

INDEPENDENT AUDITOR'S REPORT
SOUTHWEST MINNESOTA ARTS COUNCIL
AS OF JUNE 30, 2016

MEULEBROECK, TAUBERT & CO., PLLP
CERTIFIED PUBLIC ACCOUNTANTS
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INDEPENDENT AUDITOR'S REPORT

To The Board of Directors
Southwest Minnesota Arts Council
Marshall, Minnesota 56258

We have audited the accompanying financial statements of Southwest Minnesota Arts Council (a nonprofit organization) which comprise the statement of financial position as of June 30, 2016 and 2015, and the related statements of activities and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Southwest Minnesota Arts Council as of June 30, 2016 and 2015, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other-Matter

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying information on pages 10-18 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Meulebroeck, Taubert & Co., PLLP

Meulebroeck, Taubert & Co., PLLP
Certified Public Accountants
Pipestone, Minnesota

August 11, 2016

STATEMENT OF FINANCIAL POSITION
JUNE 30, 2016 AND 2015

	UNRESTRICTED	
Assets	2016	2015
Cash	12,494.39	10,372.11
Investments - Cash Equivalent	249,912.73	267,640.45
Investments - Other	306,330.50	304,712.30
Accounts Receivable	3,605.69	3,301.52
Prepaid Expenses	9,705.24	14,988.28
Fixed Assets	2,067.73	4,075.72
Total Assets	584,116.28	605,090.38
<u>Liabilities and Net Assets</u>		
<u>Liabilities</u>		
Accounts Payable	155,140.73	164,745.92
Deferred Revenue	4,663.00	300.00
Total Liabilities	159,803.73	165,045.92
<u>Net Assets</u>		
Unrestricted	424,312.55	440,044.46
Total Liabilities and Net Assets	584,116.28	605,090.38

See accompanying notes to the financial statements.

STATEMENT OF ACTIVITIES
FOR THE YEARS ENDED JUNE 30, 2016 AND 2015

	<u>UNRESTRICTED</u>	
	<u>2016</u>	<u>2015</u>
<u>Revenues</u>		
Public Grants and Contributions	112,666.41	112,949.03
Government Grants	669,726.00	684,698.40
Investment Income	3,384.48	3,627.99
Prior Year Grant Adjustments	3,116.00	405.00
Other Income	3,270.69	3,118.04
Event Income	3,945.00	4,930.00
Purchase of Fixed Assets		205.00
Total Revenues	<u>796,108.58</u>	<u>809,933.46</u>
 <u>Expenditures</u>		
<u>Programs Services</u>		
Grants	664,092.50	644,768.34
Technical Assistance	68,310.75	65,519.34
Conferences and Convenings	16,828.70	35,325.40
Gallery	13,054.47	12,671.90
Total Program Services	<u>762,286.42</u>	<u>758,284.98</u>
 <u>Supporting Services</u>		
Fundraising and Membership	5,349.73	3,495.29
General Administration	44,204.34	47,102.71
Total Supporting Services	<u>49,554.07</u>	<u>50,598.00</u>
Total Expenditures	<u>811,840.49</u>	<u>808,882.98</u>
Increase (Decrease) to Net Assets	(15,731.91)	1,050.48
Net Assets - July 1	<u>440,044.46</u>	<u>438,993.98</u>
Net Assets - June 30	<u><u>424,312.55</u></u>	<u><u>440,044.46</u></u>

See accompanying notes to the financial statements.

STATEMENT OF CASH FLOWS
FOR THE YEARS ENDED JUNE 30, 2016 AND 2015

	UNRESTRICTED	
Cash Flows from Operating Activities	2016	2015
Increase (Decrease) to Net Assets for the Year	(15,731.91)	1,050.48
Adjustments to Reconcile Increase (Decrease) to Net Assets to Cash Provided by Operating Activities:		
Depreciation	2,007.99	2,803.96
(Increase) Decrease in Accounts Receivable	(304.17)	(599.10)
(Increase) Decrease in Prepaid Expenses	5,283.04	(7,011.54)
Increase (Decrease) in Accounts Payable	(9,605.19)	15,788.95
Increase (Decrease) in Deferred Revenue	4,363.00	(12,578.40)
Net Cash Provided (Used) by Operating Activities	(13,987.24)	(545.65)
 <u>Cash Flows from Investing Activities</u>		
Purchase of Fixed Assets		(205.00)
Interest Added to Investments - Other	(1,618.20)	(1,721.15)
Net Cash Provided (Used) by Investing Activities	(1,618.20)	(1,926.15)
 Net Increase (Decrease) in		
Cash and Cash Equivalents	(15,605.44)	(2,471.80)
Cash and Cash Equivalents-July 1	278,012.56	280,484.36
Cash and Cash Equivalents-June 30	262,407.12	278,012.56
 <u>Cash and Cash Equivalents</u>		
Cash	12,494.39	10,372.11
Investments - Cash Equivalent	249,912.73	267,640.45
Total	262,407.12	278,012.56

