

**General Operating Grant
Final Report
(7.1.12-6.30.13)**

for the

Legislative Reference Library



**MINNESOTA
Humanities Center**

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**MINNESOTA HUMANITIES CENTER
REPORT TO THE MN STATE LEGISLATURE
JULY 1, 2012- JUNE 30, 2013**

REPORTING PER 138.911 MINNESOTA HUMANITIES CENTER.

Subdivision 1. Establishment.

The Minnesota Humanities Center, a nonprofit organization, is established to advance the study of the humanities and enhance the work of schools, colleges, and cultural organizations throughout the state.

Subd. 2. Reports.

The Minnesota Humanities Center shall report to the legislature by September 1 of each year on the use of state funds appropriated to the commission. The report shall include an itemized account of the programs and projects supported and the source of money for each. The report shall show actual expenditures for the fiscal year ending the preceding June 30 and proposed expenditures for the fiscal year beginning the preceding July 1.

Subd. 3. Humanities center.

(a) The Minnesota Humanities Commission may establish a humanities center to ensure balance in public education and in the cultural life of the state, and to improve humanities education through the establishment of two institutes: the Minnesota Institute for Lifelong Learning and the Minnesota Institute for the Advancement of Teaching.

(b) The humanities center may transport people and resources to small towns, rural communities, and urban settings to provide grants, technical assistance, and high-quality educational and cultural programs to schools and community organizations throughout Minnesota.

(c) The Minnesota Institute for the Advancement of Teaching may conduct seminars and other activities for the recognition of the teaching profession and the advancement of teaching in Minnesota.

**NARRATIVE PROGRAM REPORT
JULY 1, 2012- JUNE 30, 2013**

During the last year, the Minnesota Humanities Center programs served more than 23,900 people. With support from the State of Minnesota, the Humanities Center builds a thoughtful, literate, and engaged society by working in partnership with schools, colleges, cultural organizations, and state agencies. The Center's partnerships help increase the academic performance of all students and engage the broader community in activities and dialogue that strengthen knowledge and understanding while deepening cultural connections.

Minnesota Statute 138.911 charges the Minnesota Humanities Center with providing leadership, programs, and resources that advance the study of the humanities in schools, colleges, and cultural organizations throughout the state.

Service Statistics

Professional Development. In the last twelve months the Humanities Center served more than 387 of Minnesota's premier educators, positively impacting the lives of 17,400 students in Minnesota:

- Created and delivered innovative and content rich programs for K-12 educators and increased academic engagement for their students in the Northwest Suburban Integration School District, Minneapolis Public Schools, and Saint Paul Public Schools.

Resources. In the last twelve months, the Humanities Center made more than 500 resources available through the Center's website.

- Created and provided extensive online learning opportunities and educational resources through the Absent Narratives Resource Collection, an online database of over 500 ready-to-use videos, teacher guides, and readings.
- Made more than 200 downloadable activity guides available for teachers to use in conjunction with TPT's *Minnesota Original* series.

Community Programs. In the last twelve months, the Humanities Center hosted or helped conduct more than 24 events serving nearly 16,000 Minnesotans.

- Coordinated the tour of the *Why Treaties Matter: Self-Government in the Dakota and Ojibwe Nations*, in 16 host communities. In addition to the exhibit, each community offered a series of public events, totaling more than 8,000 people engaging with the topic and contents.
- Provided three grants to Lifelong Learning organizations in Greater Minnesota – Community Education-Alexandria, Headwaters Center for Lifelong Learning in Park Rapids, and Unlimited Learning in Deerwood – totaling \$4,500. Over 700 people engaged with these these programs.
- Coordinated Smithsonian's Museum on Main Street The Way We Worked exhibit in six communities, which attracted more than 5,880 visitors to museums in greater Minnesota (Hanley Falls, Buffalo, Winona, Owatonna, Virginia, and Baudette).

The Humanities Center Conference and Events facilities hosted 370 meetings and events, serving over 9,000 people associated with local community organizations.

