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mn.gov/boards/barber-examiners/

AT A GLANCE

FY 2015 Credentialing Services

1851	Registered Barbers
823	Barber Shops
100	Student Barbers
224	Apprentice Barbers
17	Barber Instructors
6	Barber Schools
3,021	Licenses issued and/ or renewed

FY 2015 Inspection and Investigation Services

695	Barber Shops and Schools inspected, re-inspected, and or investigated.
27	Administrative Penalties Issued

FY 2015 Discipline Services

14	Complaints received
3	Civil Penalties Assessed

PURPOSE

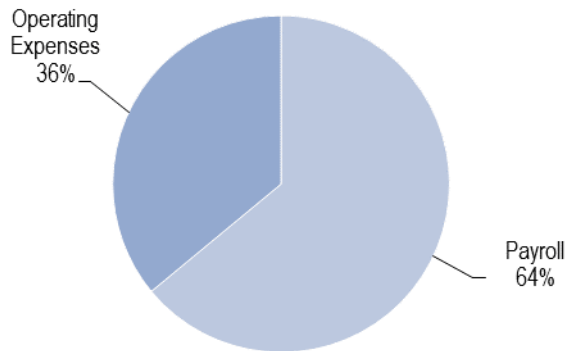
The Board of Barber Examiners is a licensing agency, responsible for safeguarding the public through credentialing, licensing, and regulation of student barbers, apprentice barbers, registered barbers, barber instructors, barber shops, and barber schools.

Our mission is to help keep **people in Minnesota are safe** from injury and the spread of disease by striving to assure Minnesota's barbers are appropriately trained and demonstrate the skills required to conduct barber services in a safe manner with the use of appropriate infection control methods.

We support **efficient and accountable government services** by assessing credentials, issuing licenses, and responding to citizen and licensee inquiries in a timely manner.

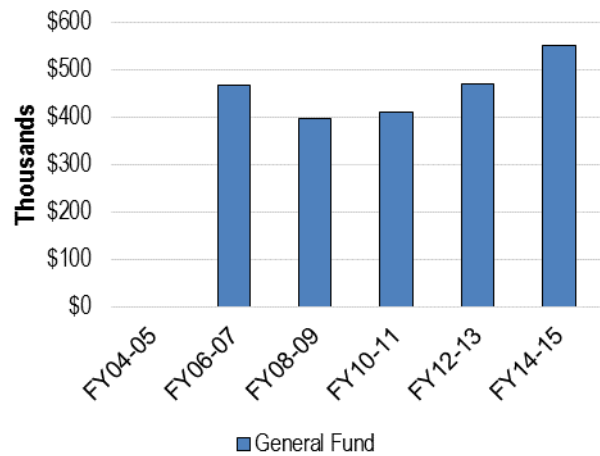
BUDGET

**Spending by Category
FY 15 Actual**



Source: BPAS

Historical Spending



Source: Consolidated Fund Statement

We receive a direct appropriation from the general fund for all operating expenses, and all revenues are deposited as non-dedicated receipts to the general fund.

STRATEGIES

The Board of Barber Examiners contributes to helping keep people in Minnesota safe by:

- Setting standards of practice, conduct, and infection control;

- Inspecting barber shops and schools to ensure compliance with infection control standards;
- Setting educational and examination standards;
- Reviewing applicant credentials to ensure compliance with education standards; and
- Conducting barber examinations to assure applicants demonstrate the ability to provide safe and sanitary services;

We contribute to providing efficient and accountable government services by:

- Responding to inquiries, complaints, and concerns as they are reported;
- Providing information and education to the public;
- Clear and concise inspection reports; and
- Providing courteous and responsive customer services

RESULTS

<i>Type of Measure</i>	<i>Name of Measure</i>	<i>Previous</i>	<i>Current</i>	<i>Dates</i>
Quantity	Number of Barber Registrations	3252	2905	6/30/2014 6/30/2015
Quality	Average time from receipt of completed application to certificate issued	2 days	2 days	6/30/2014 6/30/2015
Results	Number of satisfactory inspections completed	407	695	6/30//2014 6/30/2015

Source: GLSolutions (Government Licensing Data System) Barber Board Database

Minnesota Statute Chapter 154 Barbers <https://www.revisor.mn.gov/statutes/?id=154>