See accompanying notes to the financial statements.

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NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2016

Note 1

Reporting Entity

The Southwest Minnesota Arts Council was incorporated as a Minnesota non-profit organization on August 30, 1974. It is operating for the development of local and regional artists, art organizations, and arts activities in Southwestern Minnesota.

The council is an exempt organization under section 501 (c)(3) of the Internal Revenue Code.

Note 2

Summary of Significant Accounting Policies

Accounting Method

The accounts of the Southwest Minnesota Arts Council are maintained on the accrual basis of accounting.

Receivable Recognition

Grants are recorded as receivable when the Council has been notified of the grant award and has completed any additional requirements such as raising matching funds.

Accounts Payable

Payables consist of expenses which are unpaid at the end of the fiscal year. They consist mainly of funding of local projects which have been approved but which have not started or have not submitted their completion report.

Deferred Revenue

Deferred Revenue represents funds which have been received or are receivable at year end, but will not be recognized as income until future years. Grants which designate the time period that they are to be used are recognized as revenue ratably over the stated period.

Depreciation

Provision for depreciation of fixed assets is made on the straight-line method over estimated useful lives of 5-10 years. Fixed assets are stated at cost. The costs of normal maintenance and repairs that do not add to the value of the assets or materially extend asset lives are not capitalized.

Cash and Cash Equivalents

For the purpose of the cash flows, all highly liquid investments with a remaining maturity of three months or less when purchased are considered to be cash equivalent.

Investments – Other

Investments – Other consists of investments that meet neither the definition of cash and equivalents nor the definition of securities. Investments – Other are not subject to provisions of fair value measurements as they are recorded at cost. For the years ended June 30, 2016 and 2015, Investments – Other was comprised entirely of certificates of deposit.

NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2016

Note 2 **Summary of Significant Accounting Policies-continued**

Advertising Costs

The organization expenses advertising costs as incurred. Advertising costs expensed to operations for the year ended June 30, 2016 and 2015, were \$2,766 and \$2,402 respectively.

Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Actual results could differ from these estimates.

Functional Allocation of Expenses

The costs of providing the various programs and other activities have been summarized on a functional basis in these statements. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

Subsequent Events

Subsequent events have been evaluated through August 11, 2016, which is the date the financial statements were available to be issued.

Note 3 **Fixed Assets**

Fixed assets which are stated at cost consist of office equipment. The following is a schedule of the changes in fixed assets and depreciation.

	July 1, 2015	Additions	Retirements	June 30, 2016
Equipment Cost	32,803.20			32,803.20
Accum. Deprec.	(28,727.48)	(2,007.99)	—	(30,735.47)
Net Fixed Assets	<u>4,075.72</u>	<u>(2,007.99)</u>	<u>-0-</u>	<u>2,067.73</u>

Note 4 **Leases**

Southwest Minnesota Arts Council leases its office space. In May 2015, a 3 year lease effective July 1, 2015, was signed with payments of \$1,260 per month for the first 24 months. Upon the completion of the first 24 months, a new monthly rate will be renegotiated based upon changes in insurance, real estate taxes, and utilities. Future minimum lease payments are as follows:

Year ended: June 30, 2017	15,120
June 30, 2018	<u>15,120</u>
Total	<u>30,240</u>

Amount charged to lease expense is as follows:

Year Ended: June 30, 2016	<u>15,120</u>
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NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2016

Note 5

Income Taxes

The council is exempt from income taxes under IRS code section 501 (c)(3). Therefore, no provision for income tax is made in these statements although Form 990, Return of Organization Exempt from Income Tax, is filed annually.

The organization has evaluated for uncertain tax positions and management has expressed that there are no uncertain positions as of June 30, 2016. Tax returns for the past three years remain open for examination by tax jurisdictions.

