



# MINNESOTA DEPARTMENT OF PUBLIC SAFETY

## **2012 Annual Report to the Legislature:** State agency emergency management training

*In compliance with Minnesota Statutes, section 12.09, subdivision 10*

COMPILED BY:



MINNESOTA DEPARTMENT OF PUBLIC SAFETY  
DIVISION OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT

## Background

Minnesota Statutes, section 12.09, subdivision 10 requires that “Each state agency that is assigned a role as a disaster or emergency response organization in the state emergency operations plan must have at least one employee who has completed the entire emergency management training curriculum...” The referenced curriculum is maintained and administered by the Minnesota Department of Public Safety Division of Homeland Security and Emergency Management (HSEM). Certification as an emergency manager requires the completion of 256 training hours, which typically takes two to four years to achieve.

The statute also states, “If an agency is not in compliance...the agency must immediately file a plan with [HSEM] identifying how and when the agency will be in compliance.” The Department of Public Safety is responsible for tracking these records and reporting the results to the Legislature by January 15 of each year.

A summary of state agency compliance with the training requirement appears below. This table shows that 15 of the 23 affected agencies, offices, and boards are currently in compliance with the training requirement (i.e., at least one employee has completed the entire curriculum). The remaining agencies have compliance plans on file. All agencies are projected to be in compliance by December 31, 2014.

It should be noted that the Board of Animal Health contracts with a certified emergency manager employed by the Department of Agriculture.

Department/Agency	(Anticipated date) *In Compliance	** Designated Employee	Certified	Courses Complete	Target Certification
Administration	(12/20/2013)	Sandea O'Bryant	No	28	12/20/2013
Agriculture	Yes	Anthony Becker	Yes	All	N/A
		Amanda Baesler	Yes	All	N/A
		Michael Starkey	No	8	12/31/2014
Board of Animal Health	Yes	Anthony Becker (MDA)	Yes	All	N/A
Office of the Atty. General	(12/31/2014)	Jeffrey Bilcik	No	29	12/31/2014
Commerce	(1/31/2014)	Doug Renier	No	7	1/31/2014
		Lise Trudeau	No	1	1/31/2014
Corrections	(5/31/2013)	Cari Gerlicher	No	25	5/31/2013
		Michael P. Smith	No	27	5/31/2013
Education	(5/31/2013)	Greg Sogaard	No	29	5/31/2013
		Keith Hovis	No	0	5/31/2013
Emergency Medical Services Regulatory Board	Yes	Pamela Biladeau	Yes	All	N/A
		Robert Norlen	Yes	All	N/A
Employment & Economic Development	Yes	Joe Arel	Yes	All	N/A
		Tina Folch	Yes	All	N/A
Office of Enterprise Technology	(4/30/2014)	Joel Siljendahl	No	17	4/30/2014
Health	Yes	Esther Ashley	Yes	All	N/A
		Judy Bifulk	Yes	All	N/A
		Jane Braun	Yes	All	N/A
		Judy Marchetti	Yes	All	N/A

### 2012 Report to the Legislature

State agency compliance with Minnesota Statutes, section 12.09, subdivision 10

Department/Agency	(Anticipated date) *In Compliance	** Designated Employee	Certified	Courses Complete	Target Certification
Minnesota Housing Finance Agency	(12/31/2014)	Roger Moeller	No	1	12/31/2014
Human Services	Yes	Virginia Casey	Yes	All	N/A
		Neil Doughty	Yes	All	N/A
		Glenn Olson	Yes	All	N/A
		Joseph Pivoschuk	Yes	All	N/A
Labor & Industry	(12/31/2014)	Alden Hoffman	No	21	12/31/2014
Minnesota Management & Budget	Yes	Cathlene Hockert	Yes	All	N/A
Metropolitan Council	Yes	James Franklin	Yes	All	N/A
		Vince Pellegrin	Yes	All	N/A
		Christy Bailly	No	18	12/31/2013
		Steve McLaird	No	14	12/31/2013
Military Affairs	Yes	David Lein	Yes	All	N/A
		Terrance Sieben	Yes	All	N/A
		David Whaley	Yes	All	N/A
Natural Resources	Yes	Eric Goslovich	Yes	All	N/A
Minnesota Pollution Control Agency	Yes	Jason Moran	Yes	All	N/A
		Jim Stockinger	Yes	All	N/A
Public Safety	Yes	Cathy Clark	Yes	All	N/A
		Kris Eide	Yes	All	N/A
		Joseph Kelly	Yes	All	N/A
		Kevin Leuer	Yes	All	N/A
Revenue	Yes	Donna Baker	Yes	All	N/A
		Kathy Yzermans	Yes	All	N/A
Minnesota State Colleges and Universities	Yes	Tracy Worsley	Yes	All	N/A
Transportation	Yes	Gary Fried	Yes	All	N/A

Current as of 1/7/2013

\* Compliance requires an agency to have at least one employee who has completed the entire emergency management curriculum. Agencies not currently compliant are highlighted, and the anticipated compliance date is in parentheses.

\*\* Agencies may employ additional certified emergency managers or those in the process of certification who have not been designated for purposes of this report.