funds in the appropriation for that period)	equals appropriation available for this period