Note 6

Vacation Time and Sick Time

Vacation time is accrued on a monthly basis for employees and may be taken as it is accumulated. The amount accrued for each month is dependent on the employees' time of service to Southwest Minnesota Arts Council. In the first through fourth years of employment, employees will accrue 10 vacation days (.83 days per month). In the fifth year of employment, and thereafter, employees will accrue 15 vacation days each year (1.25 days per month). This amount may vary based on the employee contract. Since vacation time is a liability owed to employees, a provision has been made for vacation time. The maximum accrual of vacation time that will be paid upon separation is six weeks. Sick leave for employees is accumulated at 6 hours per month. An employee may accumulate up to 60 days of sick time. Since sick time is paid only when it is used, no provision is made for sick pay that is accumulated but unused.

Note 7

Retirement

The organization maintains a 403(b) retirement savings plan for eligible employees. SMAC agrees to contribute 6.67% of the employees paid salary. During the years ended June 30, 2016 and 2015 the organization contributed \$11,266 and \$10,282.

Note 8

Current Vulnerability Due to Certain Concentrations

The organization receives approximately 98% of its support from Government and Public Grants. Although there are no plans to discontinue these programs, if these programs were to cease, it would cause a severe impact on the organization and its ability to continue its operations. The organization does not expect, in any way, that the support will be lost in the near term.

Note 9

Risk Management and Litigation

The Organization is exposed to various risks of losses related to torts; theft of, damage to, and destruction of assets; errors and omissions, injuries to employees; and natural disasters. The Organization has obtained coverage from commercial insurance companies to manage this risk. The Organization estimates that the amount of actual or potential claims against the Organization as of June 30, 2016, will not materially affect the financial condition of the Organization.

COMBINING STATEMENT OF FINANCIAL POSITION
ALL FUNDS
JUNE 30, 2016 AND 2015

	Unrestricted				(Memo Only)		
	General	Minnesota State Arts Board	McKnight Foundation	Minnesota Arts and Cultural Heritage Fund	Plant Fund	2016	2015
<u>Assets</u>							
Cash	12,494.39					12,494.39	10,372.11
Investments - Cash Equivalent	245,249.73			4,663.00		249,912.73	267,640.45
Investments - Other	306,330.50					306,330.50	304,712.30
Accounts Receivable	3,605.69					3,605.69	3,301.52
Prepaid Expenses	9,705.24					9,705.24	14,988.28
Fixed Assets					2,067.73	2,067.73	4,075.72
Total Assets	<u>577,385.55</u>	<u>-0-</u>	<u>-0-</u>	<u>4,663.00</u>	<u>2,067.73</u>	<u>584,116.28</u>	<u>605,090.38</u>
<u>Liabilities and Net Assets</u>							
<u>Liabilities</u>							
Accounts Payable	155,140.73					155,140.73	164,745.92
Deferred Revenue				4,663.00		4,663.00	300.00
Total Liabilities	<u>155,140.73</u>	<u>-0-</u>	<u>-0-</u>	<u>4,663.00</u>	<u>-0-</u>	<u>159,803.73</u>	<u>165,045.92</u>
<u>Net Assets</u>							
Unrestricted	422,244.82				2,067.73	424,312.55	440,044.46
Total Liabilities and Net Assets	<u>577,385.55</u>	<u>-0-</u>	<u>-0-</u>	<u>4,663.00</u>	<u>2,067.73</u>	<u>584,116.28</u>	<u>605,090.38</u>