Minnesota Humanities Center -General Operating Appropriation from State of MN for period July 1, 2011 thru June 30, 2013				Budget State FY14
State Fund codes 1000	State Appropriation ID E951000			State Appropriation ID E951000 Budget Activity E 951010
MHC internal fund code 2000111				MHC internal fund code 2000113
	(State Fiscal 2012)	(State Fiscal 2013)		(State Fiscal 2014)
	<u>7/1/2011 THRU 6/30/2012 actuals</u>	<u>7/1/2012 THRU 6/30/2013 actuals</u>	Total for Biennium Funding Period	"Budget estimates" 7/1/13-6/30/14 <i>MHC's fiscal yr is Nov 1-Oct 31, so budget here is preliminary-based on budgeted for July-Oct 2013 and estimates for Nov 2013-June 2014</i>
Revenue				
Grant Income State Operating	\$474,000.00	-	\$474,000.00	\$502,000.00
				<i>GAAP requires us to book the full appropriation; not just first year. State records would show only the \$251,000 available.</i>
Expenses				Expenses reflect first year of funding only
Salaries	\$70,551.59	\$147,505.06	\$218,056.65	\$89,170.00
Payroll Related Taxes Federal	\$5,140.40	\$10,174.63	\$15,315.03	\$8,378.00
Mn Unemployment Taxes	\$13,073.29	-	\$13,073.29	\$5,000.00
401K Benefits Employee	\$4,317.23	\$11,282.10	\$15,599.33	\$9,575.00
Employee Benefits Insurance	\$12,490.06	\$24,484.23	\$36,974.29	\$12,567.00
Employee Relations		\$226.78	\$226.78	\$250.00
HR Administration Fees	\$200.00	\$1,407.01	\$1,607.01	\$1,000.00
Life Long Learning Grants	\$4,500.00	-	\$4,500.00	\$10,000.00
Other Re grants	\$2,500.00	-	\$2,500.00	
Contract Services Program Evaluation	\$150.00	-	\$150.00	
Contract Services Program	\$2,517.60	\$11,550.00	\$14,067.60	\$5,000.00
Contract Service Technology	\$17,437.45	\$12,930.64	\$30,368.09	\$44,000.00
Technology Consultants	\$3,364.25	\$6,299.00	\$9,663.25	\$20,000.00
Contract Services Other	-	-	-	-
Staff Development	\$65.00	\$1,428.00	\$1,493.00	\$2,500.00
Commercial Insurance	\$251.27	-	\$251.27	

Equipment Repairs IT Equipment and Software	\$2,231.26	\$144.65	\$2,375.91	\$1,000.00
Building Repair Maint	-	-	-	\$10,000.00
Investment in Fixed Assets	\$65,820.90	\$3,199.24	\$69,020.14	\$10,000.00
Allocation of Mort Prin Pymt to Expense	\$5,448.83	\$5,778.04	\$11,226.87	\$5,760.00
Utilities		\$62.40	\$62.40	
Accounting and Tax Preparation Fees	\$2,250.00	-	\$2,250.00	
Legal Fees	\$719.00	\$69.00	\$788.00	\$500.00
Clipping Service	\$392.55	\$642.15	\$1,034.70	
Subscriptions	\$53.60	-	\$53.60	
Dues and Membership	\$3,895.00	\$2,895.00	\$6,790.00	\$3,000.00
Postage and Delivery	\$31.82	\$1,380.06	\$1,411.88	\$2,000.00
Printing	-	\$113.00	\$113.00	\$500.00
Mailing Services	-	-	-	
Office Supplies	\$472.87	\$3,435.45	\$3,908.32	\$3,500.00
Building Supplies		\$2.69	\$2.69	-
Resource Books and Media	\$35.30	\$454.13	\$489.43	\$500.00
Staff Travel	\$48.91	\$939.95	\$988.86	\$1,000.00
Board Travel	\$239.76	\$75.00	\$314.76	\$300.00
Meals and Entertainment	\$208.19	\$740.91	\$949.10	\$1,000.00
Marketing	-	\$600.00	\$600.00	\$1,000.00
Bank Fees	-	-	-	
Interest Expense	\$351.73	\$418.69	\$770.42	\$400.00
Internal Use of Conference Center	\$2,562.92	\$4,196.93	\$6,759.85	\$3,000.00
Miscellaneous Expense	\$125.00	\$119.48	\$244.48	\$100.00
TOTAL EXPENSE	\$221,445.78	\$252,554.22	\$474,000.00	\$251,000.00
				<i>Reflects funding for State FY15</i>