Expenditures By Fund

	Actual	Actual	Actual	Estimate	Forecasted Base		Governor's Recommendation	
	FY14	FY15	FY16	FY17	FY18	FY19	FY18	FY19
1000 - General	238	312	257	389	325	325	342	344
Total	238	312	257	389	325	325	342	344
<i>Biennial Change</i>				96		4		40
<i>Biennial % Change</i>				17		1		6
<i>Governor's Change from Base</i>								36
<i>Governor's % Change from Base</i>								6

Expenditures by Program

Program: Barbers	238	312	257	389	325	325	342	344
Total	238	312	257	389	325	325	342	344

Expenditures by Category

Compensation	188	198	206	226	232	236	237	243
Operating Expenses	50	113	51	163	93	89	105	101
Other Financial Transactions	1	1						
Total	238	312	257	389	325	325	342	344

Full-Time Equivalents

	2.8	2.8	2.8	3.0	3.0	3.0	3.0	3.0
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1000 - General

	Actual	Actual	Actual	Estimate	Forecast Base		Governor's Recommendation	
	FY14	FY15	FY16	FY17	FY18	FY19	FY18	FY19
Balance Forward In	0	79	0	64	0	0	0	0
Direct Appropriation	317	327	321	325	325	325	342	344
Cancellations	0	95	0	0	0	0	0	0
Expenditures	238	312	257	389	325	325	342	344
Balance Forward Out	79	0	64	0	0	0	0	0
<i>Biennial Change in Expenditures</i>				96		4		40
<i>Biennial % Change in Expenditures</i>				17		1		6
<i>Gov's Exp Change from Base</i>								36
<i>Gov's Exp % Change from Base</i>								6
Full-Time Equivalent	2.8	2.8	2.8	3.0	3.0	3.0	3.0	3.0

Barber Examiners, Board of

FY18-19 Biennial Budget Change Item

Change Item Title: Operating Adjustment

Fiscal Impact (\$000s)	FY 2018	FY 2019	FY 2020	FY 2021
General Fund				
Expenditures	11	13	13	13
Revenues	0	0	0	0
Other Funds				
Expenditures	0	0	0	0
Revenues	0	0	0	0
Net Fiscal Impact = (Expenditures – Revenues)	11	13	13	13
FTEs	0	0	0	0

Recommendation:

The Governor recommends an additional \$24,000 from the general fund in FY18-19 to the Board of Barber Examiners to support statewide initiatives to keep Minnesotans safe and provide efficient and accountable government services. Specifically, this funding will support ongoing administrative activities related to recent legislative changes, to enhance education and outreach efforts, and revise outdated rules.

Rationale/Background:

The Board requires a small agency increase to address the increasing costs of administrative services, including rent, equipment replacement, and support services in addition to salary increases and increased board travel. The Board has undergone recent legislative changes; it is anticipated that these changes will result in additional registrations which in turn will increase the cost of program administration. The members of the Minnesota Board of Barber Examiners are active in the National Association of Barber Boards of America (NABBA). Members travel to attend NABBA conferences to participate in the ongoing development of national standards in barbering. As we move into FY 2018 and FY 2019 the Board is preparing to conduct a detailed evaluation and revision of its rules in support of current national practice standards.

Proposal:

The Governor recommends increasing agency operating budgets to maintain the delivery of current services. For the Board of Barber Examiners this funding will cover expected and anticipated employee compensation growth, including anticipated compensation increases and employer-paid pension costs.

Results:

Type of Measure	Name of Measure	Previous FY2015	Current FY2016	Dates
Quantity	Number of Barber Registrations	3252	2905	6/30/2014 6/30/2015
Quality	Average time from receipt of completed application to certificate issue	2 days	2 days	6/30/2014 6/30/2015
Results	Number of satisfactory inspections completed	407	695	6/30//2014 6/30/2015

Statutory Change(s):

N.A.

Barber Examiners, Board of

FY18-19 Biennial Budget Change Item

Change Item Title: IT Annual Expenditure Increase

Fiscal Impact (\$000s)	FY 2018	FY 2019	FY 2020	FY 2021
General Fund				
Expenditures	6	6	6	6
Revenues	0	0	0	0
Other Funds				
Expenditures	0	0	0	0
Revenues	0	0	0	0
Net Fiscal Impact = (Expenditures – Revenues)	6	6	6	6
FTEs	0	0	0	0

Recommendation:

The Governor recommends a general fund increase of \$12,000 for the FY2018-2019 biennium for the Board of Barber Examiners to offset the cost of information technology services provided by MNIT.