COMBINING STATEMENT OF ACTIVITIES
ALL FUNDS
FOR THE YEARS ENDED JUNE 30, 2016 AND 2015

	<u>Unrestricted</u>					<u>(Memo Only)</u>	
	<u>General</u>	<u>Minnesota State Arts Board</u>	<u>McKnight Foundation</u>	<u>Minnesota Arts and Cultural Heritage Fund</u>	<u>Plant Fund</u>	<u>2016</u>	<u>2015</u>
<u>Revenues</u>							
Public Grants and Contributions	22,666.41		90,000.00			112,666.41	112,949.03
Government Grants	13,883.00	143,307.00		512,536.00		669,726.00	684,698.40
Investment Income	2,978.96	77.43	48.63	279.46		3,384.48	3,627.99
Prior Year Grant Adjustments			2,225.00	891.00		3,116.00	405.00
Other Income	2,465.69		805.00			3,270.69	3,118.04
Event Income	3,945.00					3,945.00	4,930.00
Purchase of Fixed Assets						-	205.00
Total Revenues	45,939.06	143,384.43	93,078.63	513,706.46	-0-	796,108.58	809,933.46
<u>Expenditures</u>							
<u>Programs Services</u>							
Grants	15,971.00	94,930.20	80,542.79	472,648.51		664,092.50	644,768.34
Technical Assistance	2,465.69	39,593.00		26,252.06		68,310.75	65,519.34
Conferences and Convenings	4,292.86		12,535.84			16,828.70	35,325.40
Gallery	5,000.00			8,054.47		13,054.47	12,671.90
Total Program Services	27,729.55	134,523.20	93,078.63	506,955.04	-0-	762,286.42	758,284.98
<u>Supporting Services</u>							
Fundraising and Membership	5,349.73					5,349.73	3,495.29
General Administration	26,583.70	8,861.23		6,751.42	2,007.99	44,204.34	47,102.71
Total Supporting Services	31,933.43	8,861.23	-0-	6,751.42	2,007.99	49,554.07	50,598.00
Total Expenditures	59,662.98	143,384.43	93,078.63	513,706.46	2,007.99	811,840.49	808,882.98
Increase (Decrease) to Net Assets	(13,723.92)	-0-	-0-	-0-	(2,007.99)	(15,731.91)	1,050.48
Net Assets - July 1	435,968.74				4,075.72	440,044.46	438,993.98
Net Assets - June 30	422,244.82	-0-	-0-	-0-	2,067.73	424,312.55	440,044.46

SCHEDULE OF FUNCTIONAL EXPENDITURES
ALL FUNDS
FOR THE YEAR ENDED JUNE 30, 2016

<u>Expenditures</u>	<u>Program Services</u>				<u>Supporting Services</u>		<u>Total</u>
	<u>Grants</u>	<u>Technical Assistance</u>	<u>Conferences and Convenings</u>	<u>Gallery</u>	<u>Fund Raising and Memberships</u>	<u>General Administration</u>	
Staff Salaries	96,652.99	37,832.02	3,038.06	3,293.68	3,422.73	26,272.95	170,512.43
Employee Benefits	26,335.74	10,308.36	827.80	897.45	932.62	7,158.77	46,460.74
Staff Travel	1,706.65	3,397.52	108.00			545.09	5,757.26
Nonstaff Travel	6,890.85	2,633.84	1,796.90	100.00		2,104.51	13,526.10
Phone/Internet	1,932.85	1,350.53	78.76		59.07	39.39	3,460.60
Postage	698.35	738.08	230.71	845.31	314.55	227.04	3,054.04
Printing/Duplicating	357.64	4,440.21	454.08	401.03	13.58	461.07	6,127.61
Rent	4,719.47	2,276.01	3,565.16	5,464.56	234.16	1,383.71	17,643.07
Supplies	3,173.51	2,655.38	1,963.31	629.81	61.49	1,475.50	9,959.00
Purchased Services	7,918.13	997.56	4,365.89	80.03	108.60	1,345.01	14,815.22
Subscriptions/Memberships	1,103.46	532.27	35.16	42.70	57.94	311.46	2,082.99
Professional Development	500.00	352.00				297.99	1,149.99
Funding of Local Projects	509,972.00						509,972.00
Workshop Stipend	891.00						891.00
Equipment	73.60	35.50	2.34	2.85	3.87	20.78	138.94
Advertising	438.37	403.77	315.77	1,268.88	23.02	316.07	2,765.88
Depreciation						2,007.99	2,007.99
Insurance	710.93	342.93	22.65	27.51	37.33	200.66	1,342.01
Miscellaneous	16.96	14.77	24.11	0.66	80.77	36.35	173.62
Total Expenditures	664,092.50	68,310.75	16,828.70	13,054.47	5,349.73	44,204.34	811,840.49

**SCHEDULE OF FUNCTIONAL EXPENDITURES
GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2016**

<u>Expenditures</u>	<u>Program Services</u>			<u>Supporting Services</u>			<u>Total</u>
	<u>Grants</u>	<u>Technical Assistance</u>	<u>Conferences and Convenings</u>	<u>Gallery</u>	<u>Fund Raising and Memberships</u>	<u>General Administration</u>	
Staff Salaries	11,047.68		3,038.06	1,261.51	3,422.73	16,551.96	35,321.94
Employee Benefits	2,993.75		827.80	343.73	932.62	4,510.02	9,607.92
Staff Travel	79.83	2,465.69				343.41	2,888.93
Non Staff Travel	303.66			38.30		1,325.84	1,667.80
Phone/Internet	85.83		78.76		59.07	24.82	248.48
Postage	33.60		10.21	323.76	314.55	143.03	825.15
Printing/Duplicating	13.84		18.10	153.60	13.58	290.47	489.59
Rent	223.06		142.08	2,092.98	234.16	871.74	3,564.02
Supplies	159.21		37.30	241.22	61.49	929.57	1,428.79
Purchased Services	418.70		65.89	30.65	108.60	847.36	1,471.20
Subscriptions/Memberships	52.67		35.16	16.35	57.94	196.22	358.34
Professional Development	500.00					187.74	687.74
Equipment	3.51		2.34	1.09	3.87	13.09	23.90
Advertising	20.92		13.97	485.99	23.02	199.13	743.03
Insurance	33.94		22.65	10.54	37.33	126.41	230.87
Miscellaneous	0.80		0.54	0.28	80.77	22.89	105.28
Total Expenditures	15,971.00	2,465.69	4,292.86	5,000.00	5,349.73	26,583.70	59,662.98

SCHEDULE OF FUNCTIONAL EXPENDITURES
MINNESOTA STATE ARTS BOARD
FOR THE YEAR ENDED JUNE 30, 2016

<u>Expenditures</u>	<u>Program Services</u>		<u>Supporting Services</u>	<u>Total</u>
	<u>Grants</u>	<u>Technical Assistance</u>	<u>General Administration</u>	
Staff Salaries	24,960.72	22,388.85	5,517.32	52,866.89
Employee Benefits	6,757.25	6,100.45	1,503.34	14,361.04
Staff Travel	310.05	376.17	114.47	800.69
Nonstaff Travel	809.67	1,359.07	441.95	2,610.69
Phone/Internet	898.34	741.14	8.27	1,647.75
Postage	293.32	694.04	47.68	1,035.04
Printing/Duplicating	190.82	4,134.55	96.82	4,422.19
Rent	1,920.86	1,362.86	290.58	3,574.30
Supplies	1,205.70	980.75	309.86	2,496.31
Purchased Services	2,871.38	610.11	282.45	3,763.94
Subscriptions/Memberships	468.58	325.54	65.41	859.53
Professional Development		78.43	62.58	141.01
Funding of Local Projects	53,717.00			53,717.00
Equipment	31.26	21.71	4.36	57.33
Advertising	186.15	202.07	66.37	454.59
Insurance	301.89	209.76	42.14	553.79
Miscellaneous	7.21	7.50	7.63	22.34
Total Expenditures	94,930.20	39,593.00	8,861.23	143,384.43

SCHEDULE OF FUNCTIONAL EXPENDITURES
MCKNIGHT FOUNDATION
FOR THE YEAR ENDED JUNE 30, 2016

<u>Expenditures</u>	<u>Program Services</u>		<u>Supporting Services</u>		<u>Total</u>
	<u>Grants</u>	<u>Conferences and Convenings</u>	<u>Fundraising and Memberships</u>	<u>General Administration</u>	
Staff Salaries	8,652.94				8,652.94
Employee Benefits	2,357.73				2,357.73
Staff Travel	434.41	108.00			542.41
Nonstaff Travel	2,420.95	1,796.90			4,217.85
Postage		220.50			220.50
Printing/Duplicating		435.98			435.98
Rent	110.00	3,423.08			3,533.08
Supplies	48.76	1,926.01			1,974.77
Purchased Services		4,300.00			4,300.00
Funding of Local Projects	66,518.00				66,518.00
Advertising		301.80			301.80
Miscellaneous Expense		23.57			23.57
Total Expenditures	80,542.79	12,535.84	-0-	-0-	93,078.63