Rationale/Background:

The Board will incur new annual information technology charges in FY 2018 for:

- MNIT 'switch' equipment annual fees
- MNIT desktop services rates

The Board anticipates increases to the following MNIT fees annually:

- MNIT Service Level Agreement rates.
- Annual Maintenance of Licensing Data Base and online services

Proposal:

The Governor recommends increasing funding for the Board to cover increases in MN.IT rates charged to agencies.

Results:

Type of Measure	Name of Measure	Previous FY2015	Current FY2016	Dates
Quantity	Number of Barber Registrations	3252	2905	6/30/2014 6/30/2015
Quality	Percent of license renewals completed online	8%	12%	6/30/2014 6/30/2015

Barber Examiners, Board of

FY18-19 Biennial Budget Change Item

Change Item Title: Fee Increase

Fiscal Impact (\$000s)	FY 2018	FY 2019	FY 2020	FY 2021
General Fund				
Expenditures	0	0	0	0
Revenues	33	33	33	34
Other Funds				
Expenditures	0	0	0	0
Revenues	0	0	0	0
Net Fiscal Impact = (Expenditures – Revenues)	(33)	(33)	(33)	(34)
FTEs	0	0	0	0

Recommendation:

The Governor recommends fee increases for the Minnesota Board of Barber Examiners to increase revenues used to offset the Board's General Fund appropriation and expenditures.

Rationale/Background:

The numbers of barbers and barber shops in Minnesota have been declining in recently, resulting in lower revenue while the Board's operating costs continued to rise. The Board recently changed registration requirements by reducing total hours to become a registered barber from 3000 hours to 1500 hours, eliminating the apprentice barber registration and practice requirements. Remaining requirements continue to protect the public and the reduction in hours required eliminates barriers to employment for Minnesota's barbers. The Board anticipates that the number of barbers will increase in coming years.

The fees represented in this request were last increased in 2010.

Proposal:

The Governor recommends changing the fees according to the table below.

Fee	Current	Proposed	Difference	# FY 2018	Revenue	# FY 2019	Revenue
Examination and certificate registered barber	\$85	\$100	\$15	200	\$3,000	200	\$3,000
Retake of written examination	\$10	\$25	\$15	10	\$150	10	\$150
Examination and certificate instructor	\$180	200	\$20	3	\$60	3	\$60
Renewal of registration registered barber	\$80	\$90	\$10	1,800	\$18,000	2000	\$20,000
Renewal of registration instructor	\$80	\$90	\$10	22	\$220	25	\$250
Renewal of temporary teacher permit	\$65	\$80	\$15	1	\$15	1	\$15
Student permit	\$45	\$50	\$5	150	\$750	200	\$1,000
Renewal of student permit	\$25	\$30	\$5	20	\$100	20	\$100
Initial shop registration	\$85	\$100	\$15	30	\$450	45	\$675
Initial school registration	\$1030	\$1,500	\$470	1	\$470	1	\$470
Renewal shop registration	\$85	\$90	\$5	650	\$3,250	845	\$4,225
Renewal school registration	\$280	\$300	\$20	7	\$140	7	\$140
Restoration of registered barber registration (includes renewal)	\$95	\$125	\$30	150	\$4,500	75	\$2,250

Fee	Current	Proposed	Difference	# FY 2018	Revenue	# FY 2019	Revenue
Restoration of shop registration (includes renewal)	\$105	\$125	\$20	100	\$2,000	50	\$1,000
Change of ownership or location	\$55	\$60	\$5	25	\$125	25	\$125
Total New Revenue					\$33,230		\$33,460

Results:

<i>Type of Measure</i>	<i>Name of Measure</i>	<i>Previous</i>	<i>Current</i>	<i>Dates</i>
Quantity	Number of Barber Registrations	3252	2905	6/30/2014 6/30/2015
Quality	Average time from receipt of completed application to certificate issue	2 days	2 days	6/30/2014 6/30/2015
Results	Number of satisfactory inspections completed	407	695	6/30/2014 6/30/2015

Statutory Change(s):

Minnesota Statute 154.003 Fees