SCHEDULE OF FUNCTIONAL EXPENDITURES
MINNESOTA ARTS AND CULTURAL HERITAGE FUND
FOR THE YEAR ENDED JUNE 30, 2016

Program Services

Expenditures	Grants				Technical Assistance			Total Technical Assistance
	Arts and Access	Arts and Learning	Arts and Cultural Heritage	Total Grants	Arts and Access	Arts and Learning	Arts and Cultural Heritage	
Staff Salaries	39,001.94	9,586.26	3,403.45	51,991.65	15,443.17			15,443.17
Employee Benefits	10,672.50	2,623.19	931.32	14,227.01	4,207.91			4,207.91
Staff Travel	661.91	162.69	57.76	882.36	555.66			555.66
Nonstaff Travel	2,517.95	618.89	219.73	3,356.57	1,274.77			1,274.77
Phone/Internet	711.66	174.92	62.10	948.68	609.39			609.39
Postage	278.63	68.49	24.31	371.43	44.04			44.04
Printing/Duplicating	114.76	28.21	10.01	152.98	305.66			305.66
Rent	1,849.55	454.60	161.40	2,465.55	913.15			913.15
Supplies	1,320.16	324.48	115.20	1,759.84	1,674.63			1,674.63
Purchased Services	3,471.77	853.32	302.96	4,628.05	387.45			387.45
Subscriptions/Memberships	436.75	107.35	38.11	582.21	206.73			206.73
Professional Development					273.57			273.57
Funding of Local Projects	302,494.00	65,628.00	21,615.00	389,737.00				
Prior Yr Funds Returned	791.00	100.00		891.00				
Equipment	29.13	7.16	2.54	38.83	13.79			13.79
Advertising	173.51	42.65	15.14	231.30	201.70			201.70
Insurance	281.39	69.16	24.55	375.10	133.17			133.17
Miscellaneous	6.71	1.65	.59	8.95	7.27			7.27
Total Expenditures	364,813.32	80,851.02	26,984.17	472,648.51	26,252.06	-	-	26,252.06

Program Services								
Conferences and Convenings				Gallery				
Arts and Access	Arts and Learning	Arts and Cultural Heritage	Total Conferences and Convenings	Arts and Access	Arts and Learning	Arts and Cultural Heritage	Total Gallery	Total Program Services
				2,032.17			2,032.17	69,466.99
				553.72			553.72	18,988.64
								1,438.02
				61.70			61.70	4,693.04
								1,558.07
				521.55			521.55	937.02
				247.43			247.43	706.07
				3,371.58			3,371.58	6,750.28
				388.59			388.59	3,823.06
				49.38			49.38	5,064.88
				26.35			26.35	815.29
								273.57
								389,737.00
								891.00
				1.76			1.76	54.38
				782.89			782.89	1,215.89
				16.97			16.97	525.24
				.38			.38	16.60
-	-	-	-	8,054.47	-	-	8,054.47	506,955.04

SCHEDULE OF FUNCTIONAL EXPENDITURES
MINNESOTA ARTS AND CULTURAL HERITAGE FUND
FOR THE YEAR ENDED JUNE 30, 2016

Supporting Services

General Administration

<u>Expenditures</u>	<u>Arts and Access</u>	<u>Arts and Learning</u>	<u>Arts and Cultural Heritage</u>	<u>Total General Administration</u>	<u>Total Expenditures</u>
Staff Salaries	3,236.83	756.66	210.18	4,203.67	73,670.66
Employee Benefits	881.97	206.17	57.27	1,145.41	20,134.05
Staff Travel	67.15	15.70	4.36	87.21	1,525.23
Nonstaff Travel	259.27	60.61	16.84	336.72	5,029.76
Phone/Internet	4.85	1.13	0.32	6.30	1,564.37
Postage	27.97	6.54	1.82	36.33	973.35
Printing/Duplicating	56.81	13.28	3.69	73.78	779.85
Rent	170.47	39.85	11.07	221.39	6,971.67
Supplies	181.78	42.49	11.80	236.07	4,059.13
Purchased Services	165.70	38.74	10.76	215.20	5,280.08
Subscriptions/Memberships	38.37	8.97	2.49	49.83	865.12
Professional Development	36.71	8.58	2.38	47.67	321.24
Funding of Local Projects					389,737.00
Workshop Stipend					891.00
Equipment	2.56	0.60	0.17	3.33	57.71
Advertising	38.94	9.10	2.53	50.57	1,266.46
Insurance	24.72	5.78	1.61	32.11	557.35
Miscellaneous	4.49	1.05	0.29	5.83	22.43
Total Expenditures	<u>5,198.59</u>	<u>1,215.25</u>	<u>337.58</u>	<u>6,751.42</u>	<u>513,706.46</u>